

## Client Rules & Procedures

## **ASP Studios: INDOORS**

- Alcohol (beer, wine, liquor) is allowed on site provided that all guests who consume alcohol are over the age of 21 and a waiver must be signed prior to the event.
- \$200 vomit cleanup fee
- Bartenders are required to submit a Bartender Liability Release form prior to the event.
- No smoking or vaping of any kind is allowed.
- DJ's will be required to use our bluetooth speakers.
- A/C temp should not go below 70 degrees throughout the venue.
- No taping, nailing, or sticking decorations or other such items on walls
- Glitter or confetti must be easily removed.
- After the event concludes, please remove all decorations and personal items, including food and/or drinks from the refrigerator. In addition, please place all trash in the trash bins.

## **ASP Studios: OUTDOORS**

- Smoking is allowed away from the grassy area and at least 20 feet away from entrances.
- The space is used as a lounge type area only.
- Outdoor lounge must be closed and vacated at 11pm. All guests must move inside (Whittier city rules).
- No music or speakers outside
- Electric power is available but must be requested beforehand: \$25 per power setup
- Catering of any kind is required to cook on the cement near the parking lot, without spillage.
- Cooking on the grass is prohibited to prevent food particles, grease, etc. from damage.
- Driving on the grass is prohibited.
- Moving, rolling, or sitting on whiskey barrels is prohibited.
- If the weather is unfair due to rain or high winds, the outdoor space will remain closed for the entire day for the safety of our guests.