



1750 Dunnington Place | Dumfries, VA 22026 | (571) 383-3152

## Banquet Proposal

### Potomac Shores Golf Club Signature Wedding Package (sample) • 50 Guests

#### General Information

<b>Event Type:</b>	Wedding		
<b>Room Use:</b>	Men's Locker Room	2:30pm-4:30pm	
	Women's Locker Room	2:30pm-4:30pm	
	Veranda	4:30pm-5:00pm	50 white folding chairs set up theater style
	Tidewater Grill Patio	4:30pm-9:30pm	
	Foyer	4:30pm-9:30pm	1/2 room cleared to create an area for dancing.
	Tidewater Grill	4:30pm-10:00pm	1 round table for gifts 1 round table for cake
			long table forms base of "u" shaped table arrangement.
<b>Services:</b>	Setup	11:00am-4:00pm	
	Guest arrival	3:30pm-4:30pm	consumption bar 1 hour. passed hor d' oeuvres. Bruscetta and crab cake. Twisted stack of bev napkins and cutting boards.
	Ceremony	4:30pm-5:00pm	
	Bar Package	5:00pm-9:00pm	Open bar 5-9. Premium package.
	Entrances	5:15pm	
	Buffet	5:30pm-7:30pm	
	Speech	6:30pm	
	Champagne Toast	6:45pm	
	Cake	6:45pm	
			Buffet setup on 2 6ft folding tables with white table skirts

#### Summary of Charges

Lunch & Dinner Buffet	Charge	50 + or -	Count	Total	Time
The Commonwealth	\$55.00 per guest	0	50	\$2,750.00	
<p><b>Description:</b> Field Greens, Blue Cheese, Toasted Almonds, tomatoes, AND Balsamic Vinaigrette. Seasonal Vegetable Medley, Pan-seared Cod with Lemon Caper Butter Sauce, Churrasco Skirt Steak w/ Chimichurri, and fingerling Potatoes with Rosemary and Parmesan. seasonal Cheesecake for dessert.</p>					

<b>Hors D'Oeuvres (Hot)</b>	<b>Charge</b>	<b>50 + or -</b>	<b>Count</b>	<b>Total</b>	<b>Time</b>
Crab Cake w/ Remoulade Sauce - 100 pieces	\$250.00 per event		1	\$250.00	

Bruschetta Crostini	\$125.00 per 100 pieces		1	\$125.00	
<b>Description:</b> 100 pieces					

<b>Hors D'Oeuvres (Cold)</b>	<b>Charge</b>	<b>50 + or -</b>	<b>Count</b>	<b>Total</b>	<b>Time</b>
Jumbo Shrimp Cocktail	\$300.00 per 100 pieces		1	\$300.00	
Pineapple Tree with Fruit Skewers	\$150.00 per 100 pieces		1	\$150.00	

<b>Beverage Services</b>	<b>Charge</b>	<b>50 + or -</b>	<b>Count</b>	<b>Total</b>	<b>Time</b>
Premium Open Bar Package (4 Hrs)	\$50.00 per guest	0	50	\$2,500.00	
top shelf rum, vodka, gin, rye bourbon, bourbon, tequila, and Cointreau					

<b>Venue Space Rental</b>	<b>Charge</b>	<b>50 + or -</b>	<b>Count</b>	<b>Total</b>	<b>Time</b>
Ceremony Site Rental	\$1,500.00 per event		1	\$1,500.00	
Includes Foyer, Tidewater Grill dining room, Patio, firepit, and the Veranda. The veranda is only used for the ceremony.					

<b>Rentals (outside vendor)</b>	<b>Charge</b>	<b>50 + or -</b>	<b>Count</b>	<b>Total</b>	<b>Time</b>
Ceremony Chairs	\$3.00 per guest	0	50	\$150.00	
For use during the ceremony on the Veranda					
Basic Linen	\$300.00 per event		1	\$300.00	
Delivery	\$45.00 per event		1	\$45.00	
Chiavari Chairs	\$7.00 per guest	0	50	\$350.00	
For use in the dining room during the reception.					

<u>Per Guest Charges Only</u>		<u>Total Charges</u>	
Sub-Total:	\$115.00	Sub-Total:	\$8,420.00
Service Charge	\$23.00	Service Charge	\$1,384.00
	\$138.00		\$9,804.00
Tax:	\$8.28	Tax:	\$588.24
<b>Total:</b>	<b>\$146.28</b>	<b>Total:</b>	<b>\$10,392.24</b>

**% Due**