

# VINIFERA WINE TO WHISKEY

## PRIVATE PARTIES CONTRACT

Thank you for considering Vinifera Wine to Whiskey for your special occasion! Please read the following terms of agreement carefully.

**SPACE RESERVATION:** To reserve the backroom on \_\_\_\_\_ a deposit of \$100 is required. The event space will be held for the event, upon receipt of the deposit. Until such time, we unfortunately cannot guarantee the date of the event. Maximum capacity for our backroom is 25 people.

**SPEND REQUIREMENTS:** To reserve the backroom for an events a minimum spend of \$1500 Monday-Wednesday. \$2500 Friday-Sunday. We do not reserve the backroom on Thursdays. To Reserve the whole Bar Monday-Wednesday, there is a minimum spend of \$3500. To Reserve the whole Bar Friday or Saturday during open hours, there is a minimum spend of \$6000. If your guest count is more than 30 the whole bar will need to be reserved for your event.

**DEPOSIT:** The \$100 deposit will be applied to the end bill on the day of the event. This deposit is **non-refundable** if the date is changed, or the event is canceled.

**PAYMENT:** The entire balance is due payable in cash, or by major credit card (Visa, Master Card, Discover and/or American Express) at the close of the scheduled Event. We require private events to be on one check. (Total balance due will include food and beverage costs, 20% service gratuity, and any/all applicable miscellaneous fees.)

**SERVICE CHARGE:** A **20% gratuity** will be added to Patron's total bill to be dispersed as gratuities to servers, bartenders, host/hostess and security persons who work the event. All events will be charged Six Percent (5.8%) Ohio Sales Tax. Arrangements for tax exempt billing need be made in advance.

**CANCELLATION AND PERFORMANCE:** All private parties must be canceled 48 hours prior to the scheduled event. Any event canceled less than 48 hours of the scheduled event will be charged a non-refundable **\$200.00 cancellation fee**. We do however, reserve the right to waive the cancellation fee at our sole discretion and without discrimination.

**OUTSIDE FOOD AND BEVERAGE:** ALCOHOLIC BEVERAGES MAY NOT BE BROUGHT INTO VINIFERA WINE TO WHISKEY FROM OUTSIDE SOURCES.

Vinifera Wine to Whiskey does allow Patrons to bring in **outside dessert ONLY**, for a fee of \$10 for 9 guests or less, \$20 for 10 or more guest.

**CONDUCT OF EVENT:** Patron agrees to conduct the Event in an orderly manner in full compliance with applicable laws and regulations. Patron assumes full responsibility for the conduct of all persons in attendance at Patron's Event and for any damage done to any part of the premises during the time of Patron's Event.

**PROMOTIONAL CONSIDERATION:** We reserve the right to review any/all advertisements of promotional materials in connection with Patron's Event, which specifically reference the Vinifera Wine to Whiskey name and/or logo.

**DECORATIONS/PATRON'S PROPERTY:** Any decorations will be subject to prior approval from Vinifera Wine to Whiskey. Vinifera does not allow any tape that with cause harm to the walls or confetti of any kind. Furthermore, we are not responsible for loss or damage to Patron's property and do not maintain insurance to cover it. Any personal property of Patron or Patron's guests brought onto the premises of Vinifera Wine to Whiskey prior to, during or following the event will be the sole risk of Patron and Patron's guests.

I HAVE READ AND AGREE to the terms and conditions outlined in this "Private Parties Contract."

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Today's Date:

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date of Event:

\_\_\_\_\_  
Phone Number

\_\_\_\_\_/\_\_\_\_\_  
Start Time: End Time:

\_\_\_\_\_  
Email Address

\_\_\_\_\_/\_\_\_\_\_  
# of Guests: Type of Event:

Credit Card #: \_\_\_\_\_ CVV: \_\_\_\_\_

Card Holder: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Agreed Upon Minimum Spend: \$ \_\_\_\_\_ Date Deposit Paid: \_\_\_\_\_

# Vinifera Wine to Whiskey Bar

## Food, Beverage & Service Agreement

Todays Date: \_\_\_\_\_ Date & Time of Event: \_\_\_\_\_

Guest/Group Name: \_\_\_\_\_ Number of Guests: \_\_\_\_\_

Date Food Must Be Finalized:\_(2 weeks before scheduled event)\_\_\_\_\_