

RENTAL DETAILS

2022

The Alexandria Ballrooms offers a variety of environments that are sure to make any event a spectacular success. Whether it is a corporate party, wedding, social mixer, fundraiser, or even a film shoot, these historic venues are marvelous spaces for entertaining.

AMENITIES

12:00am Event Curfew (Sundays-Thursdays)

1:00am Event Curfew (Fridays & Saturdays)

Live Music Welcome!

Wedding Ceremony and Reception

15 Hours total access to Venue

Access to 2 Dressing Rooms

Bride's Room and Groom's Room for a fee of \$350 per room for the duration of the Event.

Complimentary Tables and Chairs

72" Round Tables, 8 ft. Banquet Tables, White Chiavari Chairs, Cocktail Tables and Bistro Stools

BAR

The venue does not provide alcohol or bar services.

BYO Alcohol is allowed.

INSURANCE

Host Liquor Liability Insurance under the client's name is required for all events serving alcohol.

All Vendors must be licensed and insured.

CATERING

Please refer to Vendors List for the list of Preferred Caterers.

Outside Catering is welcome for a \$1,500 flat fee and is based on approval

Must show proof of health/business permit, and insurance.

ACCOMMODATIONS

Private Restrooms for all 3 Event Spaces.

All Restroom Supplies are provided.

Elevator access

Curbside Valet or Self-Parking Options are available.

On-Site Representative

Ask us about Full Buyout Options!

Room Flip \$1,500

Two Private Kitchens

First Floor

4 Ovens

16 Burners

Triple Door Fridge

Scullery Area with 3 Sink System

Large Ice Machine

2 Food Warmers

2 Prep Countertops

Second Floor

1 Convection Oven

Double Door Fridge

Large Ice Machine

1 Food Warmers

2 Prep Countertops

VENUE REQUIREMENTS

Dance Floor

*Not provided by the venue. Prices vary.

Minimum of 3 Security Guards based on guest count.

Host must provide a Certificate of Insurance

All vendors must be licensed and insured.

Alcohol is allowed on tables for self-pour only
with the required additional insurance.

Real Flame Candles require a fire permit.

A hired staff for set up, restroom attendance, and breakdown.

*See vendors list for recommended cleaning company.

Wedding Planner is required at least a month of.

THE PALM COURT / COCKTAIL LOUNGE

260 Seated Reception/ 500 Theater Style or Cocktail Style

The Palm Court Ballroom became a protected Los Angeles Landmark in 1971. It's luxurious design features 25 feet high ceilings lined with four intricate Tiffany stained glass panels, along with the 8 original chandeliers that were placed in 1906.

The space is surrounded by beautiful gold mirrors that open up the room and add that touch of sophistication. No wonder Charlie Chaplin chose this ballroom for his wedding!

The Cocktail Room features a reception desk from the original hotel that has been transformed into a stunning bar. Along with a grand entrance and stunning chandeliers, it is the perfect room to welcome and entertain your guests in!

2022 PRICING

The Palm Court Ballroom

6 Hour Event / 8 Hour Event

Access for the duration of the event:

Monday, Tuesday, Wednesday \$7,500

Thursday, Friday, Sunday \$9,000

Saturday \$10,000

Venue Exclusivity

Fees will be based on the rooms being used vs. being left vacant.
Rooms left vacant are subject to a 50% charge of the original price.

HOLIDAY RATES APPLY

THE KING EDWARD BALLROOM

200 Seated Reception / 400 Theater Style or Cocktail

Feel like royalty! The King Edward Ballroom features intricate gold moldings, four stunning crystal chandeliers, and a romantic fireplace that creates a beautiful focal point for wedding ceremonies. Tall windows flood the room with natural light. Perched above the ballroom, is an elegant balcony that can feature a choir or string quartet, for example, plus you can get great aerial shots of your event!

Access for the duration of the event:

Monday, Tuesday, Wednesday \$6,500

Thursday, Friday, Sunday \$ 8,000

Saturday \$9,000

Venue Exclusivity

Fees will be based on the rooms being used vs. being left vacant.
Rooms left vacant are subject to a 50% charge of the original price.

If desired, a portion of the Mezz can be used for cocktails when renting the King Edward Ballroom.

HOLIDAY RATES APPLY

THE MEZZ

500 Seated Reception / 800 Theater Style or Cocktail Style

The Mezz is a truly unique space! It is surrounded by windows that offer charming views of the city and nearby historical buildings. The industrial setting features exposed brick walls, candle-lit iron beams, and a grand marble staircase upon entrance.

Access for the duration of the event:

Whole Space

Occupancy including the dance floor is up to 500 for reception and 800 cocktail style.

Monday, Tuesday, Wednesday \$12,000

Thursday, Friday, Sunday \$14,000

Saturday \$16,000

Portion (With Use of Cocktail Bar)

Will be demonstrated during site visits

Client is responsible for sectioning off the designated area.

Up to 2 Hours \$5,000

Up to 8 Hours \$9,000

Venue Exclusivity

Fees will be based on the rooms being used vs. being left vacant. Rooms left vacant are subject to a 50% charge of the original price.

HOLIDAY RATES APPLY