## SANCTUARY



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## ABOUT SANCTUARY

Sanctuary Golf Course is a wedding venue located in Sedalia, CO.
Surrounded by captivating views of the Rocky Mountains, this idyllic venue offers a remarkable backdrop for couples to host the wedding event of their dreams. The property's dedicated team of event staff will work diligently to ensure that every element of the celebration is carefully considered and expertly executed.

At Sanctuary Golf Course, couples can enjoy the warmth of the sun while still covered under the outdoor Pavilion for a romantic ceremony service and dance reception.

The Great Room is a versatile open-plan space that can be transformed to suit your reception vision. For a sophisticated cocktail hour, you and your loved ones can gather along the Terrace at sunset.

Throughout the day, you and your wedding party will have access to the property's luxurious locker room suites. These secluded rooms provide you with ample space to prepare for your festivities.

The team at Sanctuary Golf Course will work with you to make your joyous day a success. Our event consultants will be on hand to answer questions and to provide you with a stress-free experience. Set-up and clean-up services will be provided, allowing you to relax without worrying about the smaller details.

Event items such as audio equipment, tables, chairs, linens, barware, china and flatware will be available for use on the day. Other elements such as complimentary champagne toast, valet, cake cutting, coffee service and event execution will be taken care of, ensuring a seamless experience.

Book a private tour at calendly.com/sanctuarygolfcourse
We look forward to showing you the view!


## WEDDINGS AT SANCTUARY

## A true Colorado destination wedding that you and your guests will never forget!

Surrounded by mountain views and waterfalls, the moment has come. You stand hand in hand with a backdrop of Pikes Peak as you exchange your vows to one another.

With the covered flagstone paved Pavilion as your ceremony site, you are able to have the outdoor ceremony you've always wanted.

As your guests exit the Pavilion, they are greeted with sumptuous hors d'oeuvres and fine beverages on the Terrace. Anticipating your expertly prepared dinner in the Great Room.

Included in your wedding package are the following:
Complimentary valet parking for your guests
Votive candles to enhance your centerpieces
All silver flatware, stemware and china
Standard floor length linens and napkins in the color of your choice
Complimentary cake cutting and coffee service
Complimentary champagne toast
Complimentary tasting for the couple
Professional Sanctuary event consultants to help lead you through the planning and coordination of your perfect wedding day
Ceremony rehearsal with the assistance of our
Sanctuary event consultants

## LOCKER ROOM MENU

Minimum order for six guests

## SNACK TABLE - 7

turkey wraps, avocado aloli, kettle chips and carmelized onion dip
oktoberfest - 7
Pretzel rolls, beer cheese dip, dijon mustard, white cheddar popcorn
CHEESE \& FRUIT PLATTER - 9
ARTISANAL CHEESE, BERRIES, ASSORTED NUTS, FRENCH BAGUETTE, ASSORTED CRACKERS
Lighterfare - 9
SEASONAL GARDEN VEGETABLES WITH RANCH, ROASTED TOMATO HUMMUS AND GRILLED NAAN
TEX-MEX - 9
CHICKEN QUESADILLAS WIth guacamole, sour Cream, pico de gallo, tortilla chips and salsa

## LATE NIGHT SNACKS

Minimum order of 50 pieces
ASSORTED FLATBREAD PIZZA - 15
PEPPERONI, CHEESE, VEGGIE
POUTINE-7
FRENCH FRIES, CHEESES CURDS, BROWN GRAVY
JUMBO PRETZEL BAR - 9
Jumbo pretzel, beer cheese dip, grain mustard, Cinnamon cream cheese
SLIDER BAR - 9
Grilled kobe beef, aged cheddar, shredded lettuce, tomato, griddied hawallan bun
MILK AND COOKIES - 5
CHOCOLATE CHIP, MACADAMIA NUT, SNICKERDOODLE
BUILD-YOUR-OWN S'MORES STATION - 5
MARSHMALLOWS, GRAHAM CRACKERS AND HERSHEY CHOCOLATE
TACO BAR - 16
SEASONED GROUND bEEF AND CHIPOTLE SHREDDED CHICKEN, FIREROASTED SALSA, PICO DE GALLO GUACAMOLE, SOUR CREAM, SHREDDED CHEDDAR, LETTUCE, GRILLED VEGGIES, SPANISH RICE AND black beans with flour tortillas
*Prices are subject to change


A minimum order of 50 pieces, then ordered in increments of 25 . Prices are per piece.

