



Kimberly Crest
1325 Prospect Drive
Redlands CA 92373
909-792-2111
Events@KimberlyCrest.Org

Vendor Policy

Kimberly Crest requires approval for all vendors working on the Kimberly Crest grounds. The vendor application form and vendor liability insurance must be submitted by the date listed in your contract for approval. Any business not granted approval by the date listed in your contract will be denied access to the property. Kimberly-Shirk Events is not responsible for the loss of deposits with other vendors. Do not sign a contract with any outside vendor until you have received notice that they have been approved for your event.

Required vendors must be used for lighting, DJ/amplified music and rentals. No exceptions will be made. A Kimberly-Shirk Events representative will need to meet with prospective catering on the property prior to vendor approval. An event coordinator is required for any event rental that includes a reception. ***Kimberly Crest partners with many great vendors from event coordinators to photographers and everything in between. Upon your request their information can be provided.***

Lighting Vendor

Arrowhead DJ
909-744-7550
Chad@ArrowheadDJ.com
ArrowheadDJ.com

Rental Vendors

Party Plus Rentals
909-796-3388
Info@PartyPlusRental.com
PartyPlusRental.Com

Music Vendors

Arrowhead DJ
909-744-7550
Chad@ArrowheadDJ.com
ArrowheadDJ.com

IAC Pro Events (DJ)
909-528-6224
IACProEvents.Com

The Killer Dueling Pianos
443-695-4978
TheKillerDuelingPianos@Yahoo.com
DuelingPianosForHire.com

Kristen Cameron Harpist
909-792-2494
Highlander51@Verizon.Net
Harp4U2.Com

Renee Rojanaro Entertainment
951-906-5730
Renee@ReneeRojanaro.Com

Soundgarden Productions (DJ)
951-367-7654
Fred@SoundgardenProductions.Com
SoundgardenProductions.com

Kimberly Crest General Rules & Regulations*

Update March 1, 2019

- Special event liability insurance is required as listed in your contract
- Security will be on the property for all evening event rentals
- No interior or exterior storage will be available before, during or after your event
- No animals are allowed
- All trash must be removed and the property returned to its original state prior to the end of allotted rental period
- If serving alcohol you must be in compliance with ABC liquor laws. Only event rentals including a reception may serve alcohol
- Smoking on the premises is prohibited, including but not limited to: roadways, parking lot or city park, gardens, guest restrooms, and private dressing area; this includes e-cigarettes
- Open flames are not permitted
- Use of fireworks, sparklers or party poppers is not permitted
- Objects which poke holes in or otherwise damage the grass or gardens are not permitted
- No objects are to be placed in the pond
- Trimming, clipping, nailing to or otherwise damaging the trees is prohibited
- Decorative displays may not be affixed or attached to the house, architecture, light fixtures or statues
- No defacement of the house or gardens will be permitted under any circumstances
- Access to the interior of the house is not granted unless specifically agreed to in writing by a KSE representative
- No liquid or ice may be disposed of on the grass or in the flower beds
- Throwing of rose petals, rice, bird-seed, confetti or other foreign matter is prohibited
- All vendors or service providers entering the premises must be approved by Kimberly Crest in advance. Any vendors or service providers not approved in advance will be denied access to the property. This is regardless of contracts entered into for services to be provided
- A representative designated by you must be available to sign for all deliveries
- For events with over 50 guests providing transportation from Highland Avenue is strongly recommended
- Upper parking is limited to 3 vehicles at a time, including vendors and the space needed to accommodate them. Any guest drop offs at the house must be approved in advance.
- All guests, vendors, service providers, event staff, bridal party etc. must park in the lower parking lot or on Highland Ave. Any vendor drops offs must be approved in advance.
- All limousines must stop at lower parking lot.

**This is an inclusive but not exhaustive list of rules and regulations*