



DCB Spaces

DCB SPACES LLC is ideal for both corporate gatherings and private celebrations. Whether you're hosting a business meeting, networking event, or an intimate party, our venue provides the perfect backdrop for memorable and successful events.

Nestled in the suburbs of Beachwood, Ohio, adjacent to DRESSCODE Boutique and Ashton's Corner Kids Clothing Boutique, DCB Spaces is located at 3365 Richmond Road, Suite 238, Beachwood, Ohio 44122.

Pricing Packages:

Non-Profit Connect Package: \$2000

- ★ \$1000 Retainer Fee due at contract signing
- ★ Must submit 501c3 documentation
- ★ Event Staff (2 Servers – Buffet Style)
- ★ 5-hour event, including set up and breakdown
- ★ FREE Wi-Fi / Wireless Mic / Speaker/ Projector/Screen
- ★ (10) Rectangular Banquet Tables or High-Top Tables
- ★ (6) Round Banquet Tables
- ★ (100) Chairs
- ★ (2) Dining Stations
- ★ 16 Glass Centerpieces

Business Essentials Package: \$1300 x 18% Service Fee

- ★ \$650 Retainer Fee due at contract signing
- ★ EIN / Business website/email/letterhead required
- ★ Available Monday – Friday
- ★ 5-hour event, including set up and breakdown
- ★ FREE Wi-Fi / Wireless Mic / Speaker/ Projector/150ft Screen
- ★ (10) Rectangular Banquet Tables / Table Linens (Black/White)
- ★ (3) Round Banquet Tables / Table Linens (Black/White)
- ★ (78) Chairs
- ★ (2) Dining Stations

Networking Essentials Package: \$1200 x 18% Service Fee

- ★ \$600 Retainer Fee due at contract signing
- ★ 5-hour event, including set up and breakdown
- ★ FREE Wi-Fi / Wireless Mic / Speaker/ Projector/Screen
- ★ (6) Rectangular Banquet Tables / High Tops Tables
- ★ (6) Round Banquet Tables
- ★ (75) Chairs
- ★ (2) Dining Stations

Intimate Affair Package: \$1000 x 18% Service Fee

- ★ \$500 Retainer Fee due at contract signing
- ★ 5-hour event, including set up and breakdown
- ★ FREE Wi-Fi / Wireless Mic / Speaker
- ★ (6) Rectangular Banquet Tables
- ★ (3) Round Banquet Tables
- ★ (75) Chairs
- ★ (2) Dining Stations

Venue Features:

- ★ 2000 sq ft
- ★ Accommodates up to 100 guests
- ★ Professional Event Staff
- ★ Both Round and Rectangle Tables and Chairs
- ★ Various Seating Charts
- ★ Tiled Dance Floor
- ★ Small kitchen prep area
- ★ Audio – Visual Equipment
- ★ FREE WIFI
- ★ Wheelchair Accessible
- ★ Ample parking
- ★ Highway accessible (271 and 480)
- ★ Adjacent to boutique showroom

Add Ons:

- ★ Table Linens: Black or White - \$12 per table / Colors - \$18 per table
- ★ Table Runners: Black or White - \$3 - per table / Colors - \$5 per table
- ★ Table Napkins: Black or White - \$2 each / Colors - \$5 each
- ★ Charger Plates: Silver or Gold - \$3 each
- ★ Tables: \$12 each / Chairs: \$7 each
- ★ Silverware Set: \$3 per Set (Fork, Knife, Spoon)
- ★ Place Setting Set: \$12 per Set (Dinner, Salad, and Dessert Plate)
- ★ Wine Goblets or Champagne Flutes: \$8 each
- ★ Chafers: \$18 each / Sterno Cans: \$5 each
- ★ Uplight Cans: \$100 Single Can / Full room uplighting - \$825
- ★ Centerpieces: 3 Tier Glass with Floating Candles Centerpieces: \$20 per table / 4ft Tall Columns with Flowers: \$55 per table
- ★ Curtain Backdrops: 8ft (one color) starting at \$325 each / 12ft (one color) starting at \$425 each / Additional colors \$25 each
- ★ Serving Staff (minimum of 3): \$125 per server
- ★ Bartender: \$125 per bartender
- ★ Security: \$100 per hour per security person

Beverage Packages: starting at \$300 (Selling of alcohol is NOT permitted)

- ★ Alcoholic beverages must be provided by client
- ★ 1 Bartender (50 guests or less)
- ★ Plastic cups and Ice

Place Setting Packages: starting at \$675 / Upcharge for China

- ★ 2 Servers / Buffet Style
- ★ 6 Chafers and Sterno Cans
- ★ Charger Plates / Place Setting Set / Silverware Set
- ★ Table Linens and Napkins (Black and White)

Booking Information:

- ★ Flexible booking dates available
- ★ Secure your date with a deposit

Address: 3365 Richmond Road, Suite 238, Beachwood, Ohio 44122

- ★ Telephone: 216-309-1116/ Contact us to schedule a tour

Email: sales@dcbospace.com / website: www.dcbospace.net