## VEGETARIAN

SERVED COLD
ASPARAGUS TART - 4.5
HERB RICOTTA, CHARD HEIRLOOM TOMATO
CAPRESECROSTINI (GF) - 4.5 HEIRLOOM TOMATOES, BURRATA, BASIL, BALSAMIC

ROASTED BUTTERNUT SQUASH - 5 SAGE MASCARPONE, SPICED PEPITAS, FIG GASTRIQUE,
toasted french baguette
BRAISED BEET BRUSCHETTA - 4.5 WHIPPED GOAT CHEESE, TOASTED HAZELNUTS, CROSTINI

CARROT HUMMUS (GF, DF) - 4.5 CUCUMBER, PICKLED ONION, TOASTED SESEME

## SERVED HOT

EDAMAME DUMPLING (DF) - 5.5 ROASTED EDAMAME PUREE, YUZU SOY
STUFFED MUSHROOM (GF) - 5 SPINACH, ARTICHOKE, GARLIC CREAM CHEESE, toasted panko

## FROM THE SEA

## SERVED COLD

HAWAIIAN TUNA POKE* (GF DF) - 6.5 PINEAPPLE, JALAPEÑO, AVOCADO, SWEET CHILI, WON TON

SCALLOP CEVICHE (GFDF) - 7 JICAMA, FRESNO PEPPER, CUCUMBER, ORANGE

TOMATO GAZPACHO (GF DF) - 6.5
SHRIMP PICO DE GALLO, AVOCADO
SMOKED SALMON CANAPE - 7
DILL CREAM CHEESE, CAPERS, PICKLED RADISH, PUMPERNICKEL
CRABSALAD (DF) - 7
AVOCADO, CUCUMBER, MINT, LEMON, LAVASH

## SERVED HOT

STUFFED SHRIMP (GF) - 6
BACON WRAPPED SHRIMP, GOUDA, SRIRACHA BBQ
LOBSTER HUSHPUPPY (GF) - 7
CORN, TARAGON, REMOULADE

## FROM THE LAND

## SERVED COLD

STEAK CANAPE* - 6.5 WHIPPED BOURSIN, TRUFFLE VINAIGRETTE

> SERVED HOT

FRIED PORK BELLY (DF) - 5.5 GREEN CHILI JAM

CROQUETAS DE JAMÓN - 5.5 SERRANO HAM, MANCHEGO, CALABRIAN AIOLI

VENISON PHYLLO - 6.5 ELK SAUSAGE, ONION-BACON JAM, CRÈME FRAICHE

BACON WRAPPEDDATES (GF) - 6 StUFFED WITH CASHEWS AND blUE CHEESE

CHICKEN EMPANADA - 6
ROASTED CORN, GREEN CHILIES, BLACK BEANS, AVOCADO CREMA

JERK CHICKEN SKEWER (GF DF) - 6.5 CHARRED PEPPERS AND ONIONS, GRILLED PINEAPPLE

SURF AND TURF SKEWER* (GF DF) - 7 SEARED SEA SCALLOP AND GRILLED TENDERLOIN

## DUCK CONFIT (DF) - 7

cabbage, pickled carrot, sesame wonton chip CILANTRO AIOLI

BRAISED LAMB SHANK* (GF) - $\mathbf{6 . 5}$ POLENTA CAKE, PICKLED PEPPER AND ONION RELISH
*These items may be served raw or undercooked based on your These items may be served raw or undercooked based on your Consuming raw or undercooked meats, poultry, seafood, shellfish or eggs may increase your risk of foodborne illness, especially if you have certain medical conditions.
*Prices are subject to change

