

# The Pavilion at Saddleback

## Wedding Information

### 2020



Welcome  
to our  
happily  
ever after



# The Pavilion at Saddleback



Dear Future Couple,

On behalf of everyone at The Pavilion at Saddleback, congratulations on your recent engagement! Please read through our information to start planning your special day. If you have any questions please reach us at our contacts below. We sincerely look forward to planning with you!

**Claire Aguirre**

**[Events@saddlebackgolf.com](mailto:Events@saddlebackgolf.com)**

**Cell: 720-345-2548**

**Alexandra O'Malley**

**[Omal1030@outlook.com](mailto:Omal1030@outlook.com)**

**Cell: 720-840-7881**

**Josh Clay**

**[jclay@saddlebackgolf.com](mailto:jclay@saddlebackgolf.com)**

**Cell: 720-877-1814**

**Lanna O'Malley**

**[lannaomalley@msn.com](mailto:lannaomalley@msn.com)**

**Cell: 720-937-3375**

**For more detailed information and photos, please visit our website:**

**[www.saddlebackweddings.com](http://www.saddlebackweddings.com)**

**(303)-833-5000**

**8631 Frontier St, Firestone, CO 80504**

## **Location**

With breathtaking views of Longs Peak and the entire Front Range, our stunning and serene location in Firestone (just east of I25 between Denver and Loveland) will give everyone an awe-inspiring memory!

From I-25, take exit 240 (Hwy 119) and head east for 3 miles. Take a right (south) on Frontier (County rd. 15) for 2 ½ miles where you will see the Clubhouse and Pavilion parking lot.



## **Event Hours**

Our heated and air-conditioned Pavilion is available year-round. We offer flexible timing so you can have a lovely brunch, sunset reception, or anything in-between.

Our events end by 11pm.



## **On-Site Facilities**

The Pavilion at Saddleback facilities are available for ceremonies & receptions, or receptions only. We have many optional additions (cocktail tables, musicians, etc.) to customize your event.



## **Décor**

Because of our unique and beautiful setting, we recommend limiting your decorations to enjoy the natural scenery.

Ask your wedding coordinator for more details about decorations.



## **Deposit and Payment**

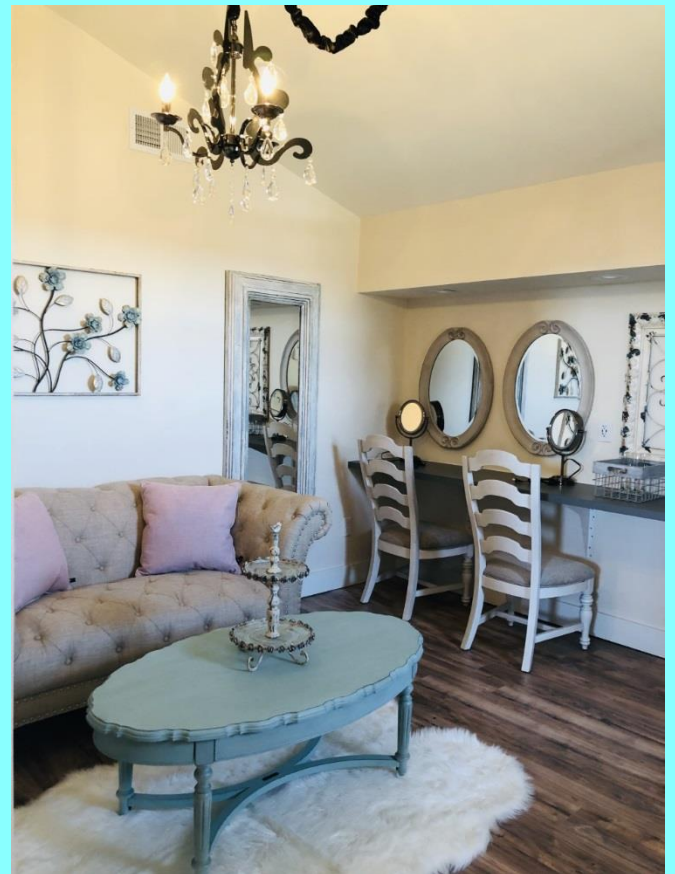
A \$2,000 non-refundable deposit for the ceremony and/or reception is due to hold the date for your event.

Final payment is due 2 weeks before your wedding date.

## **Bridal Suite**



Come early and enjoy our complimentary bridal suite. Relax with your party and enjoy mimosas, hors d'oeuvres, and refreshments. Complete with plenty of plug-ins and mirrors for getting ready or touching up. Perfect for candid, behind-the-scene photos of pre-ceremony excitement!



## **Ceremony Packages**

Imagine saying your vows with a panoramic, unobstructed view of Longs Peak and the Rocky Mountains as your backdrop. The ceremony site has a large gazebo that is beautifully landscaped and has a spectacular water feature. Saddleback is the perfect site to make your Colorado wedding truly unforgettable.

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### ***Peak Season***

***May 1st – October 13th***

### ***Off-Peak Season***

***October 14th – April 30th***

***Up to 80 Guests***

***\$975***

***\$850***

***Up to 160 Guests***

***\$1,075***

***\$950***



### **Our Ceremony Packages include:**

One-hour ceremony time, white wedding chairs, set-up and tear-down, on-site wedding coordinator, golf carts for on-course photos, one-hour unstaffed rehearsal (1-3 days before wedding).

