



#### **CONFERENCE SERVICES RETREAT RATES**

There is a non-refundable \$500.00 reservation fee required to hold your reservation. You must confirm your number of guests no later than 6 weeks prior to your arrival date; there will be an eighty percent (80%) charge per person (including lodging/meals/refreshments) for all late cancellations.

# \*\*CHECK-OUT TIME FROM GUEST ROOMS IS 10:00 AM PROMPTLY.\*\*

# Meeting Space - Daily Rentals

\$550.00	Brinton House	(Capacity: 8	Dipeople in rows:	; 50 people in a circle)	
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\$280.00 Upmeads (6	Capacity:	25 people	Ì
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\$250.00 Reading Room at Main House (Capacity: 20 people	\$250.00	Reading Room	at Main House	(Capacity: 20	people)
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\$350.00 Firbank Library Fireplace Room (Capacity: 20 people), Table Room (25 people), plus Chess Room	\$350.00	Firbank Librar	v Fireplace Room	(Capacity: 20	people). Table Roon	n (25 people), plus Chess Roon
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\$300.00	Barn (Please note that the Barn rental begins after Meeting for Wor	rshi	p after 9:15 AM	l) (Cap.: 130 r	(elgoed

\$280.00 Waysmeet Living Room (Capacity: 16 people)

\$280.00 Harding House (previously called New House) (Capacity: 15 people in Living Room, 10 in adjoining Dining Room)

\$280.00 Art Studio at Firbank (Capacity: 20 people) Group provides own art supplies

\$20 Charge per Flip Chart – Groups are welcome to provide their own flip charts

Meeting space rental includes standard conference A/V materials such as flipchart-easels (as available), markers, DVD player, LCD projector, microphones (Barn or Brinton House Conlon Room), and access to the common spaces on our campus. All buildings are WIFI enabled.

### Meals (price indicated is per person and all meals are served in Main House)

- \$9.00 Continental Breakfast for commuters (included in overnight lodging)
- \$10.00 Continental Breakfast served in meeting space not available in Firbank Library
- \$11.50 Lunch served at 12:00 PM
- \$15.50 Dinner served at 6:00 PM
- \$10.00 Refreshments, up to three times per day. Includes coffee, tea, water, and fresh organic fruit bowl all day; sliced fruit and chips, trail mix or granola added in the morning; popcorn, fruit butter & bread or fruit smoothies added in the afternoon; home-baked sweet breads, cookies, biscotti, or brownies added at night.
- \$ 4.00 Coffee and tea service only

## Children's Meals - 4 years to 11 years. (No charge for children under 4)

\$ 3.00 Breakfast \$4.00 Lunch \$6.00 Dinner

## **Lodging Rates** (Includes continental breakfast)

- \$ 90.00 Single Room Overnight Rental
  - 70.00 Shared Room Overnight Rental per person
  - 45.00 Children 4 11 years old. No charge for children under 4.

#### CONFERENCE RATES ARE SUBJECT TO CHANGE.