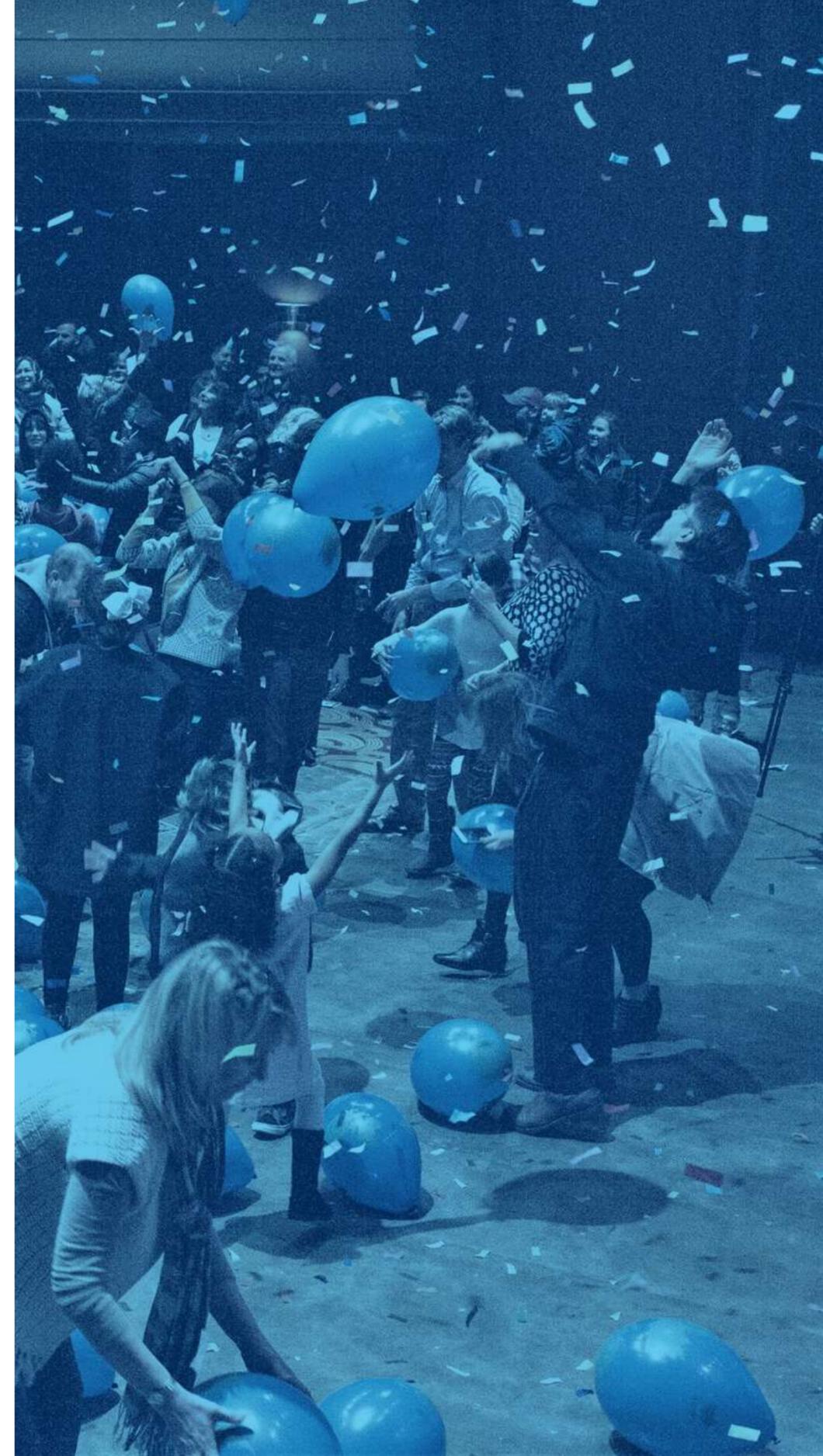




# BUSKIRK- CHUMLEY THEATER

BLOOMINGTON'S COMMUNITY THEATER

## PRIVATE & BUSINESS EVENT RENTALS GUIDE



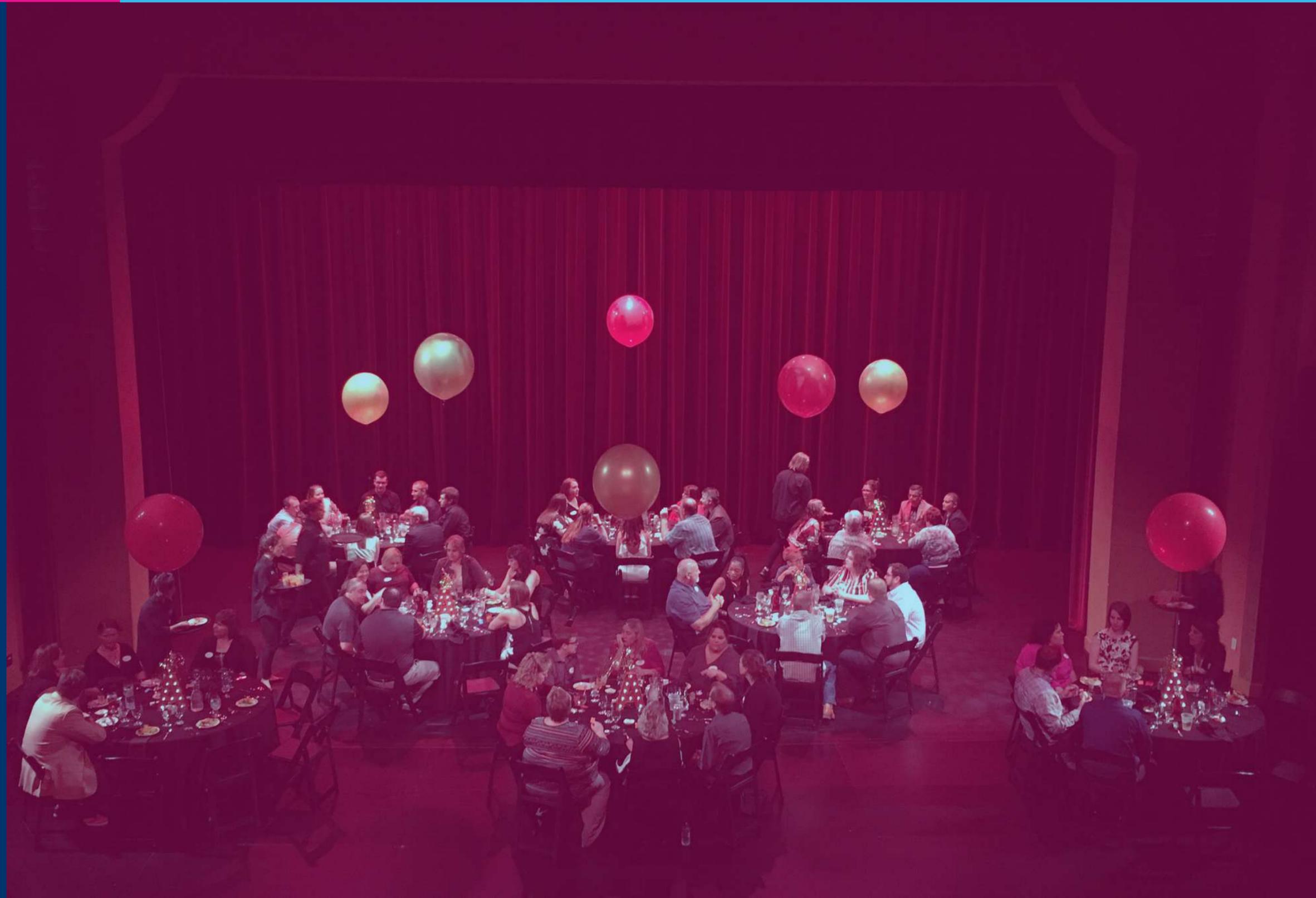
# EVENTS

# AT BCT

## Events made magical!

Tired of the same old? The Buskirk-Chumley Theater is available to rent for any sort of private event, from parties to business meeting spaces to celebrations of life.

Whether you are looking to host a corporate training retreat or a family reunion we are here to help every step of the way - from planning to technical needs to clean up! We're happy to host fundraisers, celebrations, birthday parties, retirement parties, conferences, professional development space, meeting space, training space, holiday parties, private film screenings, and other gatherings at BCT!



# WHAT'S INCLUDED



- Usage of our lobby space, auditorium and stage, dressing rooms, mezzanine area, and the History Exhibit.
- Pipe and drape (for pictures), ~70 padded chairs, 20 6ft rectangular tables, and 20 maroon tablecloths, 2 cocktail tables (additional tables/chairs/linens may be rented elsewhere)
- Usage of the building from 8am-midnight.
- A House Manager to help your day run smoothly.
- Personalized marquee message.
- Use of poster display cases located at the entrance of the theater facing the sidewalk.
- Usage of all the lighting and sound equipment in the building and a technician to operate them.
- Seating for 500+

# FOOD & DRINK

## Concessions

BCT concessions (located in the outer lobby) is the only entity allowed to sell or distribute alcohol in the theater outside of a licensed caterer.

