

#### **Weddings and Receptions**

Thank you for inquiring about our facilities for your upcoming wedding. Our staff is both friendly and attentive and we appreciate the opportunity to work with you on making this a most enjoyable event.

#### Space Rental Fees

- All space rental fees include tables and chairs, white or black table linens (additional linen colors available for a fee), napkins of assorted colors, banquet tables with linens and skirts in white or black, no host bar and bartender for 6 hours, on site parking, use of space from 10:00 am to 10:00 pm, 2 golf carts and 1 staff member to guide bride and groom to photo locations (1 1/2 hours).
- Pavilion
  - Reception only: \$3,500
  - Wedding and reception: \$4,500

(Includes use of wedding arch, setup and takedown of white folding ceremony chairs, use of designated spaces for bridal party preparation and 1 hour of rehearsal time during the week of your wedding. Any contracted food or beverage purchases will offset the space rental fee up to \$1,000.)

- Main Building
  - Reception only: \$1,950
  - Wedding and reception: \$2,500

(Includes setup and takedown of white folding ceremony chairs, use of designated spaces for bridal party preparation and 1 hour of rehearsal time during the week of your wedding. Any contracted food or beverage purchase will offset the space rental fee up to \$950.)

#### **Deposits**

- Pavilion \$875 (nonrefundable)
- Main building: \$500 (nonrefundable)
- Security deposit: \$500 (refundable if no damage to the facility is found after your event)

## Payment Schedule

- Deposit due on reservation.
- Menu choice and 50% of the estimated bill is due 30 days prior to the event.
- A final count of guest attendance and 100% of the estimated bill is due 14 days prior to the event.
- A final reconciliation of the bill will be done at the close of your event.

## Food and Beverage Policies

- Menus and prices are guaranteed 90 days out.
- Final menu choices must be specified 30 days prior to the event.
- Final number of guests attending must be submitted 14 days prior to the event. You will be billed for the amount of guests guaranteed or the actual amount attending; whichever is greater.
- All food and beverage charges are subject to a 20% service charge. We reserve the right to serve banquets of 25 guests or less plated.
- Buffets are served for a maximum of 1 1/2 hours.
- Only food and beverage provided by Mountain View Restaurant and Lounge is allowed on the premises. Exceptions to this policy are wedding cakes prepared by a licensed bakery, or in the case of a space rental only, food prepared by an approved and licensed caterer.
- The only food allowed to be removed from the premise is food from the A La Carte menu, wedding cake prepared by a licensed bakery or, in the case of a space rental, food prepared by an approved licensed caterer.



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#### Other Amenities

• Bar/Bartender: Additional time \$25 per hour

• Corkage: \$10 per 750 ml bottle

• Cake cutting service: \$1 per person (includes dessert dishes, forks and napkins)

Cornhole game: \$30Podium: no charge