



Thank you for considering Spring House Brewing Company for your special occasion, private party, or group dining needs. Our facility is an outstanding choice for group events such as rehearsal dinners, cocktail parties, birthdays, business meetings, & other gatherings. Please visit us at www.springhousebeer.com for more information.

SHBC Private Event & Banquet Room Information and Reservation Policies

Our Facilities

Spring House Brewery offers 2 event space rental options located on the 2nd floor of our brewery. All-day parking is available in our lot. *Please note: we only have stairs to the 2nd floor. A handicap accessible ramp entrance is available to the 2nd Floor from our upper back parking lot.*

Hell's Attic Arcade has plenty of classic arcade games, a full bar, high top bar tables, an oversized sofa, & 5 TVs to watch multiple games.

The **Witch Doctor Room** is our smaller semi-private dining/banquet room at the back of Hell's Attic Arcade with low and high top tables. The Witch Doctor Room is included in renting Hell's Attic Arcade, or can be rented separately as a private space for smaller parties.

Private/Banquet Room Information and Reservation Policies

Private rooms and event spaces will be reserved under the following guidelines: Event spaces are available in 4-hour increments, starting with the reservation time. You may use the space for less time than the listed increments. If you need the space for a longer duration, contact the event coordinator to arrange additional time and costs, dependent upon availability. If you extend the time after contract execution, there is an additional fee of \$100 per half hour. (i.e. end time of 8pm but room is not vacated until 8:30pm, an additional \$100 fee is incurred). The existing table layout is not open to change. SHBC is not responsible for damaged or lost items. Any damages or alterations to the building/business property are subject to fees paid by the host.

Room Booking Times

Monday - Saturday Lunch: 11:30am-3:30pm | 12pm-4pm

Monday - Thursday Dinner: 4pm-8pm | 5pm-9pm

Friday & Saturday Dinner: 4pm-8pm | 5pm-9pm | 6pm-10pm

Sunday: 12pm-4pm | 1pm-5pm | 2pm-6pm | 3pm-7pm

Guest Count

Upon scheduling your event, you need to provide an approximate guest count. The final guest count must be given 14 days prior to your event. Guest count includes adult and children. All menu/food and bar/beverage choices must be confirmed 14 days prior to your event.

Maximum Guest Count for Event Spaces: (*Witch Doctor Room included in Hell's Attic full rental or as separate space*)

Hell's Attic Arcade: 120 Guests (includes Witch Doctor Room space; entire floor closed to the public)

Witch Doctor Room: 46 Guests (only Witch Doctor Room; general arcade remains open to the public)

Food & Beverage Minimum Spending Requirements

We impose a Food and Beverage Minimum spending requirement to maintain your event in a private room. This minimum includes all food and beverage costs from what is consumed by the event guests. If the minimum is not met, the difference is added to food and beverage costs to meet your contracted room minimum. The food and beverage minimum does not include tax, variable room fee and professional service fee. We require a credit card number to be kept on file in case of cancellation. This card is NOT charged unless noted as the preferred payment method. This minimum requirement is NOT an additional charge; it is the minimum amount the event is required to spend on food and beverage totals.

**Amounts shown in the table are the minimum spending requirements for food and beverage; NOT an additional charge*

Minimum Spending Requirements - Space, Day of Week, & Meal Time	Sunday	Mon - Fri LUNCH	Mon -Thurs DINNER	Saturday LUNCH	Fri & Sat DINNER
Hell's Attic (max 120 guests)	\$1200	\$600	\$800	\$1200	\$2800
Witch Doctor Room (max 46 guests)	NA	NA	NA	\$800	\$1000

Event Privatization Room Charge

We charge a variable room service fee for the privatization of the event space. It is 12% of the Total Event Food & Beverage Cost or contracted Food & Beverage Minimum Requirement, whichever is greater.

Professional Service Fees

A standard professional service fee of 20% will be added to your food and beverage minimum or final bill, whichever is greater.

PA Sales Tax

Pennsylvania's Sales tax is assessed at 6% for all prepared food.

Our Price Guarantee

All prices quoted herein are firm through June 30th, 2025. Events booked beyond this date are subject to possible price increases. Spring House Brewing Co. implements seasonal menu changes that occur a few times a year. Occasionally, new menu changes may affect your predetermined menu selections. We will do our best to honor all menu choices made at the time of booking if a menu change has occurred.

Decorations

Guests are permitted to arrive 30 minutes before their scheduled event start time for any set up or decorating. Guests are responsible for their decorations for the entirety of the event, including bringing in, set up, and removal. Decorations must be either free standing on the floor or tabletops. Decorations are not allowed to be hung or taped on walls or any part of the structure. **No confetti/glitter is permitted in the building. There will be a \$150 cleaning imposed if violated.** The Event Coordinator will evaluate for any damage at the end of the event. A subsequent fee to cover damages may be added to the final cost.

Deposit and Cancellation Policy

Deposit: Deposits are 25% of the event minimum spending requirement. Deposits may be made by cash, check or credit card. If made by check, please *write* the check to Spring House Brewing Company, and reference your event date and name in the memo. Please *mail* the check to Spring House Brewing Company Attention: Christine Rivera at 209 Hazel Street, Lancaster PA, 17603.