### Our locally sourced concessions menu:

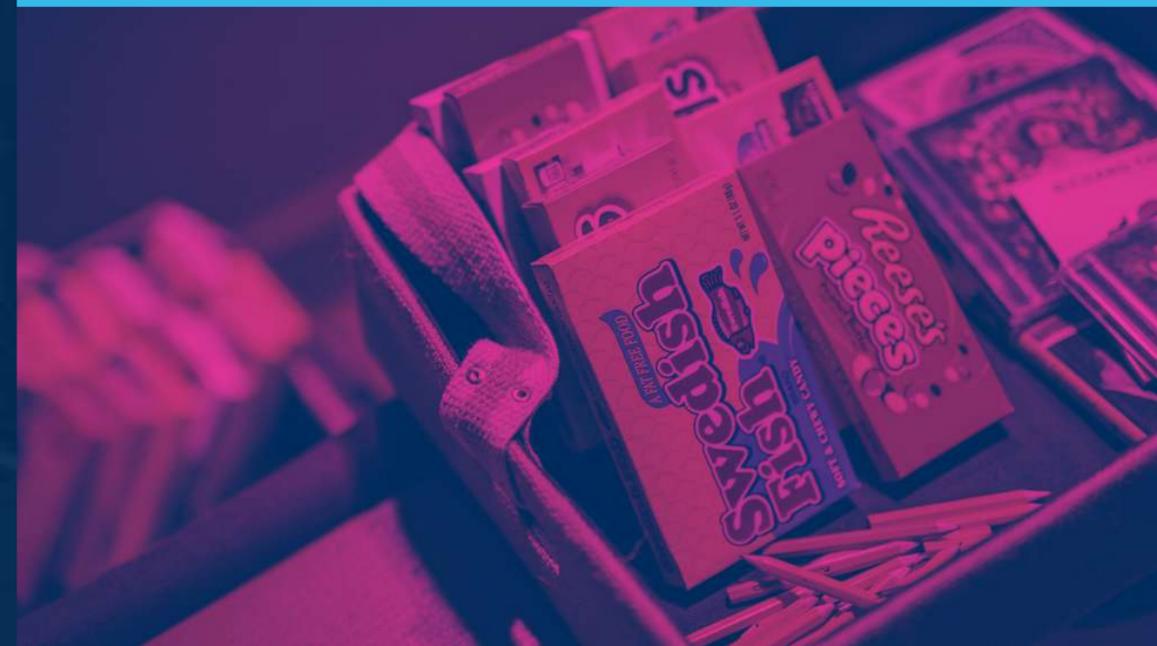
\$7	Upland Beer
\$8	Cardinal Spirits Cocktail
\$3	Water
\$3	Juice (Orange, Cranberry, Lemonade)
\$3	Popcorn
\$7	Oliver Winery Wine
\$3	Soda (Coke, Diet Coke, Sprite)
\$3	La Croix (Pure, Berry)
\$3	Ginger beer
\$3	Albanese Gummi Bears
\$2	Candy (rotating)



You can decide which of our concessions items you would like made available to your guests, if any.

You may choose to host an open bar, a cash bar, or a cash bar combined with drink tickets. Any comped drinks or snacks provided to your guests will be reflected in your final invoice.

Additional bar setups are available upon request.



# FOOD & DRINK



## Specialty Items

Looking to offer something to your guests that's not on our menu? We can order additional alcohol items to serve during your reception, such as champagne or a different kind of beer, wine, or cider. Additional items will be charged to you at cost plus a \$25 per vendor ordering fee, and served free to your guests. Keep in mind that our concessions is limited to serving two different kinds of tapped drinks.

## Catering

You are welcome to bring in food from any licensed restaurant or caterer. This will only be subject to a \$150 cleaning fee. Please keep in mind that BCT has limited space for food prep. We have an ice machine on-site that caterers are welcome to use.

## Buffet

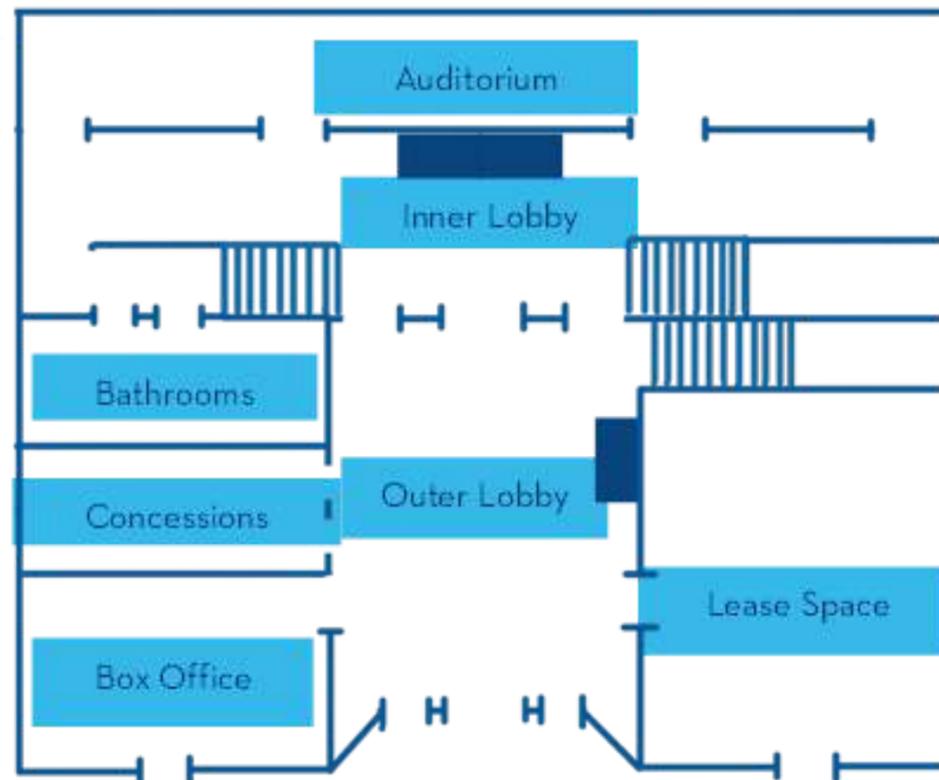
In most cases, buffet lines are best located in the following areas:

