

# **2024 Rental Spaces**

#### **Main Room**

Stage, luxury vinyl flooring, pine walls & barndoor covering

Capacity for 200 Banquet 250 Theatre Style

Includes microphone, house sound, projector, stage lights and kitchen

> Mon-Thu \$125 per hour Fri - Sun \$160 per hour

### **Community Room**

Carpeted floor, whiteboard, sink, microwave

**Maximum Capacity of 30** Located downstairs and

perfect for meetings. small parties and classes

Mon - Sun \$45 per hour

### North Room

Private entrance, linoleum flooring, access to the kitchen

Maximum Capacity of 35

Located behind the stage and great for dance lessons, yoga, meetings

Mon - Sun \$45 per hour

#### **Midland Pavilion**

Open air green space with a pavilion and view of **Pikes Peak** 

1,029 square feet

Adjacent to UPCC, includes electrical hookups. Host concerts, weddings, festivals

> Mon-Thu \$125 per hour Fri - Sun \$160 per hour

### **UPCC & Pavilion**

Take over all 3 indoor spaces as well as the outdoor pavilion **Maximum Capacity of 500** Book your family reunion, conference, wedding, market or any large event

Mon - Thu \$340 per hour Fri - Sun \$400 per hour

### **Entire UPCC**

Utilize 3 indoor spaces as well as the kitchen Maximum Capacity of 300

Spread-out and create breakout sessions, dressing rooms, kids area and more

Mon-Thu \$220 per hour Fri - Sun \$250 per hour

# Services

## Set-Up

Arrive with all of the tables and linens placed exactly how you want them.

> <50 guests \$65 50-99 guests \$100 >100 guests \$125

## Clean-Up

After the event go home and let us take care of the cleanup

<50 guests \$125 50-99 guests \$190 >100 guests \$250

## Linens

Enhance the event with quality tablecloths and napkins

Black/White \$15 each Color \$30 each Napkins \$1 each

### **Bar Service**

All alcohol must be served by an UPCC bartender. Two hour minimum

\$40 per hour plus \$40 setup fee

### **Chair Covers**

The white chair covers add class to any event

Rental only \$1 each With Setup \$3 each

### **Tableware**

Provide your guests with ceramic white plates (10.5" and 7") as well as silverware

> \$0.50 per plate \$0.25 per utensil

MELODY KLEMA // EVENT CENTER MANAGER (719) 368-1198 // MKLEMA@CITYOFWP.NET