

# ST. PAUL'S EVANGELICAL LUTHERAN CHURCH

## WEDDING CEREMONY

*\$200 non-refundable booking fee and signed contract are required to reserve the space and date. All remaining fees and proof of insurance are due 30 days prior to the event.*

### **SANCTUARY WEDDING CEREMONY - \$1500 .**

- Sanctuary, Parlor and Library for 6 hours (Rehearsal and day of ceremony - \$25 assessed for each additional hour)
- St. Paul's Concierge Staff
- St. Paul's Pastor to officiate ceremony\*
- St. Paul's Soundboard Operator or Organist to provide musical services\*
- Cleanup of all spaces (items are not to be left behind at conclusion of event)
- Use of the parking lot (75 spaces)

### **HEART GALLERY WEDDING CEREMONY - \$1250**

- HeART Gallery, Parlor and Library for 6 hours (Rehearsal and day of ceremony - \$25 assessed for each additional hour)
- St. Paul's Concierge Staff
- St. Paul's Pastor to officiate ceremony\*
- Event setup
- Cleanup of all spaces (items are not to be left behind at conclusion of event)
- Use of the parking lot (75 spaces)

*\*The option to not utilize St. Paul's staff for musical services or to officiate is available, however, pricing will remain the same*

## NON-WEDDING CEREMONY RENTALS

*\$100 non-refundable booking fee and signed contract are required to reserve the space and date. All remaining fees and proof of insurance are due 30 days prior to the event.*

### **HEART GALLERY - \$650**

- Space Dimensions: 50' x 57'. Max Capacity: 110

### **PARLOR - \$550**

- Space Dimensions: 25' x 17'. Max Capacity: 28 seated at tables or 40 unseated

### **LIBRARY - \$500**

- Space Dimensions: 32' x 22'. Max Capacity: 35

### **SOCIAL ROOM - \$700**

- Space Dimensions: 63' x 57'. Max Capacity: 120

### **MAKER'S SPACE - pricing TBD (Space is undergoing upgrades)**

- Space Dimensions: 42' x 32'. Max Capacity: 75
- Pricing includes space use for 4 hours (\$75 assessed for each additional hour), concierge staff present during the event, event setup, cleanup and use of the parking lot.

## INSURANCE REQUIREMENT FOR ALL RENTALS

*Required proof of event insurance must include \$1,000,000 coverage naming St. Paul's Lutheran Church as "additional insured" for the date(s) of space rental (cost will vary based on event details). Contact your insurance provider or visit <https://www.eventsured.com/> for details.*