- On stage, when there is very limited or no table seating on stage
- In the orchestra pit, utilizing the stage for table seating or a dance floor
- In the lobby, maximizing both the stage and orchestra pit spaces for seating

# LAYOUT OPTIONS

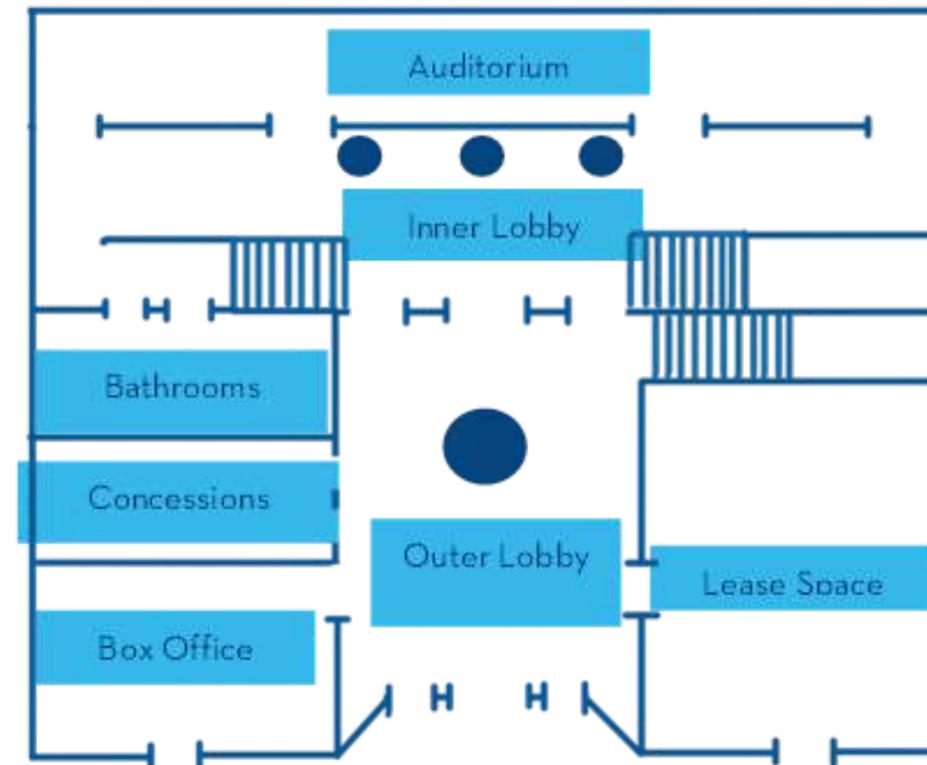
The following pages suggest several configurations that make the most efficient use of our space. If you're not sure which one makes sense for you, please make an appointment with our Events Director and we'll discuss how to meet your needs. Not every type of event is a fit for our historic theater, but with an open mind and willingness to embrace the theater as your venue, we can surely plan a day that fits your wants.

