

PRIVATE EVENTS AT THE JAPANESE FRIENDSHIP GARDEN



Acqua Photography

CONTACT US:

(619) 232-2780 + private-events@niwa.org + www.niwa.org/overview

VENUE OVERVIEW

From intimate wedding ceremonies to elegant receptions, the Japanese Friendship Garden is the perfect setting for any celebration.

Clients can rent either the entire Upper Garden or Lower Garden for their event(s). Each venue has its own unique areas that are listed below and explained in further detail in the following pages.

UPPER GARDEN VENUE (UG)

Filled with luscious green scenery, the Upper Garden has unique settings for events that are outdoors. The Upper Garden areas include:

- Koi Pond & Moon Viewing Deck
- Ceremonial Gate
- Reception Plaza
- Bonsai Exhibit
- Exhibit Hall*
- Activity Room (Bridal Prep Room)
- Two single stalled bathrooms (gender neutral/ handicap accessible)



*Additional fee

LOWER GARDEN VENUE (LG)

Our impressive Lower Garden is the perfect setting for any event with both indoor and outdoor areas. Clients and guests will have access to Lower Garden areas such as:

- The Inamori Pavilion
- Pavilion Viewing Deck
- Pavilion Courtyard
- Garden Paths & Earth Bridge
- Multiple stalled bathrooms
- Bridal Prep Room



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LOWER GARDEN

INAMORI PAVILION

The Inamori Pavilion is an indoor space with an outdoor feel, perfect for receptions. The location could also work great for a ceremony as well. Area includes a deck for guests to walk around, enjoying the gorgeous scenery and waterfall.



Jeff Durkin

CAPACITY

Seated Reception: 200
(+30 if no dance floor)
(+50 if Ceremony off-site)
Cocktail Reception: 300
Ceremony: 250
(Room can be divided in half for small events)

DECOR

Any decor or lighting hung directly from the building must be provided by the following vendor.

San Diego Linens
www.sandiegolinen.com



Photo by: Alon David Photography Decor by: San Diego Linens

LOWER GARDEN



Yasuhiro Fujiki

PAVILION COURTYARD

This area, located right outside the Inamori Pavilion, is a great spot for outdoor events. The Pavilion Courtyard also serves as the main site for ceremonies.

CAPACITY

Ceremony: 250
Seated Reception: 100
Cocktail Reception: 250



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LOWER GARDEN

PAVILION VIEWING DECK

This outdoor deck of the Inamori Pavilion is an ideal place to walk around for cocktail hour. Guests can enjoy the gorgeous scenery and waterfall of the Lower Garden.



Yasuhiro Fujiki



Yasuhiro Fujiki

LOWER GARDEN



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Yasuhiro Fujiki

GARDEN PATHS & EARTH BRIDGE

Our Lower Gardens include a beautiful path where guests can stroll during their cocktail hour exploring a variety of plants and flowers alongside a charming stream.

Our Earth Bridge can also serve as an exquisite ceremony spot for those interested in intimate weddings. Guests are only allowed to stand during the ceremony, except for those who are handicapped. It's also the perfect place for photos after the ceremony.

CAPACITY

Seated Ceremony: 80-120
(+40 picnic seating
and/or standing)

UPPER GARDEN



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KOI POND & MOON VIEWING DECK

Nestled beneath the *fujidana* (wisteria arbor) and surrounded by the serene sounds of the waterfall, the Koi Pond is a favorite spot for wedding ceremonies and cocktail receptions.

CAPACITY

Ceremony: 85
Cocktail Reception: 150
(200 when Exhibit Hall is also rented)



Heidi-O-Photo

UPPER GARDEN



Heidi-O-Photo



Alon David Photography

CEREMONIAL GATE

The majestic backdrop of the Charles C. Dail Memorial Gate is the perfect location for large ceremonies and cocktail receptions.

The Ceremonial Gate is a magnificent location surrounded by trees with a view of the towering Corinthian columns of the Spreckels Organ Pavilion.

CAPACITY

Ceremony: 100
(+200 extended seating)

Cocktail Reception: 200

UPPER GARDEN

RECEPTION PLAZA

Our open air Reception Plaza is the perfect spot for a reception under the stars. The area includes a deck overlooking the plaza that can be used as an entertainment stage. Spring events can enjoy wisteria blossoms on the wooden *fujidana* (arbor).



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CAPACITY

Seated Reception: 200
Cocktail Reception: 300



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UPPER GARDEN



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EXHIBIT HALL

Designed in traditional Japanese *sukiya* style, the Exhibit Hall features rotating exhibits of art, historical artifacts, and collections from Japanese culture. Guests can enjoy the season's featured exhibit and viewing room of the Dry Rock Garden.



CAPACITY

Ceremony: 30
Cocktail Reception: 40

Additional fee with private event rental:
\$120/hr

UPPER GARDEN



ACTIVITY ROOM

This multi-use room can be used for meetings, classes, and small indoor events.*

CAPACITY

Seated Reception: 40

Classroom: 50

FEATURES

- Conference table for 12
 - Kimono display
- Antique rickshaw exhibit
- Projector/Screen (extra fee)
 - Additional chairs and tables available for rent.

RENTAL FEE

- Included free with Upper Garden Private Event Rental
- During Public Hours this space is rentable for \$100/hour plus admission (group discounts apply).