Cancellations: If cancellations occur, deposits can be refunded at 100% 8 weeks prior to the event date, 50% 4 weeks prior, and 25% 2 weeks prior. A deposit will be forfeited if a cancellation occurs within less than two weeks of the event date.

Unprecedented Situations: In the event of a serious illness, injury, death or extreme inclement weather up to 5 days before, we can reschedule your event for a future date within 60 days of your original booked date. If the unforeseen circumstance occurs in less than 5 days from your event, an additional deposit will be required to rebook to offset the cost of food and supplies ordered/prepared.

Your final payment is due immediately at the conclusion of your event.

Beverage Options

Spring House Brewing Co. has an excellent selection of beverage options available. Hell's Attic Bar offers 8 Spring House beers, craft cocktails, non-alcoholic refreshments (soda, iced tea, juice), & PA liquors and wines. *No outside beverages of any kind are allowed; absolutely no outside alcohol is permitted even if sealed.*

BAR PACKAGE OPTIONS

- Complete Open Bar: Organizer pays for all drinks consumed on a single check.
- Open Bar with Time Limit: Organizer pays for all drinks consumed within a predetermined time frame. Guests can continue ordering drinks on individual tabs with their payment afterwards.
- Open Bar with Dollar Limit: Organizer pays for all drinks consumed up until a predetermined amount is reached. Guests can continue ordering drinks on individual tabs with their payment afterwards.
- Open Bar for Specific Beverages: Organizer pays for type of drink on a single check (ie, only beer, only wine, only NA beverages, etc). Guests can order other drinks on individual tabs with their payment.
- Drink Tickets: Host requests x number of drink tickets per guest. SHBC provides the host with the total number of drink tickets. The host is responsible for distributing tickets to guests. Guests turn in a ticket to the bar for a drink to be rung under a single tab paid for by the host. After tickets have been used, guests can order drinks on individual tabs with their payment.
- Cash Bar: Guests pay for their own drinks. **

***Cash bars do not work towards meeting the minimum spending requirement.*

Food & Catering Options - All Food Packages are \$25 per person

Each package includes a Charcuterie Board. Meals are served buffet style. Food packages are pre-portioned, per person and are not unlimited.

BBQ Package

- Choose 2 Smoked Meats from Options: Pulled Pork, Brisket, Chicken; Served with Rolls & BBQ Sauce
- Southern Green Beans: Contains Onion & Bacon
- Cornbread Casserole
- Mac & Cheese: Three Cheese Pasta
- House Salad: Local blend of Greens, Cherry Tomatoes, Red Onion, Cucumbers, & Shredded Cheese. Served with our House IPA Vinaigrette & Ranch

Italian Package

- Chicken Alfredo
- Meatball Sub: Served with Rolls & Shredded Mozzarella Cheese
- Garlic Bread
- Herb Butter Broccoli
- Caesar Salad: Chopped Romaine, Grated Parmesan, Garlic Herb Croutons, & our House Caesar Dressing (Dressing contains Anchovy)

Brewery Package

- Pulled Pork Sliders: Served with Rolls & side of BBQ Sauce
- Smashburger Sliders: Topped with American Cheese. Served with sides of Lettuce, Tomato, Onion, & our Secret Sauce
- Mac & Cheese: Three Cheese Pasta
- Pretzel Bites: Served with Beer Mustard & Cheese Sauce
- House Salad: Local blend of Greens, Cherry Tomatoes, Red Onion, Cucumbers, & Shredded Cheese. Served with our House IPA Vinaigrette & Ranch

Tex Mex Package

- Chicken & Steak Fajitas: Served with Sauteed Onions, Bell Peppers, Pico, Sour Cream & Flour Tortillas
- Mexican Street Corn: Charred Corn on the Cob topped with Cotija Cheese, Cilantro, a Blend of Seasonings, & Avocado Crema
- Cilantro Rice
- Nacho Platter: Tortilla Chips w. Sides of Cheese Sauce, Pico, & Sour Cream

Snack Package

- Pretzel Bites: Served with Beer Mustard & Cheese Sauce
- Choose 1 Slider Option : Pulled Pork OR Smashburger: Burger Topped with American Cheese. Served with sides of Lettuce, Tomato, Onion, & our Secret Sauce. Pork Served with Rolls & side of BBQ Sauce.
- Mac & Cheese: Three Cheese Pasta
- Chicken Tenders: Served with sides of BBQ Sauce & Honey Mustard
- French Fries

A La Carte Options	Half Tray	Whole Tray
Salad (House or Caesar)	\$30	\$55
Charcuterie	\$150	\$225
Fruit or Veggie Tray, or ½ of Each Tray (Cold)	\$55	\$95
Nacho Platter	\$45	\$80
Pretzel Bites	\$45	\$80
Chicken Tenders	\$55	\$100
French Fries	\$35	\$60
Mac & Cheese	\$55	\$100
Green Beans	\$50	\$90
Herb Butter Broccoli	\$50	\$90
Bone-In Chicken Wings	\$150	\$275
Smashburger Sliders	\$70	\$130
Pulled Pork Sliders	\$70	\$130
Brisket Sliders	\$100	\$190

Food accommodations can be made for dietary and allergy restrictions, if planned during the booking process. Any accommodations made during the duration of the event will result in additional charges.

*Please note, the items on the menu may vary slightly due to seasonality of ingredients. If changes need to be made, the event coordinator will contact you with information. A la carte options may be added during your event, but are based on availability.