## LOBBY OPTION 1



6' x 2.5' Rectangular Tables  
1 Outer Lobby Table + 2 Inner Lobby Tables

## LOBBY OPTION 2



30" Cocktail Tables, 60" Round  
1 Round Outer Lobby + 3 Cocktail Inner Lobby

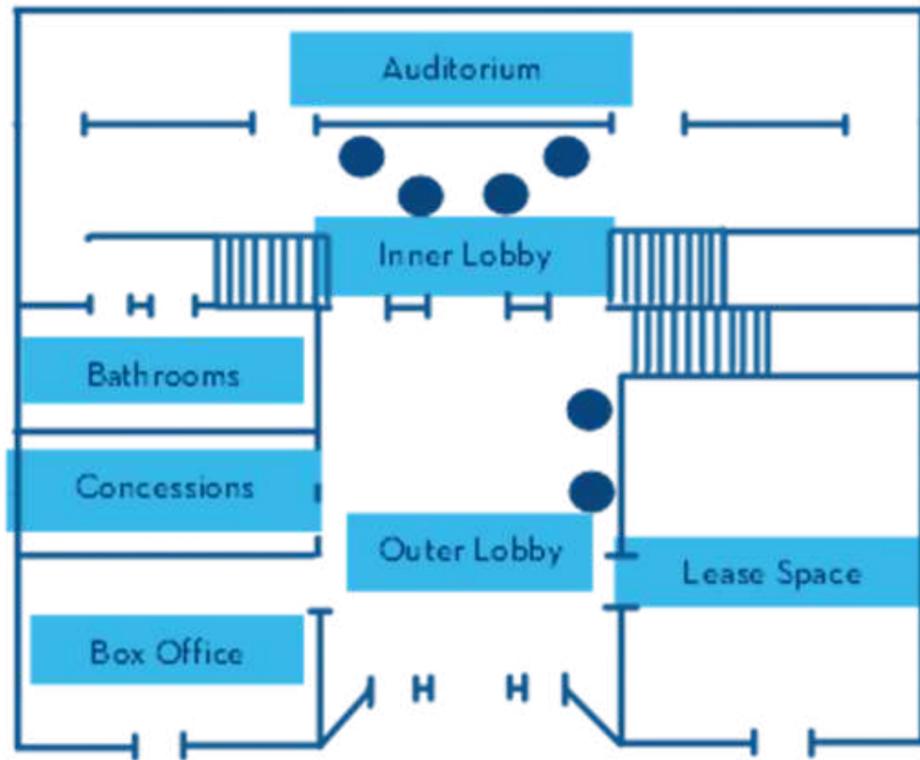
## Lobby Dimensions

Outer lobby - 20' x 22'

Inner lobby - 22' x 12'

# LAYOUT OPTIONS

## LOBBY OPTION 3



30" Cocktail Tables

2 Cocktail Outer Lobby + 4 Cocktail Inner Lobby

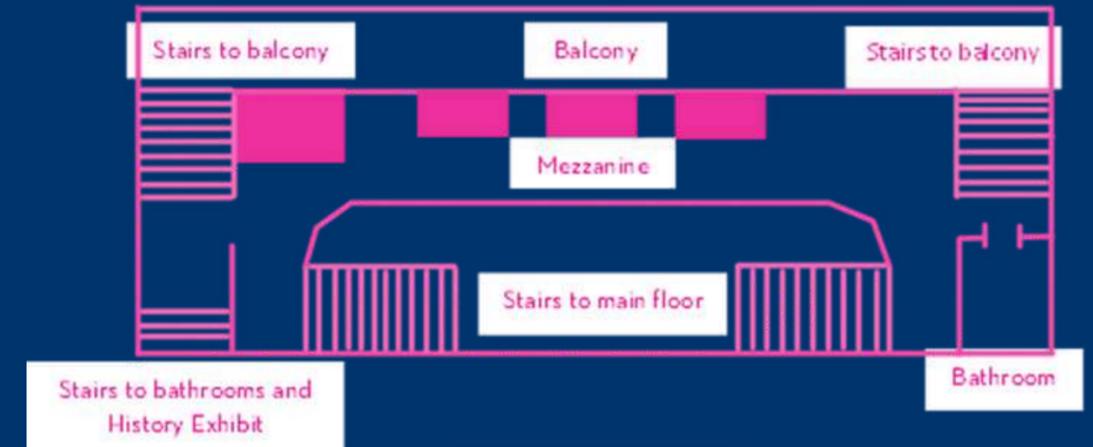
## Lobby Dimensions

Outer lobby - 20' x 22'

Inner lobby - 22' x 12'