## FIRST COURSE SALADS

All entrees will be served with freshly baked rolls and trio of whipped butters

## CHOP HOUSE SALAD (GF)

SPRING GREENS, SHREDDED CARROTS, CUCUMBERS, BACON, HARD BOILED EGG, CHEDDAR CHEESE, BBQ RANCH

## SPINACH SALAD (V AND GF)

PICKLED ONIONS, MIXED BERRIES, MADARIN ORANGES, CANDIED WALNUTS, GOAT CHEESE PRICKLY PEAR VINAIGRETTE

## SUMMER WATERMELON SALAD (GF)

ARUGULA, FETA, MINT, CUCUMBER
RED WINE VINAIGRETTE

## APPLE SALAD (GF)

RADICCHIO, BACON, MOODY BLUE CHEESE, CANDIED PECANS HONEY CHAMPAGNE VINAIGRETTE

## HARVEST SALAD (V)

SPRING GREENS, CUCUMBER, RED ONION, GRAPE TOMATOES, FETA CHEESE, CROUTONS WHITE BALSAMIC VINAIGRETTE

## GRILLED CEASAR

GRILLED ROMAINE, SHAVED PARMESAN, GARLIC CROUTONS
CAESAR DRESSING

## ROASTED BUTTERNUT SQUASH AND KALE SALAD (GF)

 CRANBERRIES, SHAVED BRUSSEL SPROUTS, SPICED WALNUTS, GOAT CHEESE MAPLE CIDER VINAIGRETTE
## PLATED ENTREES

Select two proteins and one vegetarian option foryour menu. Pair each protein with a starch and vegetable to customize your plate.

## STARCHES

GARLIC MASHED POTATOES (GF,V)
AU GRATIN POTATOES (GF,V)
HERB ROASTED NEW POTATOES (GF,DF,V) BACON \& ONION POTATO HASH (GF,DF) ROASTED SWEET POTATOES (GF,DF,V) MEDITERRANEAN COUSCOUS (DF,V) ROASTED TOMATO RISOTTO (GF,V) HERB BASMATI RICE PILAF (GF,DF,V)

CREAMY POLENTA (GF,V)
WILTED KALE QUINOA (GF,DF,V)

## VEGETABLES

GRILLED JUMBO ASPARAGUS GARLIC BROCCOLINI
ROASTED BABY CARROTS CREAMED SPINACH
CRISPY BRUSSEL SPROUTS ROASTED CAULIFLOWER CHARRED GREEN BEANS GRILLED SUMMER SQUASH
*These items may be served raw or undercooked based on your specification or contain raw or undercooked ingredients. Consuming raw or undercooked meats, poultry, seafood, shellfish or eggs may increase your risk of foodborne illness, especially if you have certain medical conditions.

## PROTEINS

80Z FILET MIGNON - 64* DEMI-GLACE

120Z RIBEYE-68*
CABERNET DEMI-GLACE
$140 Z$ NEW YORK STRIP - 62*
AU POIVRE

SCOTTISH SALMON - 58* LEMON-DILL BEURRE BLANC

HALIBUT-62*
GINGER LIME BEURRE BLANC

RED SNAPPER - 60*
ETOUFFEE ~
CHICKEN FRICASSEE-56
MUSHROOM CHICKEN VOLOUTE ~
HERB CHICKEN BREAST - 56
bacon agrodolce
12OZ PORK CHOP - 58*
ROASTED APPLE CHUTNEY
RACK OF LAMB - 68*
ROMESCO ~

## ADD ON'S

BLUE CHEESE CRUST - 5
4OZ LOBSTER TAIL - 25*
4OZ GRILLED SHRIMP - 15*
4OZ ROASTED WILD MUSHROOMS - 7

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OSCAR - 25
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## VEGETARIAN

GRILLED VEGETABLE WELLINGTON - 44
ZUCCHINI, PORTABELLA, ONION, TOMATO, SPINACH, FONTINA, PUFF PASTRY, MARINARA, cous cous

## PASTA PRIMAVERA -40

CHARRED PEPPERS, BROCCOLINI, ROASTED TOMATO, MUSHROOMS, GARLIC, PECORINO, CREAMY PESTO

## KIDS MENU

CHICKEN TENDERS, MAC \& CHEESE, FRENCH FRIES SERVED WITH FRUIT AND BERRIES - 22

CAN BE MADE VEGAN AND/OR GLUTEN FREE UPON REQUEST

## SANCTUARY BUFFET

Pair two proteins with TWO starches and two vegetables to customize your buffet - 62 Each additional protein, starch, vegetable - 16/12/10

## PROTEINS \& SAUCES

CHEF CARVED PRIME RIB(GF)* HORSERADISH, AU JUS

CHEF CARVED TENDERLOIN OF BEEF (GF,DF)* HUNTER SAUCE

ONION CRUSTED NEW YORK STRIP (GF)* AU POIVRE
BEEF BOURGUIGNON (GF) stewed vegetable red wine jus

