

DISCOVERY CENTER OF SPRINGFIELD
STANDARD RENTAL RATES
As of 9/1/21

All rentals include:

- An 8-hour window of time for set up, the event, and break down
 - If you would like day before for set up or the day after for break down, there is an extra associated fee and is dependent on availability
- One staff person will be present to help with any questions, close up at the end of the night and will help dispose of trash
- Access to our private downtown parking lot
- Access to the exhibits that are on the floor of the space rented
- Access to tables and chairs

	Capacity	Museum Hours	After 5:00 pm
Auditorium, Foyer Lobby, and Mezzanine			
Auditorium & Foyer Lobby	2,700 sq ft <i>(90-250 person capacity)</i>	\$500	\$500
Auditorium, Foyer Lobby & Phenomena	4,540~ sq ft <i>(250-380 person capacity)</i>		\$800
			\$700 <i>(Non-Profit Rate)</i>
Additional Auditorium & Mezzanine Tables		\$3 per table	\$3 per table
Additional Foyer Lobby Tables		\$5 per table	\$5. per table
Additional & Mezzanine Chairs		\$1 per chair	\$1 per chair
Additional Foyer Lobby Chairs		\$3 per chair	\$3 per chair
Add-on Spaces			
Theater <i>Includes basic AV equipment</i>	1,500 sq ft <i>(30-75 person capacity)</i>	\$400	\$600
Additional Chairs		\$3 per chair	\$3 per chair
Fourth Floor Rental Gallery	2,500~sq ft <i>(30-200 person capacity)</i>	\$700	\$900
Foyer and Lobby Only	1,000 sq ft Varies based on exhibits <i>(25-75 person capacity)</i>	---	\$250
ChromoZone and Astronomy	6,000-7,000 sq ft Varies based on exhibits <i>(30-100 person capacity)</i>	---	\$250

Full Discovery Center Rental

Total Museum Rental	60,000 sq ft Varies based on exhibits (300-800 person capacity)	\$3,000 for public discounted admission day	\$2,500 Private event only
		\$5,000 for public free admission day	
West or East Building Only	East: Approx 2,500 sq ft West: Approx 3,500 sq ft Varies based on exhibits (150-300 person capacity)	---	\$1,300
Rental Add-Ons			
Table Cloths <i>Excludes use in Theater</i>		\$8 per table	\$8 per table
Staff <i>(Each rental includes 1 staff)</i>	---	\$25 per additional staff per hour	\$35 per additional staff per hour
Additional Time		Ask Rental Director	Ask Rental Director
Additional Exhibits		Ask Rental Director	Ask Rental Director