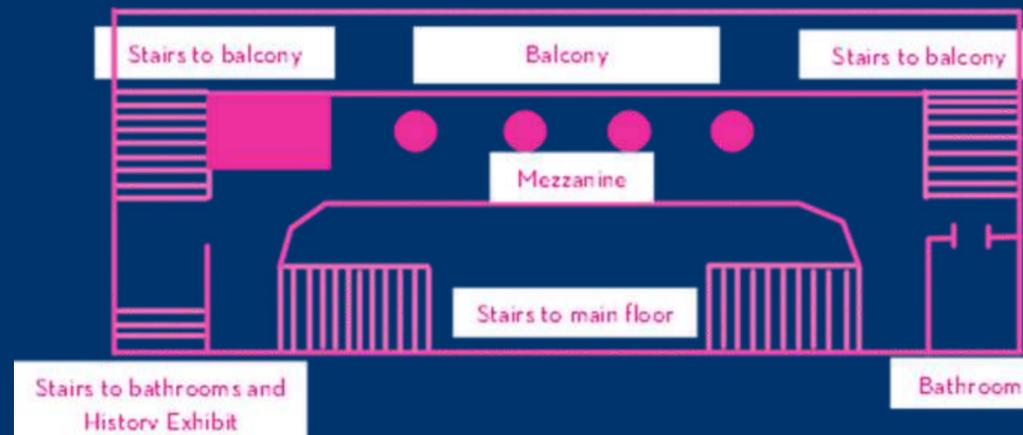
## MEZZANINE OPTION 1

3 Rectangular  
6' x 2.5' Tables  
Option of extra bar setup



## MEZZANINE OPTION 2

4 Cocktail  
30" Tables  
Option of extra bar setup



## Mezzanine Dimensions

Width - 52'    Depth - 7'  
Height - 4'11" to 8', from rail to wall

# LAYOUT OPTIONS

## Auditorium Dimensions

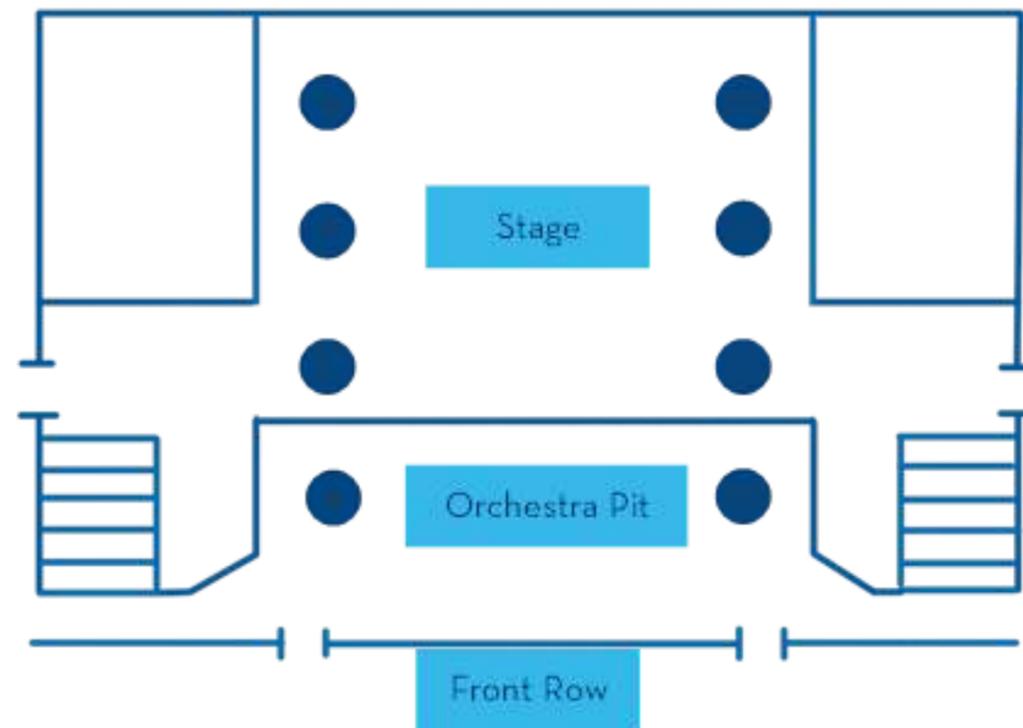
Stage:

33' across x 25'9" deep

Orchestra Pit:

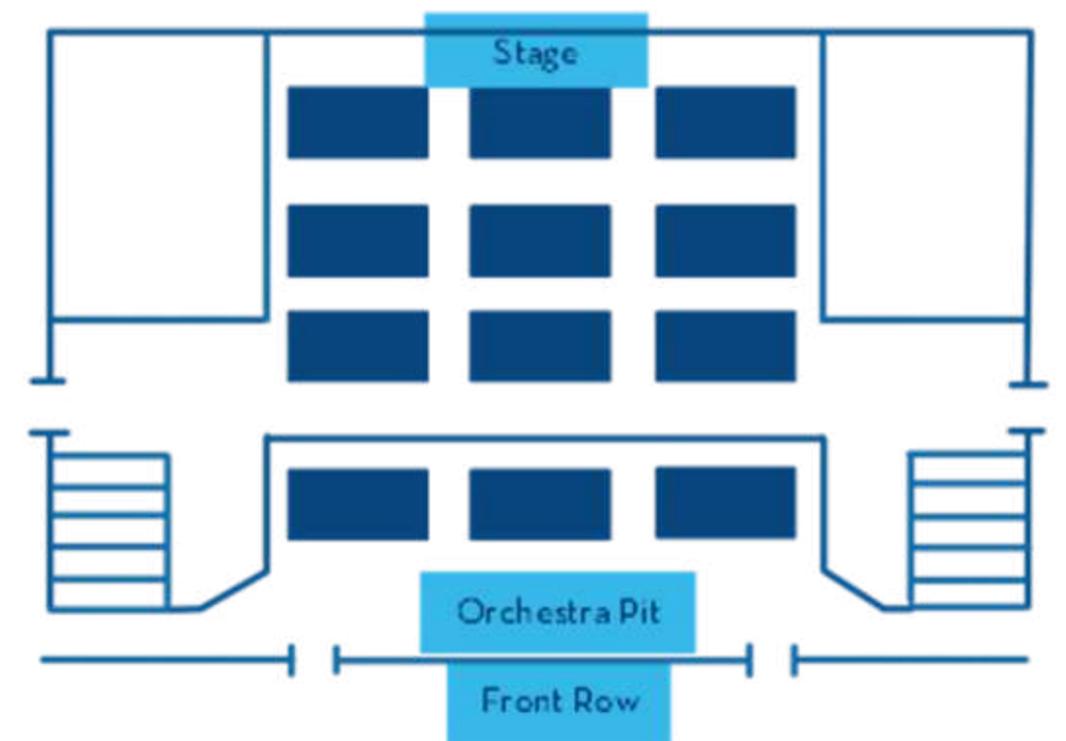
37'6" across x 14' deep

## AUDITORIUM OPTION 1



30" Cocktail Table  
6 Cocktail Stage + 2 Cocktail Orchestra Pit

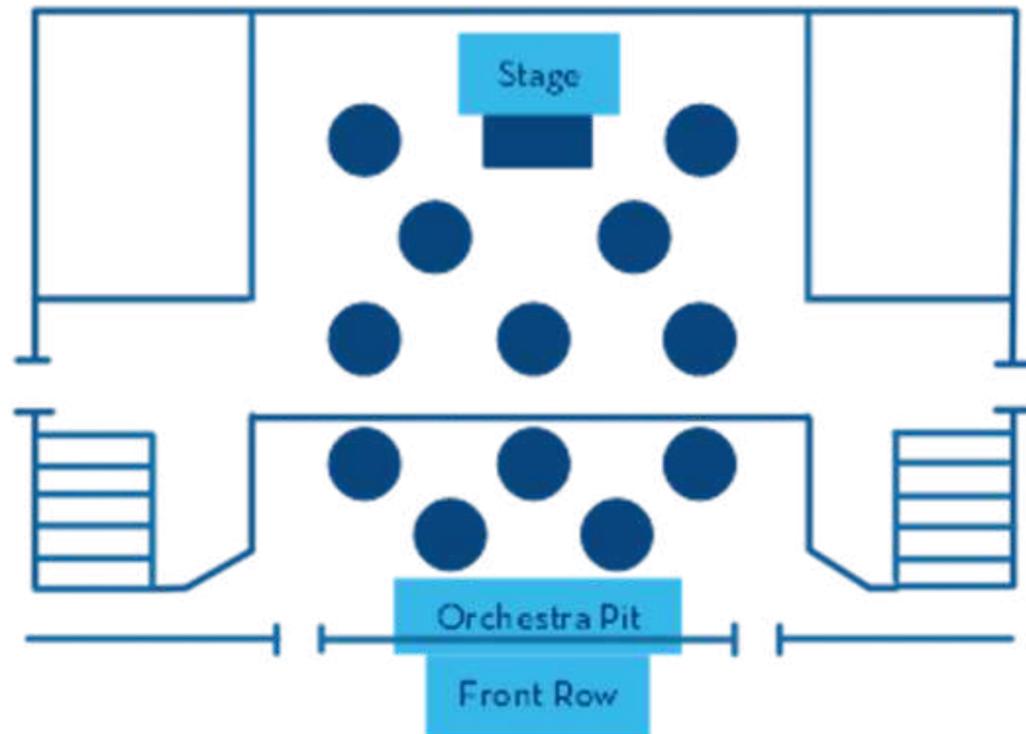
## AUDITORIUM OPTION 2



6' x 2.5' Rectangular Table  
9 Rectangular Stage + 3 Rectangular Orchestra Pit

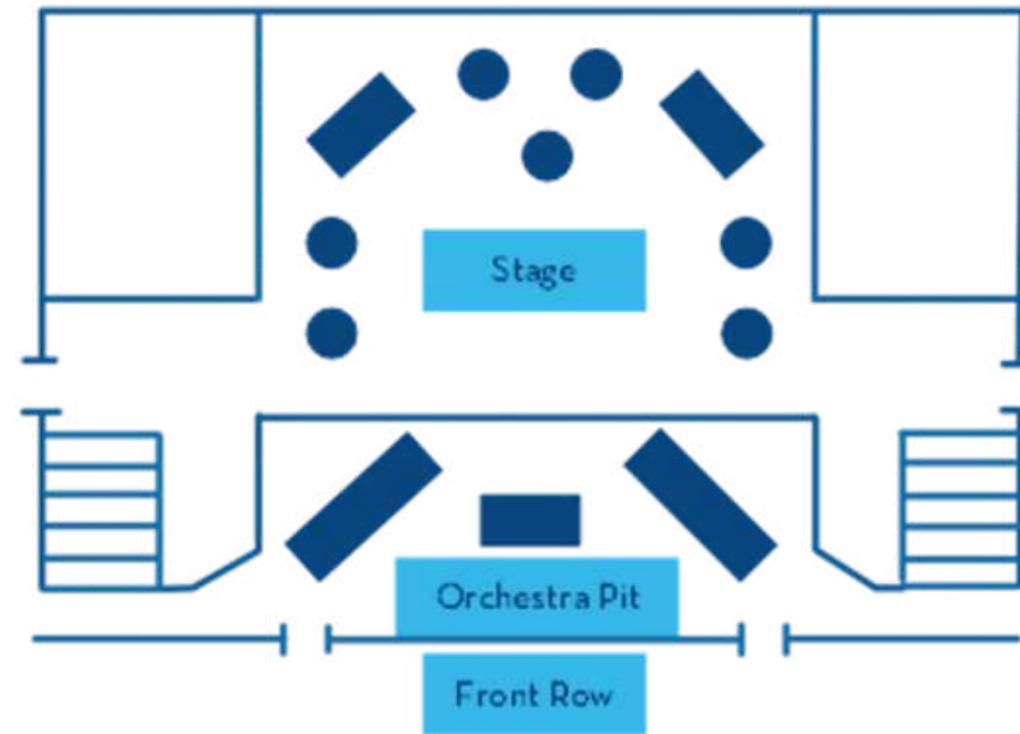
# LAYOUT OPTIONS

## AUDITORIUM OPTION 3



6' x 2.5' Rectangular, 60" Round  
1 Rectangular & 7 Round Stage  
+ 5 Round Orchestra Pit

## AUDITORIUM OPTION 4



6' x 2.5' Rectangular, 30" Cocktail Table  
2 Rectangular & 7 Cocktail Stage  
+ 5 Rectangular Orchestra Pit

## Auditorium Dimensions

Stage:  
33' across x 25'9" deep  
Orchestra Pit:  
37'6" across x 14' deep

# FILMS

Looking to show a film for your event? We have access to most films through our distributor, excluding FOX and Disney. We'll take care of booking the film and obtaining the rights, while you just sit back, relax, and enjoy the movie! Pricing varies greatly depending on the film, but most movies cost between \$100-\$350. This price includes both the actual film (usually a DCP, which is cinema-quality) and the rights to screen it. Costs for screening a film are outlined on our rental costs page.



# PARKING

## For your event planners

We can reserve spaces in the 4th & Washington lot located just behind the theater for you, your event planners, and any of the vendors who will be servicing your event. We can reserve up to ten spaces, and only charge a \$20 overall fee to reserve them.

