

Outside Catering Menus

SHERATON LISLE NAPERVILLE

2023-2024 Menus, pricing valid thru December 31, 2024



Outside Catering Package

Priced Per Person

All Packages Include

- Your Choice of Beverage Service
- Custom Designed Wedding Cake by The Baking Institute (up to \$500)
- Champagne Toast for All to Honor the Wedding Couple
- China, Flatware, and Glassware
- Floor-length White Linens, Napkins, Mirror Accents with (3) Votive Candles
- Head Table, Staging and Dance floor
- Hotel will provide Banquet Captain and Hotel Servers
- Room Rental, Setup and Tear Down of the Event Space
- Special Guestroom Rates for Wedding Guests

Top Shelf Four Hour Open Bar

- Sundays & Fridays \$60.00
- Saturdays \$70.00

Premium Four Hour Open Bar

- Sundays & Fridays \$50.00
- Saturdays \$60.00



Function time is 6:00 PM - 12:00 AM

All prices are subject to a 24% service charge and 7% sales tax.

Beer, Wine and Soda Bar

- Sundays & Fridays \$40.00
- Saturdays \$50.00

Children 3-12 Years Old

- Sundays & Fridays \$20.00
- Saturdays \$25.00

Soda, Juice, Coffee and Teas

- Sundays & Fridays \$30.00
- Saturdays \$40.00

Lunch Service

Included One and Half Hour Buffet Lunch Service (Food Provided by Preferred Outside Caterer) with Coffee, Tea and Soft Drink Stations \$27.00

The Bar

Premium Bar

- Jim Bean White Label Whiskey
- Hennessy Brandy
- DE Kuiper
- Beefeater
- Cruzan
- Dewar's White Label
- Jose Cuervo Gold & Silver
- Absolut
- Cabernet Sauvignon, Canyon Road, California
- Merlot, Canyon Road, California
- Chardonnay, Canyon Road, California
- Pinot Grigio, Canyon Roaf, California
- Beers: Bud Light | Miller Lite | Michelob Ultra | Coors Light | Corona Extra | Corona Light

Top Shelf Bar

- Crown Royal or Jameson Whiskey
- Bulleit Bourbon
- Courvoisier Cognac
- Tanqueray or Bombay Sapphire
- Bacardi Superior Rum
- Captain Morgan Spiced Rum
- Johnnie Walker Black Label
- Patron Silver
- Tito's or Grey Goose
- Cabernet Sauvignon, Magnolia Grove by Chateau St. Jean, California
- Chardonnay, Magnolia Grove by Chateau St. Jean, California
- Malbec, Alamos Mendoza, Argentina
- Pinot Grigio, Mirassou, California
- Beers: Bud Light | Miller Lite | Coors Light | Corona Extra | Corona Light | Goose Island 312 | Heineken



Ceremony & Sweet Table Enhancements

Ceremony Fee
(minimum fee of \$1000)
Per person \$5.00

Chair Cover & Sash
Per Person \$10.00

Clean-up Fee
Baraat or Mandap \$100.00

Sweet Table Set-Up
After Dinner Sweet Table with
Caterer provided Sweets
Per Person \$5.00

**Coffee Station & Sweet
Table Set-up**
Sweet Table set-up with
Caterer provided Sweets and
Hotel provide Coffee and Teas
Per Person \$8.00

Butler Pass Service
Service only (caterer to
provide D'Oeuvres and/or
Sweets)
Per Person \$3.00

All prices are subject to a 24% service charge and 7% sales tax.

Enhancements

Chiavari Chairs

Per Chair \$8.00

Chair Covers with Tie

Per Person \$7.00

Colored Napkins

Each \$3.00

Colored Tablecloths

Each \$20.00

Table Runners

Each \$12.00

White Pipe & Drape

Per Linear Foot \$15.00

Uplighting

Per Unit \$50.00

Uplighting Package 1

20 Units \$750.00

Uplighting Package 2

30 Units \$1,100.00

All prices are subject to a 24% service charge and 7% sales tax.

Caterer Responsibility

- State of Illinois Department of Health Sanitation Certificate
- Off-property Catering Business License
- Certificate of General Liability Insurance with a minimum coverage of \$1,000,000 to Hotel, at least (14) days prior to event.
- Outside caterer to provide (1) staff member per (40) attendees.
- Outside catering staff will be responsible for setup/tear down of buffet, maintaining food quality and temperature and replenishment of the buffet.
- Caterer will provide their own serving trays, chafing dishes, sternos and hot boxes.
- Caterer and/or Group must provide Hotel with final menu selections (7) business days prior to event.
- Equipment rental requests may be made to Hotel for additional fee. Equipment rental requests must be made at least (3) days prior to the event and are based hotel's availability.



General Information

PRICING: Our printed menus are for general reference. Our event planning staff will be happy to propose customized menus to meet your specific needs. All prices listed are subject to change. All menu prices/items are subject to change until banquet event orders (BEOs) have been signed and returned.

EVENT SPACE POLICY: Sheraton Lisle Naperville requires a signed contract on all social events. Until the deposit and signed contract are received all event space reservations are considered tentative and are subject to release at the discretion of the hotel.

DEPOSITS: A non refundable deposit of 25% of your food and beverage minimum will be collected at signature of the contract. Additional payments will be required 9 months prior, 6 months prior and 3 months prior to the event. Each of the above payments will be 25% of the food & beverage minimum. Final payment will be due 14 business days prior to the event. A credit card will be required to hold on file to cover any charges. Payments may be made by cash, cashier's check, or credit card.

FOOD & BEVERAGE MINIMUMS: All events are subject to a food and beverage minimum that is required to utilize the space on the specific date . The minimum stated in your contract is the amount that must be reached in hotel services and bar prior to any service charge and tax. Any shortfall of the established minimum will be charged to the client as room rental.

TAXES & SERVICE CHARGE: All food and beverage orders are subject to 24% service charge and 7% sales tax (subject to change without notice). All room rental charges are subject to a tax of 7% (subject to change without notice).

GUARANTEES: Final guarantees are due no later than 14 business days prior to the event. Any additional guests added after 14 business days may incur additional expedited fees from purveyor.

SMOKING POLICY: The Sheraton Lisle Naperville is a smoke free environment. This includes all guest rooms, meeting rooms, public areas, pool, and restaurant.

PARKING: Parking is complimentary.

SHERATON LISLE NAPERVILLE HOTEL

3000 Warrenville Road, Lisle, Illinois, USA

 [Visit Website](#)

1-630-505-1000



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