**Cooper House Event Center**

**Pricing and Information Updated 9/22/22**

**Venue Fee:**

Saturday All Day Venue Rental for ceremony and reception 2023 dates $2900, 2024 dates $3000

Friday or Sunday All Day Venue for ceremony and reception 2023 dates $ 2400, 2024 dates $2500

Weekday weddings, ceremony and reception is 2023 and 2024 dates $ 1300.

Wedding planning and month of services are available at an addition charge, www.KennedyDoss.com

All day Wedding Rental includes one-hour rehearsal , access to the house for getting ready after 9:30 am), ceremony in the yard (including chairs), reception in the General Store including 8-foot tables and chairs.

Ceremony Only: $600 includes up to 50 chairs for ceremony, one hour in the house to get ready and one hour after for photographs. (Not available on Saturdays).

Hourly Rental fee: $250 per hour. Hourly rental includes tables and chairs. 3Hour Minimum. 4 hour minimum on Saturdays during off peak months.

All events must be completed and cleaned up by 11pm. Clean up includes removing all decorations; anything left behind will be thrown away. All trash must go in the dumpster. All coolers must be emptied. All outdoor trashed must be dumped. The house must be cleaned out by 9pm.

There will be a $200 fine in the venue is not properly cleaned and returned to it’s original state.

LINENS ARE NOT PROVIDED BY THE VENUE.

**Catering:**

Catering prices start at $15 per person plus tax and service charge; service charge does not include gratuity for staff. Catering includes plates, silverware, napkins, cups, bottled water, sweet tea and ice for the non-alcoholic beverages. A final headcount for catering is due 7 days prior to the event. Togo boxes will be provided for any food not consumed at the event. Cups for alcoholic beverages are not provided. LINENS ARE NOT PROVIDED.

Tastings will be scheduled once a deposit on the venue fee has been paid. Certain items may be unavailable for a tasting per the chef. There is no charge for the tasting for two guests; any additional guests may be charged accordingly. Tasting may include two appetizers, two entrees, and two sides; additional items may be ordered but there will be a charge.

Outside catering is permitted. There is a $500 fee for outside food brought onto the property for weddings & receptions( this does not include desserts). There is a $200 fee for all other events.

We do not provide or serve alcohol. You are permitted to bring your own and to hire a bartender. You will be liable for any alcohol related incidents. Underage drinking is forbidden. If anyone underage is caught consuming alcohol we reserve the right to cancel the event with no refund. You are responsible for ice and cups for the bar.

Offsite catering is available. Travel fees will be assessed after an initial consultation.

**Deposit:**

A $500 nonrefundable deposit is required to hold the date for an All Day Wedding Rental. 50% of the venue fee is due 6 months prior to the event and is NONREFUNDABLE unless the wedding is canceled due to weather. Payments can be made towards the event with final payments due 48 hours before the event.

All other events will require a $200 NONREFUNDABLE deposit.

**If the event is canceled within 30 days of the event there will be NO REFUND of any amount.**

If the event is canceled due to weather all attempts will be made to reschedule the event. If the event can not be rescheduled 75% of all monies paid will be refunded.

All events must be paid in full 48 hours prior to the event.

**Parking:**

There is ample parking at the venue. Cars may be left overnight if necessary. Additional parking is available at the boat landing on Peachtree Road. You may not park on Peachtree Road. We are not responsible for any damage or loss done to cars.

**Venue:**

The venue decorations stay up all the time. Additional decorations may be added. Glitter and silly string are not permitted. You can not put holes in the walls or shelving.

You may use tea light candles. You can not use taper candles with an open flame. We suggest LED candles.

**We provide 8 foot rectangular tables that seat 8 guests. We have 15 tables on the property.**

You may also use the cocktail tables and ice bins that are on the property.

There are two bathrooms in the General Store, both are handicap accessible.

The General Store has wifi.

**Day of the Event:**

For an all day venue rental you may arrive as early as 6am to begin set up in the General Store., 9:30 for the House.

All other events set up time will be determined by event starting time. The event must be finished and cleaned up by 11pm.

Please contact Marnie Kennedy at Marnie@thecooperhouse.net or 843-236-7077 for more information.