## For your guests

The best place to park is in the 4th St. Garage, located one block southwest of the theater. [Click here to see it on a map.](#) We have a loading zone located in front of the main doors of the theater for anyone needing a quick drop-off.

Much of downtown Bloomington is pay to park, including all surface lots, garages, and street parking. For a full list of parking options, check out the [Bloomington Downtown Parking webpage.](#) Parking is free in most places on Sundays and holidays!



# BASE RENTAL FEES:

## 2022

### JANUARY – MAY

	SUN – THU	FRI & SAT
PREP/ REHEARSAL DAY	\$1115	\$1115
EVENT DAY	\$1785	\$2225

### SEPTEMBER – DECEMBER

	SUN – THU	FRI & SAT
PREP/ REHEARSAL DAY	\$1115	\$1115
EVENT DAY	\$1785	\$2225

### JUNE – AUGUST

	SUN – THU	FRI & SAT
PREP/ REHEARSAL DAY	\$560	\$560
EVENT DAY	\$895	\$1115

## 2023

### JANUARY – MAY

	SUN – THU	FRI & SAT
PREP/ REHEARSAL DAY	\$1115	\$1115
EVENT DAY	\$1785	\$2225

### SEPTEMBER – DECEMBER

	SUN – THU	FRI & SAT
PREP/ REHEARSAL DAY	\$1115	\$1115
EVENT DAY	\$1785	\$2225

### JUNE – AUGUST

	SUN – THU	FRI & SAT
PREP/ REHEARSAL DAY	\$735	\$735
EVENT DAY	\$1180	\$1470

## 2024

### JANUARY – MAY

	SUN – THU	FRI & SAT
PREP/ REHEARSAL DAY	\$1225	\$1225
EVENT DAY	\$2000	\$2450

### SEPTEMBER – DECEMBER

	SUN – THU	FRI & SAT
PREP/ REHEARSAL DAY	\$1225	\$1225
EVENT DAY	\$2000	\$2450

### JUNE – AUGUST

	SUN – THU	FRI & SAT
PREP/ REHEARSAL DAY	\$800	\$560
EVENT DAY	\$1300	\$1625

[MORE COST INFORMATION](#)

[RENTAL TERMS & CONDITIONS](#)

# READY TO RENT OUR SPACE?

DATE AVAILABILITY

APPLICATION

PREFERRED VENDORS

**TOUR:**

To schedule a tour of our historic venue,  
please contact [events@buskirkchumley.org](mailto:events@buskirkchumley.org).