12-HOUR SMOKED BRISKET (GF,DF) BRAISED BEEF AU-JUS

## SCOTTISH SALMON (GF)

LEMON-DILL BEURRE BLANC
GRILLED MAHI (GF,DF) VERACRUZ

SEARED HALIBUT(GF)
CRAB SPINACH CREAM
CHICKEN COQ AU VIN (GF,DF) RED WINE MUSHROOM CHICKEN JUS

CHICKEN PICCATA (GF) SHALLOT CAPER BEURRE BLANC

## GRILLED PORK CHOPS (GF)*

ROASTED APPLE CHUTNEY
SMOKED BABY BACK RIBS (GF,DF)
WHISKEY BBQ

BBQ GLAZED CHICKEN BREAST (GF,DF) CAROLINA GOLD BBQ

## STARCHES

GARLIC MASHED POTATOES AU GRATIN POTATOES HERB ROASTED NEW POTATOES BACON \& ONION POTATO HASH ROASTED SWEET POTATOES ROASTED TOMATO RISOTTO MEDITERRANEAN COUS COUS HERB BASMATI RICE PILAF WHITE CHEDDAR MAC

## VEGETABLES

GRILLED JUMBO ASPARAGUS CHARRED GREEN BEANS

GARLIC BROCCOLINI
CORN SUCCOTASH ROASTED BABY CARROTS CAULIFLOWER AU GRATIN FRIED BRUSSEL SPROUTS GRILLED SUMMER SQUASH
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## BAR OPTIONS

CALLLUUOR
ELEVATE VODKA
TANQUERAY GIN
BACARDI SILVER RUM
DEWAR'S SCOTCH
JACK DANIEL'S BOURBON
SEAGRAM'S 7 WHISKEY
LUNAZUL BLANCO TEQUILA
HOSTED ON CONSUMPTION
12 PER DRINK

## DOMESTIC BEER

COORS ORIGINAL, COORS LIGHT \& BUD LIGHT
HOSTED ON CONSUMPTION
9 PER DRINK

## PREMIUM BEER

COLORADO MICRO BREWS, DOMESTIC, STELLA ARTOIS \& CORONA

HOSTED ON CONSUMPTION 11 PER DRINK

## PREMIUM LIQUOR

KETEL ONE VODKA HENDRICK'S GIN
MYERS'S PLATINUM WHITE RUM
JOHNNIE WALKER RED LABEL SCOTCH
BULLEIT BOURBON
CROWN ROYAL WHISKEY
DON JULIO BLANCO TEQUILA
hosted on consumption 16 PER DRINK

## WINES BY THE GLASS

SEE WINE LIST FOR SELECTIONS
HOSTED ON CONSUMPTION
CALL - 12 PER GLASS
PREMIUM - 16 PER GLASS

## SIGNATURE DRINKS

We do accommodate signature drinks and special requests, ask your event manager for more information.

## HOSTED BAR PACKAGES

Per Person charge for Unlimited Drinks

Wine Service during Dinner is included with a 4 Hour Package Minimum

## CALL

PACKAGE

| ONE HOUR - 33 | ONE HOUR - 37 |
| :---: | :---: |
| TWO HOURS - 40 | TWO HOURS - 45 |
| THREE HOURS - 45 | THREE HOURS - 51 |
| FOUR HOURS - 56 | FOUR HOURS - 64 |
| FIVE HOURS - 64 | FIVE HOURS - 74 |
| SIX HOURS - 81 | SIX HOURS - 84 |

NON-ALCOHOLIC BEVERAGES
SOFT DRINKS, JUICES AND BOTTLED WATER

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hosted ON CONSUMPTION
    3 PER DRINK
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## WINE LIST

## CALL WINE

STELLA ROSA

FOLONARI, PINOT GRIGIO
CLIFFORD BAY, SAUVIGNON BLANC
BUTTERFIELD STATION, CHARDONNAY ONE HOPE, CHARDONNAY MCMANIS, MERLOT LINE 39, PINOT NOIR MURPHY GOODE, RED BLEND PIATTELLI, MALBEC CARTLIDGE \& BROWNE, MERLOT AVALON CABERNET

CARMEL ROAD CABERNET

MOSCATO ASTI, ITALY - 36
DELLE VENEZIE, ITALY - 36 MARLBOROUGH, NEW ZEALAND - 36

SONOMA, CALIFORNIA -36
CALIFORNIA -36
LODI, CALIFORNIA - 36
MONTEREY, CALIFORNIA - 36
SONOMA, CALIFORNIA - 36
MENDOZA, ARGENTINA - 36
SONOMA, CALIFORNIA - 36
NAPA VALLEY, CALIFORNIA - 36 MONTEREY, CALIFORNIA - 36

