

Ballroom on the Lake



To Start Planning your Event, Contact us at: <u>321</u>-276-2990 | <u>B</u>allroomOTL@gmail.com

Need to Know

Wedding packages include 10 hours in your rental. (4 hours of setup, 5 hours of event time, 1 hour of cleanup) Special Note: The cut off music is 11pm with a clean up until 12am.

To secure your date, a non-refundable deposit of \$850 is required. 120 days prior from the event, 50% of the balance will be due and the final balance will be due 30 days prior to the event.

Packages are based on 100 guests for Friday, Saturday, and Sunday dates. For weekday events, please email BallroomOTL@gmail.com for custom pricing.

If you choose our DIY package, you may select your own licensed & insured vendors. The Caterer you choose must be insured and provide full-service catering.

Frequently Asked Questions

What does the 10-Hour event time rental include?

The 10-hour event rental time is made up of (4 hours of setup, 5 hours of event time, and 1 hour of cleanup) You will have access to the Bridal Suite during the 10-hour rental time however, for safety reasons it is locked during the event but can be accessed by any venue staff at any time as needed. Due to noise ordinance, Your event time cannot run any later than 11 PM and clean up can go until 12 AM.

Can I add additional time to my rental?

Yes; you may add additional time to your rental at an hourly rate. ** Special note: Cannot add event time any later than 11 PM.

What is the weather contingency plan?

We have several indoor & outdoor spaces to choose from for your Ceremony, giving you plenty of options for a backup plan.

Do you offer a Event Coordinator?

Yes; Our Day-of Event Coordinating team will contact you to schedule your 1-Month Walkthrough 30 to 45 days out from the event. Your Coordinator will also be onsite during your 10-hour rental. If you would like to add additional planning outside of your package, you may contact SMS Events to add additional planning time.

Who provides the liquor for the bar?

You have the option to provide your own liquor, including all ingredients for your bartender to serve. Ballroom on the Lake provides the service along with the insurance necessary to protect the venue and your guests. For an additional cost, Traditions Mobile Bartending will do the shopping for your alcohol for you & you will be able to take the leftover open alcohol home with you!

Do you have decoration restrictions?

Only real or biodegradable items such as flower petals, glitter, can be used. Any decor requiring hanging or use of nails will need to be approved by the Venue Manager.

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Preferred Vendor List

With your all-inclusive package, please ensure to mention Ballroom on the Lake when contacting your vendors. Ballroom on the Lake will handle all payments with your selected vendors. We have carefully verified each vendor to ensure you have the best in each field.

Photo & Video

Chris Gustafson Photography (Chris)

(313) 942-6876 chrisgustafsonphoto.com chrisgusfl@gmail.com

Jason Good Media Group (Elizabeth) *In House Photo & Video Specialist

(407)-353-4101 elizabeth@jasongoodmediagroup.com

Catering

Corwins Catering (Sylvanna)

(407) 883-6295 - chefcorwin.com Note - All-Inclusive Package includes: Drink Station, China, Glassware, 2 Appetizers, 2 Entrees, 2 Sides, Salad, Bread, Wait Staff, Table Linens, Napkins, and Champagne Flutes.

TableTop Catering (Mackenzie) (407) 710-8671 -Mackenzie@tabletopcatering.com

Note - All-Inclusive Package includes: Drink Station, China, Glassware, 2 Appetizers, 2 Entrees, 2 Sides, Salad, Bread, Wait Staff, Table Linens, Napkins, and Champagne Flutes.

Cake

Cake Designers (Patty)

(407) 314-4693 cakedecorator.net patty@cakedesigners.net

Cake and Bake (Cyndol) (407) 922.2103 cakeandbakefla.com cakeandbakefla@gmail.com

Makeup/Hair Glam Team

Karmel Design Team

(407) 575-5317 info@kameldesignteam.com karmeldesignteam.com

DJ

BlueChip Entertainment (Johnny)

(386) 453-1394 myorlandodj.com, jnew19@gmail.com

CRB Entertainment (Cliff)

(407) 310-4074 crbentertainment.com info@crbentertainment.com

Wedding Coordinator

SMS Events (Caleigh)

(407) 720-6222 smseventdesign.com hello@smseventdesign.com

Photobooth

Smile & Laugh Photobooth (Dawn)

(321) 354-4516 facebook.com/smilenlaughphotobooths smileandlaughphotobooths@gmail.com

Floral

Sweet Juliet Designs (Cyndi) 407-329-5099 apopkaflorist.com/wedding-flowers hellosweetjuliet@gmail.com

Flowers by Angie (Angie) (407) 995-9698 fb@ Flowers by Angie & co flbyangie@gmail.com

Bartending

Traditions Mobile Bartending (Yolanda)

(321) 558-6720 traditionsmobilebartending.com Yolanda@traditionseventservices.com

Ballroom on the Lake

Wedding Packages & Pricing

Book before 12/31/23 for discounted prices!

\$3.500

\$5000

\$11.500

\$12.95

DIY Package Total cost including all taxes

*Based on 100 Guests

Features:

• Use of the selected venue space for 10 Hours

- A Day of Wedding Coordinator White tables & chairs

All-Inclusive Total cost including all taxes

*Based on 100 Guests

For Additional or Less Guests, Add or Subtract \$39 per Guest.

Features:

- Full Catering that includes: Butler Passed Appetizers, Bread, Entrees, Sides, Drink Station, Table Settings, Catering Equipment, and Waitstaff Preferred DJ that includes: Pre-Ceremony, Ceremony, Cocktail
- Coverage, Mics, Sound System, and Emcee
- Bar service that includes Liquor Insurance (Client to provide liquor or concierge service optional)
- \$450 allowance towards Cake or Dessert Station with complimentary cake cutting service and set up
- \$450 Floral allowance
- A Day of Wedding Coordinator
- Choice of Polyester Linen colors
- White tables & chairs

**FOR MONDAY-THURSDAY PRICING TAKE OFF

A non-refundable payment of \$850 is required to secure your date with Ballroom on the Lake . 50% of balance will be due 120 days from the date of your event and the final balance is due 30 days from the date of your event.

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