



EMBASSY SUITES by Hilton™

San Rafael Marin County



Not for Profit Packages

For more than one hundred years, Hilton has been an engine of opportunity for people and communities around the world. As part of our commitment to our local community we've designed packages that give back to those most in need. We also participate in volunteer programs, food donations, and disaster relief projects..

www.sanrafael.embassysuites.com



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Package Inclusions

Each package includes the following

- Event Space Rental
- Complete Setup and Clean Up
- To-Scale Digital Diagram with Seating Chart
- Complimentary Use of Hotel Equipment
 - Tables, Chairs, Stage, Centerpieces, Glass/China/Silverware
 - Gift Table
 - Head Table
 - Cake Table or Sweet Table
- Complimentary Linens - Black, White
- Complimentary Napkins - 18 color options
- Complimentary Parking
- Hotel Event Coordinator
- Per Person Rebate or Per Guest Room Rebate

Suite room block discounts, subject to availability, minimum of 10 suites per night. Once you know how many guests to expect, reserving a block of rooms is easy. You can book and confirm up to 25 rooms instantly online, just like any hotel stay. If you need more than 25 rooms, submit a Pricing Request or contact the hotel directly.



Daytime Package

Served until 4pm only

Family-Style Luncheon
\$40.00 Per Person

Starter
(choose two)
Farm lettuces salad
Couscous salad
Spinach salad
Beet salad (seasonal)
Caprese salad (seasonal)

Entree
Rotisserie chicken

Sides
Farm rotisserie vegetables
Roasted potatoes
Warm rolls w/ih butter

Dessert
Chef's selection of cake or pastries

Iced Tea, Lemonade or Fruit Punch

Buffet Luncheon
\$45.00 Per Person

Salads
Farm lettuces salad
Pasta salad
Seasonal quinoa salad

Finger sandwiches
(choose three)
Ham with cheddar
Turkey with swiss
Cucumber and cream cheese
Tuna salad
Chicken salad
Caramelized onion and hummus
Roasted red pepper and pesto

Potato chips and pretzels
Assorted mixed nuts

Dessert
Chef's selection of cake or pastries

Iced Tea
Lemonade or Fruit Punch

Pricing listed is per person,
inclusive of all applicable taxes, service charges and gratuities.
Pricing includes a \$5.00 rebate, per paid guest,
back to the planning organization.

Evening Package

Served after 4pm only

Plated Dinner
\$60.00 Per Person
Starter

(choose one)
Red Oak Farm Green Salad
Traditional Caesar Salad

Entree
Red Oak Rotisserie Chicken
Poached Salmon with Napa Valley Mustard
Portobello Mushroom Steak

Accompanied by Chef's Selection of Seasonal
Vegetables and Starch
Warm Rolls with Butter

Dessert
Chef's Selection of Seasonal Dessert

Iced Tea, Iced Water
and Freshly Brewed Coffee Service

Reception-Style Dinner
\$75.00 Per Person

Display Stations
Red Oak Farm Crudite with Housemade Dip
Artisan Cheese and Fruit Display

Butler Passed Hors D'Oeuvres
(choose four)
I Spanakopita
Tomato and Basil Bruschetta
Asparagus Wrapped in Prosciutto
Deviled eggs
Miniature grilled cheese sandwich
Egg Rolls (vegetarian, chicken or pork)
Meatballs (BBQ, Swedish or Italian)
Assorted flatbreads

Dessert and Beverage Station
Assorted Petite Fours, Brownies, Dessert Bars
Freshly Brewed Coffee, Assorted Teas,
Decaffeinated Coffee, Iced Water

Pricing listed is per person,
inclusive of all applicable taxes, service charges and gratuities.
Pricing includes a \$5.00 rebate, per paid guest,
back to the planning organization.





Libations

Hosted Bar

On Consumption, Per Drink

Well | \$10

Call | \$12

Premium | \$14

Cordials | \$14

Beer | \$7

Wine | \$9

Per Hour, Per Person

1st Hour

Well | \$20

Call | \$24

Premium | \$28

Beer/Wine | \$15

Additional Hours

\$10 Per Person, Per Hour

Non-Alcoholic Beverages | \$6

Pricing listed is exclusive of tax and applicable service charges or gratuities.

Cash Bar

On Consumption, Per Drink

Well | \$12

Call | \$14

Premium | \$16

Cordials | \$16

Beer | \$9

Wine | \$10

Bartender Fee | \$200

Hotel recommends 1 per 75 guests

Wine Corkage | \$18

Beer Corkage | \$5

Cash bar pricing is inclusive of applicable taxes.



Hotel Policies

All pricing, unless otherwise noted, within are listed per person, inclusive of applicable taxes and service charges, which are subject to change without notice.

All food and beverage must be purchased through Embassy Suites by Hilton San Rafael Marin County. A catering minimum of \$10,000.00 applies for use of the full San Rafael Ballroom. Embassy Suites by Hilton San Rafael Marin County is a full-service caterer offering assistance with linens, flowers, balloons, etc. in addition to the food and beverage. Talk with our catering team about preferred vendors to enhance your special day.

Client may be held responsible for any damage to the facility, furnishings, fixtures and/ or equipment, caused by their contracted vendor or guests.

AVAILABILITY- Daytime events are held from 8am - 4pm and evening events from 6pm- 11pm (midnight on Saturday). Different times may be accommodated based on availability.

PAYMENT SCHEDULE- All social events require a deposit when the contract is signed. 10% of your minimum revenue guarantee (non-refundable) will be required in order to make the reservation definite. 50% of your minimum revenue guarantee will be due 2 months prior to your event. 100% of your estimated total cost will be due 10 business days prior to your event to be paid by money order, cashier's check or credit card. Final guarantees are due by noon 3 business days prior to your event with final payment due at that time.

BEVERAGE SERVICE- Embassy Suites is responsible for the sale and service of alcoholic beverages as regulated by California. Embassy Suites alcoholic beverage license requires Embassy Suites to (1) request proper proof of legal age to consume alcohol (2) refuse alcoholic beverage service if the person cannot provide the proper identification (3) refuse alcoholic beverage service to any person who appears intoxicated.

REBATE OR SUBSIDY: The hotel will pay the fixed amount or percentage negotiated in the group room rate and/or food and beverage to the group or third-party recipient, as noted in the agreement. Payment of the actual value of the earned rebate or subsidy will be made by Hotel after receipt by the Hotel of full payment for the Event. Group agrees to take full responsibility for determining whether further disclosure of the rebate or subsidy is required and for making such disclosure if it is required.

Additional Terms and Conditions:

<http://hiltandistribution.com/express-usa-short-term-meetings/addlterms.htm>

<https://bit.ly/REOTCz>



About Us

The Hilton Effect Foundation was launched in 2019 as part of Hilton's 100th anniversary celebration, to further ensure that the Hilton Effect would continue for generations to come.

Hilton Global Foundation /

**The Hilton Global Foundation
honors the legacy of Hilton's founder,
who started the world's first global hospitality
company over 100 years ago to spread the
light and warmth of hospitality through travel.**

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