## PREMIUM WINE

KING ESTATE, PINOT GRIS
CHARLES KRUG, SAUVIGNON BLANC
KIM CRAWFORD, SAUVIGNON BLANC
CHALK HILL, CHARDONNAY FREEMARK ABBEY, CHARDONNAY SIMI,CHARDONNAY
7CELLARS, CHARDONNAY LA CREMA, PINOT NOIR MONTINORE, PINOT NOIR CLINE CASHMERE, RED BLEND MAURITSON, ZINFANDEL ALEXANDER VALLEY, MERLOT SMITH \& HOOK, CABERNET SEBASTIANI, CABERNET

WILLAMETTE VALLEY, OREGON - 46 NAPA VALLEY, CALIFORNIA - 50 MARLBOROUGH, NEW ZEALAND - 46

SONOMA, CALIFORNIA - 46 NAPA VALLEY, CALIFORNIA - 50 SONOMA, CALIFORNIA - 48
ARROYO, CALIFORNIA - 48 SONOMA, CALIFORNIA - 46 WILLAMETTE VALLEY, OREGON - 46 SONOMA, CALIFORNIA - 48 DRY CREEK, CALIFORNIA - 50 ALEXANDER VALLEY, CALIFORNIA - 46 CENTRAL COAST, CALIFORNIA - 46 SONOMA, CALIFORNIA - 46

## SPARKLING

J.P. CHENET, BRUT ROSE LUNETTA, PROSECCO POEMA, BRUT CAVA

LANGUEDOC-ROUSSILLON, FRANCE-36
VENETO, ItALY - 36
PENEDES, SPAIN - 36

## 2025 WEDDING \& EVENT PRICING SHEET

## CLUBHOUSE

|  | MONDAY - <br> THURSDAY | FRIDAY | SATURDAY | SUNDAY |
| :--- | :--- | :---: | :---: | :---: |
| PEAK SEASON | $\$ 9,000$ | $\$ 12,000$ | $\$ 14,000$ | $\$ 11,000$ |
| MAY 1 - OCTOBER 31 | $\$ 7,000$ | $\$ 11,000$ | $\$ 13,000$ | $\$ 10,000$ |
| OFF PEAK SEASON** |  |  |  |  |
| JAN 2 - APRIL 30 |  |  |  |  |
| NOV 1- DEC 30 |  |  |  |  |

This charge covers six hours of the Clubhouse and Terrace with standard set-up and teardown. Along with access to two ready rooms, two hours prior to your event start time. Tables, chairs, full length linens, votives, card boxes, easels, table numbers, china, flatware, stemware, Champagne toast, event manager, tasting for two, planning meeting and a rehearsal are all included.

## PAVILION

## MONDAY - SUNDAY

$\$ 4,500$
$\$ 2,500$

INCLUDED:
This charge covers the use of adding the Pavilion for ceremony and dancing. Along with standard set-up and teardown. Tables chairs, full length linens and market lights are all included. 45 degrees dec - march dancing
** ALL HOLIDAYS, INCLUDING SUNDAYS ON HOLIDAY WEEKENDS, WILL BE CHARGED PEAK SEASON, SATURDAY EVENING PRICING **
** CLOSED ON THANKSGIVING, FRIDAY \& SATURDAY AFTER THANKSGIVING, CHRISTMAS EVE, CHRISTMAS DAY, BOXING DAY, NEW YEARS EVE \& NEW YEARS DAY**

## FOOD \& BEVERAGE MINIMUMS

All Food \& Beverage is provided through Sanctuary and the following minimums must be met for the event.