EVENT RENTAL RATES

SATURDAY

Lower Garden:

(6 hour minimum)
Full Room \$850/hour
Half Room \$750/hour

Upper Garden:

(3 hour minimum)
\$600/hour

SUNDAY/FRIDAY

(3 hour minimum)

Lower Garden:

Full Room \$750/hour
Half Room \$650/hour

Upper Garden:

\$500/hour

MON-THURS

(3 hour minimum)

Lower Garden:

Full Room \$700/hour
Half Room \$600/hour

Upper Garden:

\$450/hour

SUGGESTED HOURS

Wedding Ceremony only: 3 hours
Ceremony & Reception: 7-9 hours
Reception only: 6-8 hours

All set up and clean up must occur during rented hours

VENUE RENTAL INCLUDES:

- Exclusive access to all outdoor spaces in either the Upper Garden or Lower Garden
- 30 minutes for Upper Garden and 1 hour for Lower Garden of free set up with minimum rental.
- 1 hour of rehearsal time for wedding ceremonies
- JFG Event Staff support during the scheduled event
- 1 hour photoshoot time prior to the event
- A separate free 3 hour period for market light set up.



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LOWER GARDEN ADD ONS/ADDITIONAL FEES

- Refundable Security Deposit* = \$800
- Pavilion Fee (Half or Full Room) = \$225-\$450
- Security Staff** = \$450
- Wood Chairs (215) = \$3.50/each
- Chair relocation = \$.50/each
- 60" Round Tables (20) = \$10/each
- 30" Belly Bars (10) = \$10/each
- 6' Rectangular Tables (5) = \$8/each
- Rectangular Linens (limited) = \$10/each
- Projector & Screen = \$100
- P.A. System with Microphone = \$75-\$200
- Japanese Shoji Screen (3) = \$50/each pair
- Early Bridal Room (8 am earliest) = \$30/hr

UPPER GARDEN ADD ONS/ADDITIONAL FEES

- Refundable Security Deposit* = \$500
- Exhibit Hall = \$120/hour
- Security Staff** = \$330
- White Chairs (190) = \$2.50/each
- Chair relocation = \$.50/each
- 6' Rectangular Tables (15) = \$8/each
- Rectangular Linens (limited) = \$10/each
- Projector & Screen = \$100
- P.A. System with Microphone = \$75 - \$200
- Early Bridal Room (8 am earliest) = \$50/hr

* Refundable Security and Cleaning Deposit is required.

** Security Staff required for receptions.

Set up/break down of rentals included in fee. Additional fee of \$.50/ea for second set up/relocation within venue.



Wood Chair



60" Round Table



30" Belly Bar



White Chair



6' Rectangular Table

VENUE RENTAL DETAILS



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EVENT RESTRICTIONS

- Events must be scheduled after Garden's operational hours
- Set up may begin as early as 3:30 pm in the Upper Garden & 3:00 pm in the Lower Garden.
- Earliest guest entry is 5:00 pm
- All Events must end by 12:00 am midnight
- Clean up must be complete by 1:00 am for UG and 1:30 am for LG
- All decor must be submitted to and approved by Japanese Friendship Garden Event Coordinator.
- Vendors and Special Event clients are responsible for set-up and cleanup of the event.

BOOKING

- Japanese Friendship Garden membership is required to host event at the Garden. Memberships start at \$60.
- To officially reserve an event date the client(s) must submit:
 - Signed Event Contracts
 - Security Staffing Fee
 - JFG Membership Fee
 - 50% of the hourly rental rate

FOOD & DRINK

- Private Event Rental clients are required to choose from our list of Preferred Caterers.
- Inquire with caterers for catering pricing information.
- Alcohol must be served by a licensed & insured beverage service.

EQUIPMENT RENTALS

- The Garden has limited equipment rentals
- Linens, lighting, dance floors and other equipment should be secured through a rental company or one of our preferred caterers. You may also rent chairs and tables from them or if you choose to, rent them from us.

ETC.

- Military discount for active duty military & veterans.
- Discount available for 501(c)(3) Non-profits events.
- LGBT friendly event venue

Items listed above are a partial list of Japanese Friendship Garden policies and procedures. For additional questions and help with event planning at the Garden, please contact the Special Events Department by email at private-events@niwa.org or call (619) 232-2780.

REQUIRED CATERERS

CONTINENTAL CATERING

(619) 698-3500

www.continentalcateringsd.com

ENCORE CATERING & EVENTS

(858) 705-7320

www.cateringbyencore.com

RANCH EVENTS

(858) 492-9100

www.ranchevents.com

CREATIVE CATERING

(858) 750-2365

www.sdcreativecatering.com

THE FRENCH GOURMET

(858) 488-1725

www.thefrenchgourmet.com

THE WILD THYME COMPANY

(858) 527-0226

thewildthymecompany.com

PERSONAL TOUCH DINING

(858) 638-0672

www.personaltouchdining.com

TERRA CATERING

(619) 993-1437

www.terracatering.com

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HEIDI -O - PHOTO

www.heidiophoto.com



TANGERINE TREE PHOTOGRAPHY

www.tangerinetreephoto.com



ALON DAVID PHOTOGRAPHY

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PLAN YOUR EVENT AT THE JAPANESE FRIENDSHIP GARDEN TODAY

Contact: Event Coordinator
Christina Zakimi
Phone: (619) 232-2780
Email: private-events@niwa.org
Website: www.niwa.org/overview
Site visits available by appointment only.