



Weddings & Events

**Pricing &
Packages.**

Niiss Events

Month-of-wedding coordination

\$1000

Initial in-person or over the phone consultation with Clients.

Meeting to review all vendors information & contracts.

Vendor recommendations (if needed)

Creation of wedding timeline and confirmation with vendors.

Monthly wedding update

Venue walk through to go over details

Vendor management 1-2 weeks before wedding day

Ceremony rehearsal day prior to wedding

Welcome and greet all vendors and deliveries at reception and ceremony sites.

Oversee and assist in decor set up at reception and ceremony sites.

Provide emergency kit

Issue any final payment to vendors

Cue individuals for special moments

Supervise ceremony and reception as discussed with client

Solve any problem on behalf of client

Coordination of pictures sessions

Arrange favors

Supervise venue clean up after guests depart.

50% deposit required 45 days before event

Niiss Events

Partial Planning

\$1600

First meeting and consultation to discuss your ideas & vision

Unlimited phone and email assistance

20 hours of professional planning help

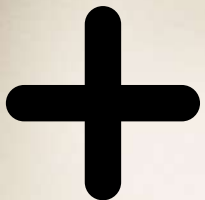
Referral list of vendors

Create timeline and checklists

Assist with wedding color, theme and design

Venue meeting for set up details

Discussion of tasks , vendors which you would need help with .



All services in the Coordinator Package

50% deposit required at time of hiring

Niiss Events

Full Planning

\$2000

First meeting and consultation to discuss your ideas & vision

Unlimited phone and email assistance

unlimited professional planning help

Meeting for vision based mock up design and budget

Planning process timeline and checklists

Styling advices and services

Assist with selection and booking of vendors

Design of wedding website

Tour of Ceremony and Reception sites- Up to 5 locations

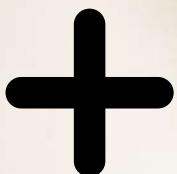
Schedule meeting with vendor - up to 3 meetings per vendor

Management of guest lists and RSVPs

Assistance with Save-the-Dates and invitation



All services in the Coordinator Package



All services in the Partial Planning package

50% deposit required at time of hiring

Niiss Events

Wedding Setup & Take Down

\$700

- Arrive at the venue before bride & groom

Take decor and create desired theme

Add all the details to decor

**Place favors, candles, signs, signature book, card box,
seatings, etc**

Oversee the removal of all decor

Make sure your decor is all packed

Locate and ensure your personal items are secure

Oversee loading in designated vehicle

Assure you are off property at designated time.

***Service is customizable**

50% deposit required at time of hiring