> PEAK Season (Refer to Dates Above).................. $\$ 11,500.00$ plus $25 \%$ service charge and $4.0 \%$ tax Off PEAK Season (Refer to Dates Above).................... $\$ 8,500.00$ plus $25 \%$ service charge and $4.0 \%$ tax
> If Food and Beverage minimums are not met, the Client/Organization will be charged for any deficiency

## 2025 SANCTUARY COST ESTIMATE

Wedding, Ceremony and Reception with Plated Dinner

## PeakSeason

Saturday Evening 5:00pm-11:00pm
100 Guests
Cocktail Hour with Hot and Cold Butler-Passed Hors d'Oeuvres
4 Hors d'Oeuvres per Person \$25 per Person*
Two Course Plated Dinner
\$60 per Person*

Hosted Bar Package for 5 Hours (Post Ceremony)
Call Cocktails, Domestic and Premium Beers, and Wine
Wine Service during Dinner
\$64 per Person*

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Estimated Food and Beverage $14,900
25% Service Charge $3,725
4% Sales Tax $596
Facility Rental $18,500
Estimated Sanctuary Total $37,721
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*Estimate based on average menu costs. Estimate can be customized upon request. Gratuity not included, yet appreciated


## RECOMMENDED VENDOR LIST

 recommendations from our clients and past experience. Each supplier offers ahigh level of service and guarantees customer satisfaction. Clients are not required to use the vendors on this list; however, all vendors must be approved by Sanctury prior to booking.

## DJ'S

SEAMLESS ENTERTAINMENT - SEAMLESSENTERTAINMENT.COM THE JASON GREGORY - THEJASONGREGORY.COM
DANCING SHOES - DANCINSHOESDJ.COM
thentertainment - th-entertainment.com the Get down (DJ) - thegetdownco.com

## LIVE MUSIC

HOWL2GO -DUELING PIANOS - HOWL2GO.COM GNITE ENTERTAINMENT - IGNIGHTENTERTAINMENT.COM RAISING CANE BAND-RAISINGCAINBAND COM soulx - soulxband.com
SPINPHONY - SPINPHONYSTRINGS.COM
DIAMOND EMPIRE BAND - DIAMONDEMPIREBAND COM
WASH PARK BAND - WASHPARKBAND.COM
TH ENTERTAINMENT - THENTERTAINMENT COM

## PHOTOGRAPHERS

DAVID LYNN PHOTOGRAPHY - DAVIDLYNNPHOTO CON ELEVATE PHOTOGRAPHY- ELEVATEPHOTOGRAPHY.COM FROM THE HIP PHOTOGRAPHY - FROMTHEHIPPHOTO.COM GOLDEN MOMENTS - GOLDENMOMENTSCO.COM HANNAH QUINTANA - HANNAHQUINTANA.COM HEY LOVE PHOTOGRAPHY - HEYLOVEPHOTOS COM MALIORY MUNSON PHOTOGRAPHY - MALLORYMUNSON.COM SIMONE SCHIESS PHOTOGRAPHY - SIMONESCHIESS.COM STUDIO JK PHOTOGRAPHY- STUDIOJK.COM

## MAKEUP

BEAUTY ON LOCATION - BEAUTYONLOCATIONSTUDIO.COM MAKEUP BY HEATHER B - MAKEUPBYHEATHER.COM MUSE MODERN SALON - MUSEMODERNSALON.COM

## BAKERIES

THE MAKERY - THEMAKERY.COM
A CAKE COME TRUE-ACAKECOMETRUE.COM
GATEAUX - GATEAUXPASTRIES.COM
intricate icings - intricateicings.com
the bundt shopre - thebundtshoppe.com

## DESSERT STATIONS

TREATERY-303-946-3448
CRUMBL COOKIES - 720-358-0860
LITTLE MAN CREAMERY-907-947-2685
LUCKY MARY'S DESSERT FOOD TRUCK - 303-895-0343
YOURS TRULY CUPCAKE - 303-638-3528
NOTHING BUNDT CAKES - 719-220-5651

## FLORISTS

FAIRYTALE FLORAL - FAIRYTALEFLORALCO.COM
THE FRESH FLOWER MARKET - THEFRESHFLOWERMARKET.COM STATICE FLORAL - STATICEFLORAL.COM
NEWBERRY BROTHERS - NEWBERRYBROTHERS.COM PERFECT PETAL - THEPERFECTPETAL.COM RLY RLY STUDIO - RLYRLYSTUDIO COM
SIMPLY PETALS - SIMPLYPETALS.FLOWERS STUDIO PRIVE - PRIVEEVENTDESIGN.COM/PETALS THE FLOWER SHOP - THEFLOWERSHOPCO.COM

## LIGHTING AND DECORATION

COLORADO PARTY RENTAL - CPARTYRENTALS.COM COLORADO LIGHTING \& DESIGN - COLIGHTINGANDEVENTS.COM AMORA EVENT GROUP - AMORAGROUPCO.COM bear aesthetics - bearaestheticevents.com DESIGN WORKS - DESIGNWORKSEVENTS.COM

