

UPPER LAS VIRGENES RANCH – WEDDINGS



Fee Schedule and Terms

- Fees for weddings at Upper Las Virgenes Ranch may vary depending on the specifics of your party. The quotes on the right are examples of the most common packages. An accurate quote for your event specifics can be provided once you have sent in a completed [inquiry form](#).
- The permit fee is typically broken into 2 or 3 payments to give you time to pay the entire invoice. Of course, you are always welcome to pay the entirety or a greater portion at any time before the due date.
 - The refundable security deposit is required to hold the date, sent within 2-4 weeks of the invoice being issued. This is fully refundable if the grounds and buildings are left in good condition, as clean as it was provided, no other overages were incurred, and all permit regulations were followed.
 - 50% of remaining fee typically due 6 months prior to the wedding.
 - The remaining balance is due 6-8 weeks prior to your wedding. If the event is booked or paid for less than 4 weeks prior to the event, a cashier's check may be required. No credit cards are accepted at this time.

What's Included

- Location Fee for the specified number of guests and times, free parking
- 1 (or more) uniformed MRCA staff monitor for the duration of your event
- 1-hour rehearsal on a day of your choice the week prior to your event. 1 hour of load in for personal items only, no rentals.
- 1 Free vendor walkthrough

Optional Extras Purchased before event

- Early arrival, load-in or set-up, \$200/hour
- Late breakdown or pick up, \$350 per hour past midnight if booking time exceeds 12 hours total, \$450 per hour next weekend day, \$350 per hour Monday or next weekday

Premium Ranch Package: Full access to ranch house and surrounding gardens (excluding rooms marked private or for MRCA use), and parking for all guests. 12-hour booking, all events must end by 12am. Includes pre-arranged portable restrooms and dumpster. *Pricing for 350+ please ask event manager.*

Guest count	Location Fee	Refundable Deposit	Total Due
1 – 100	\$8,000	\$2,000	\$10,000
101 – 150	\$8,500	\$2,000	\$10,500
151 – 200	\$9,000	\$2,000	\$11,000
201 – 250	\$10,000	\$3,000	\$13,000
251 – 300	\$10,750	\$3,000	\$13,750
301 – 350	\$11,500	\$3,500	\$15,000

Basic Ranch Package: Full access to ranch house and surrounding gardens (excluding rooms marked private or for MRCA use), and parking for all guests. 12-hour booking, no drop-offs prior to the permitted time, all events must end by 12am. Permittees must provide own portable restrooms and dumpster..

Guest count	Location Fee	Refundable Deposit	Total Due
1 – 50	\$6,000	\$1,000	\$7,000
51 – 100	\$7,000	\$2,000	\$9,000
101 – 150	\$7,500	\$2,000	\$9,500
151 – 200	\$8,000	\$2,000	\$10,000
201 – 250	\$8,500	\$3,000	\$11,500
251 – 300	\$9,000	\$3,000	\$12,000
301 – 350	\$10,000	\$3,000	\$13,000

OVERAGES, PENALTIES & OTHER FEES



Overages – Day of event

- While it is always best to determine your exact needs before to booking and issuing the permit to you, we understand that sometimes changes occur closer to the event. We allow for extra time or extra guests at the following rates as long as we are notified in reasonable time prior to your event.
- Early arrival, load-in or set-up \$300 per hour if not previously arranged with Event Manager.
- Late breakdown or pick up \$350 per hour past midnight if booking time exceeds 12 hours total, \$450 per hour next weekend day, \$350 per hour Monday or next weekday)

Administration Fees

- Changes to permit or invoice after last payment (\$350 administration fee)
- Additional guided site visits, vendor visits or tech scouts (\$150 per hour)
 - Applies to visits where a staff member is required on the premises, such as unlocking buildings or to answer facility questions. Visits to Upper Las Virgenes Ranch requires staff for most visits.
 - All new vendors are allowed one free, guided walkthrough for your event, and generally recommended if they are not otherwise scheduled for a walkthrough with you.
 - Access on the private road leading directly to ULV Ranch is only allowed for event-related activities, or with an appointment. It is otherwise possible to walk in from the public trailhead on Victory Blvd during park hours, 7am to sunset, 7 days a week.

Penalties

- Violations of the terms of your permit, including these guidelines are subject to penalty fees for each occurrence. Examples include but are not limited to the following:
 - Smoking in non-designated areas or butts found littered anywhere on the grounds (\$1,000)
 - Going over your permitted time (\$250-\$800 per hour)
 - It is more economical for you to realistically assess how much time you'll need prior to your event than to risk going over-time or showing up early. This allows us also to accurately allocate staff and resources for your event and give you necessary access to our facilities.
 - Exact fees are determined on factors such as type of event, size of your party and the spaces you are using. The rate will be indicated on your invoice upon booking.
 - Extra work to remove excessive trash left behind, heavy cleaning of food and cooking debris, and any cleaning made necessary by residue or stains (\$500-\$800 per hour of work)
 - For events where monitor fee is not included but itemized, monitor overtime fees after permitted time (\$135 per hour)
 - Exceeding guest count (varies – refer to your invoice)
 - Damage or removal of MRCA property – including fixtures, signs, lawns, plants (TBD upon assessment)
 - Personal checks returned for insufficient funds or canceled and re-issued (\$50.00)

Insurance

- An insurance policy that indemnifies MRCA and covers general liability is required. Your permit will specify the required limits of liability, additional insured entities and other terms. A valid certificate of insurance is required when your permit is submitted for approval. The MRCA assumes no liability or responsibility for any rental equipment, supplies, or personal property stored at the facility.