

## **District of Invermere**

## **Facility Use Application**

This Facility Use Application Form is the first important step in receiving approval for your event. Please read through the application carefully and provide the information requested so that we can start the approval process for your booking. If you require assistance or have questions about the application, please call 250.342.9281.

Applicant Information		
Name:	Date:	
Organization:		
Mailing Address:		
Phone:E	Email:	
Event I	nformation	
Arrival Time:	Number of Spectators:	
Event Details: Please provide a brief description	on of event: size, purpose, theme, layout.	

## **Columbia Valley Centre** Full Hall ½ Hall Kitchen Electric Appliances (electric stove, freezer, fridge & dishwasher) Kitchen Propane Appliances (propane stove, char broiler and deep fryers) **Retractable Theatre Seating** Audio/Visual Audio Only Video Only **Roof Top Patio** Set up of Tables/Chairs (Fee for Service) Banquet Tables 8 ft. (Minimum 10 tables) Portable Stage **Parks and Greenspace CPR Lodge** CPR Lodge and Green Space Pynelogs Green Space Pothole Park **Tunnacliffe Greenspace** Rotary Park Ball Diamond Mount Nelson Athletic Park **Mount Nelson Concession** Max Helmer Field **Kootenay Savings Field** Volunteer Ball Field Canfor Ball Field **Liability Insurance** A minimum of 2 million-dollar third party liability insurance is required for all users. You can either provide a copy from your insurance provider with the event space civic address listed and the District of Invermere or purchase insurance through us.

I will provide a copy of our insurance

I will need a quote for insurance

## **Additional Information**

Requiring Sprinklers to be turned off
Requiring Exclusive Use?
Requiring Road Closure (special events application required to be approved by council)
Requiring Lights
Requiring Power Access
Serving Alcohol (copy of liquor license required)