## TRANSPORTATION

ARROW Stage lines - ARROWSTAGELINES.COM JAY'S VALET - JAYSVALET.COM
PRESIDENTIAL WORLDWIDE - PRESIDENTIALWORLDWIDE.COM

## OFFICIANTS

KEITH HORSTMAN - 303-717-5600
MATT MORGAN - 720-466-7613
REVEREND KIM TAVENDALE - 720-432-1650

## РНотовоотн

MIHI PHOTOBOOTH - MIHIPHOTOBOOTH.COM
A CUSTOM LOOK EVENTS - ACUSTOMLOOK.COM

## VIDEOGRAPHERS

AUTUMN LEAVES - AUTUMNLEAVESVIDEO.COM CHRIS DALEY - DENVERWEDDINGFILMS.COM CHRIS RASSMUSSEN - CHRISRASMUSSENFILMS.COM FILMS ABOUT LOVE - FILMSABOUTLOVE.COM FOSTER CREATIVE - WEAREFOSTERCREATIVE.COM MAJESTIK FILMS - MAJESTIKFILMS.COM
MARES VIDEO PRODUCTIONS-MARESVIDEOPRODUCTIONS.COM LUPHER ARTS - LUPHERARTS.COM

## HOTEL ACCOMMODATIONS

HILTON DENVER INVERNESS - 800-346-489 HOTEL CLIO CHERRY CREEK - 303-316-2700 HILTON GARDEN INN PARK MEADOWS - 303-824-1556 MARRIOTT SOUTH AT PARK MEADOWS - 303-925-0004

## PET SERVICES

PLUS THE PUPS - PUPPLUSONE.COM

## STATIONARY, INVITES AND MORE

## FREQUENTLYASKED QUESTIONS <br> Food and Beverage

## Booking \& Payment Schedule

I'm not ready to book but can I hold an event date? Yes, we may hold a date for 7 days without a deposit. How do I book my event date? To officially book your date we will send you a contract which is due 1 week from the date sent along with the initial deposit.
What is the payment schedule? The $\$ 2,500$ deposit is due with the signed contract; deposit is nonrefundable and non-transferable to another date. 3 months prior to your event the balance of the facility rental is due. 2 weeks prior to your event the estimated catering total is due.

## Décor/Vendors

Can I use candles to decorate the room? Colorado law requires that all candles must be in votive candleholders, hurricane lamps, or vases. Real candles are not permitted in the ceremony/pavilion area. When can my florist arrive to decorate? The clubhouse will be available for your vendors to arrive and set up five hours prior to your ceremony or event start time on the day of the wedding.
Which complimentary linens can I choose from? All linen is rented from Colorado Party Rentals. You may choose from a select number of napkins and floor length linens ranging in color and pattern. Please speak with your Event Manager about which linens are available to you complimentary. Sanctuary will provide all napkins and one table cloth per table needed for the event. Upgraded linens, overlays, chair covers, chair rentals, etc. are available at an additional cost
s there someone available to help put out place cards, favors, etc.? Your Event Manager is available to assist putting out place cards, favors, light candles or any other items that need to be displayed Are we required to use vendors on the list? You are not required to use the recommended vendors; however, all vendors must be approved by Sanctuary.

## Rehearsal / Locker Rooms

What day/time will the rehearsal be? Please plan on attending the rehearsal the day before your wedding from 2:00-3:00pm. Wedding party and family should be advised to arrive 15 minutes prior to the rehearsal. Who attends the rehearsal? The officiant, wedding party, readers, parents and any family part of the processional.
When are locker rooms available for the Wedding Party to arrive? The locker rooms are utilized during the daytime by our golfing guests. They are available to the wedding party two hours prior to the ceremony start time.
Can we have food in the locker rooms while we are getting ready? The Chefs at Sanctuary are happy to provide snacks and beverages in the locker rooms while the wedding party is getting ready. Please speak to your Event Manager about a specific menu. Sanctuary does not allow any outside food or beverage to be brought on - site.

