



STAFFORD AIR & SPACE MUSEUM

3000 Logan Road

Phone: 580-772-5871

Weatherford, OK 73096

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staffordmuseum.org

Wedding Facility Rental

Date Booked:	Setup Time:
Requested Date:	Event Time:
Requested Room: Explorers or Stealth	Event Name:

CONTACT INFORMATION

Contact Name:	Phone:
Address:	
Email:	Bus./Org:

EVENT/ROOM DETAILS

Guest Attending:	Tables Cloths: Yes No Black
How many tables?	(\$10 each) How many?
Round (seats 8) _____	Kitchen Access: Yes No
Long (seats 6-8) _____	Catering Service: Yes No
(Max. Seating w/ tables = 100)	Caterer:

Equipment Needed: (\$25 additional charge)

_____ 2-98" TVs & 2-65" TVs - with DVD or laptop hookups
_____ Speakers - plug in with DVD or laptop
_____ Laptop - requires leaving driver's license with front desk during use
_____ Microphone _____ Other:

Requests to see museum? Yes No	Self-guided	Tour (if available)
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PAYMENT

Rental Fee:		
1 Day - \$650	2 Days - \$900	3 Days - \$1,150

**museum members \$25.00 discount off **

Total Amount Due:				
1/2 Down Amount:	Method:	Check	Cash	Credit Card
Payment Date:	Taken By:			
Payment in Full:	Method:	Check	Cash	Credit Card
Payment Date:	Taken By:			

How did you hear about us?

Booked by:

Notes: _____

Explorers Room Seating Capacity 100 - Stealth Gallery 300 Capacity

Number in Attendance _____	Entered Adm POS _____
Agreement Rc'd _____	Deposit _____ Confirmed _____ Pd in full _____