When do I schedule my tasting? All wedding tastings will take place in our off-season, while the golf course is closed (November - April). Once Sanctuary finalizes the tasting schedule, an Event Manager will each out to you with specific dates to choose from. In addition, because our tastings are private events Sanctuary asks for your flexibility during the scheduling process
Can l offer my guests more than one entrée for dinner? You may offer your guests three entrée choices, with one of those choices being a vegetarian option. Please include the menu options on the response cards that are sent with your invitations. Please note your Event Manager will need to know in advance exactly how many of each entrée was ordered. The escort cards you create will need to clearly identify what menu option each guest will have
How many butler passed hors d'oeuvres do I need for a cocktail hour? Our Chef suggests 3 - 5 pieces per person for a one-hour cocktail hour
How do you accommodate food allergies and special meal requests? Yes, this is very important to us. Please speak to your Event Manager about specific menu options
Do you offer a children's meal? If you are offering your guests a plated entrée, Sanctuary will provide a children's menu (for your guests under 12 years of age) of a Fruit Cup, Chicken Fingers, French Fries, and Macaroni and Cheese at $\$ 22.00$ per child. If you are offering a buffet dinner, children will be charged half of the buffet price per person
Do I need to provide meals for our vendors (photographer, videographer, band, or DJ)? Most vendors would like to have dinner available during the event. Please double check your vendor contracts to verify their expectations.
s there a cake cutting fee? No, our staff will cut and serve the cake at no additional cost.
Can wine be served at the table during dinner? Yes, wine can be served tableside in addition to being offered at the bar. The wine served tableside is available when the four hour hosted package is purchased or when priced by the bottle from our wine list.
Can we bring in our own alcohol? No, our liquor licensed prohibits any outside alcohol on property. All of the alcohol Sanctuary brings in must be purchased through us from a licensed distributor.
Are we able to take shots? No, Sanctuary has a no shot policy. All liquor must be served on the rocks.
When do you need our final count of guests? The final count is required 1 week prior to the event Pictures
Can I take pictures on the golf course? Pictures can be taken in all areas close to the clubhouse However, high-heeled shoes may NOT be worn on the greens or tees and carts are not available Can I bring my photographer to see the site before the wedding? Yes, but please make an appointment with your Event Manager before coming out to the course

## PAYMENT\& DETAILS SCHEDULE

## 1 Week After the Contract Has Been Sent

$\$ 2,500.00$ deposit due with signed copy of contract

## 6 Months Prior To Your Event

Schedule a time to choose linens with Colorado Party Rentals, preferably before your food tasting so you can have them delivered for your tasting and see them in our space.
303.781.1111, or you can schedule an appointment on Calendly at https://cpartyrentals.com/contact-us/

## 3-6 Months Prior To Your Event

Your private planning meeting should be scheduled. During this private meeting we will go over all your details including your diagram and Banquet Event Order.

## 90 Days Prior To Your Event

First installment due- this is the remaining balance of your facility rental.

## 5-6 Weeks Prior To Your Event

All details in RED on Banquet Event Order and diagram to be determined PRIOR to final details meeting.

## 4 Weeks Prior To Your Event-Final Details Meeting

Menu finalized, including: bar, hors d’oeuvres, first course, entrée or buffet choice, vendor meals and late night snacks
Estimated head count for all food/beverage options listed above.
Final diagram adjustments due along with any linen order changes.
Complete list of vendors, contact information and set-up/arrival times.
Arrival/ departure times of any scheduled outside transportation.
Final timeline of reception: welcome, toasts, cake cutting, dances, etc.

## 2 Weeks Prior To Your Event

Second installment due- this is the estimated total cost of your event.

## 10 Days Prior To Your Event

Seating chart document (provided by Sanctuary) due, to include:

- number of seats needed at each guest table
- meal choice selection of each guest, including all special meals-vegetarian, gluten free,
- all underage/non-drinking guests noted with (*) next to name
- any highchair and booster seat locations noted with (HC) next to name


## 5 Days Prior To Your Event

Guaranteed number of guests with all final food and beverage counts by 12 PM Noon.

## The Day Before Your Event

Drop off; guest book, programs, decorations and escort cards (make sure meal choices are indicated by a letter, stamp, etc.; also make sure escort cards are in alphabetical order by last name - not in table order) All items need to be unwrapped from their container/packaging.

## After Your Event

We will send you a final bill with either the final balance due or a refund check for any overpayment. This will depend on any changes/additions made after you paid your second installment. We will let you know if there are any items left behind. Please pick these items up in a timely manner! Unless we make other arrangements with you, any items left over will be donated after 2 weeks.