## Reception and Event Pavilion

The Pavilion at Saddleback is a private facility featuring floor to ceiling glass walls that can be fully opened or closed to transform your wedding from outdoor to indoor in minutes. Because The Pavilion has central heat and A/C, you can enjoy the stunning views in any weather. The glass doors can be closed for a perfect candle light winter wedding or opened for a beautiful Colorado day. The pavilion comfortably seats 160 guests. Our unique venue, cheerful staff, and western hospitality have made us a top choice for brides & grooms seeking a charming, rustic, and elegant Colorado wedding.



### Services Include:

- ❖ Pavilion Rental – 6 hours
- ❖ Full Staffing
- ❖ On-site Wedding Coordinator on wedding day
- ❖ Use of Bridal Suite (up to 3 hours before ceremony)
- ❖ Mimosa Reception in Bridal Suite
- ❖ Champagne Toast
- ❖ Cake Cutting
- ❖ Use of Carts for Scenic Course Photos
- ❖ Round or Rectangle Tables
- ❖ Banquet Wedding Chairs
- ❖ Dinnerware & Flatware
- ❖ Linens (Ivory or White)
- ❖ Unlimited Iced Tea, Lemonade & Coffee
- ❖ Cash Bar (Last service ½ hour before conclusion)
- ❖ Dance Floor Space
- ❖ Set Up/ Tear Down/ Clean Up

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*May 1st – October 13th*

### *Off-Peak Season*

*October 14<sup>th</sup>–April 30<sup>th</sup>*

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<b>Monday–Thursday</b>	<b>\$5,750</b>	<b>\$4,750</b>
<b>Friday or Sunday</b>	<b>\$6,250</b>	<b>\$5,250</b>
<b>Saturday</b>	<b>\$6,750</b>	<b>\$5,750</b>

## Catering

The Pavilion is proud to provide a wide variety of options for you – from classic & affordable to exotic & exclusive!

Many couples host a cocktail hour either before or after their ceremony. A broad selection of our hand-crafted appetizers will make your wedding extravagant and memorable.

The Pavilion offers plated or buffet-style meals. Semi-annual complimentary tastings provide the opportunity to taste menu selections.

The Pavilion's catering options are only the start. Our chef would be delighted to customize a menu for you. Let your imagination soar!

Ask a wedding coordinator for a list of popular menu options as a place to start. Single entrée meals start at **\$28** per guest.

Cake or other dessert items from the baker of your choice may be brought in. All other food and beverage is solely supplied by The Pavilion at Saddleback.





## Bar Options

Our beverage packages offer a wide variety of drinks. We will also create a signature drink for your wedding. Only persons 21 and over and have a valid ID shall be served alcoholic beverages.

### Full Bar Package:

- Premium Liquor Included: Vodka, Tequila, Gin, Whiskey, Rum, Scotch
- Beer selection: Coors, Coors Light, Bud Light, Corona, Fat tire, Blue Moon, Mike's Hard Lemonade, White Claw.
- Wine selection: Cabernet Sauvignon, Chardonnay, Malbec, Merlot, Riesling.

➤ Prices based per persons over 21

- |                                |                                |
|--------------------------------|--------------------------------|
| ■ \$17.00 per Person (1 hour)  | ■ \$27.00 per Person (3 hours) |
| ■ \$22.00 per Person (2 hours) | ■ \$32.00 per Person (4 hours) |



### Beer & Wine Bar Package:

➤ Beer Included; Choose four of the following:

- Coors, Coors Light, Bud light, Corona, Fat Tire, Blue Moon, Mike's Hard, White Claw

➤ House wine; Choose two of the following:

- Cabernet Sauvignon, Chardonnay, Merlot, Malbec, Riesling.

➤ Prices based per persons over 21

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|--------------------------------|--------------------------------|
| ■ \$11.00 per Person (1 Hour)  | ■ \$19.00 per Person (3 Hours) |
| ■ \$15.00 per Person (2 Hours) | ■ \$23.00 per Person (4 Hours) |

### Liquor Add-ons:

Ask for specific pricing on kegs or cases of wine.

## Policies and Procedures

- ❖ Saddleback recommends limiting your decorations to enjoy the natural scenery. No staples, tacks, nails, tape, or any other attachments allowed. No glitter, rice, artificial flower petals, non-secured paper, or confetti is allowed.
- ❖ The wedding couple is responsible for the behavior of their guests and condition of the building.
- ❖ For their safety and their parent's enjoyment, we recommend groups with children arrange off-site child care post ceremony/photos. Saddleback does not have staff to monitor children. There are steep ledges, water hazards, and other attractive nuisances nearby.
- ❖ Rehearsals are not staffed or golf traffic controlled, and are up to **3** days before – depending on availability. The wedding party may use the ceremony area in order to practice the function of their ceremony.
- ❖ Linens are included in your package. Saddleback does not allow outside linens. Upgraded linen options are available.
- ❖ All outside vendors (DJ/Photographer/Cake/Pastor/etc.) are your responsibility; and Saddleback will require a certificate of insurance and signed vendor agreement.
- ❖ Saddleback is not responsible for any personal items left on the grounds or in the building(s) before, during, or after the event.
- ❖ NO outside alcoholic beverages of any kind allowed – ALL alcoholic beverages MUST be purchased from Saddleback & may NOT leave the premises & is NOT allowed in the parking lot. Bringing on outside alcohol by any guest at your event will automatically forfeit your **\$500** deposit.
- ❖ Except wedding cake or desserts, no unused food or beverage may be removed after the event is over.
- ❖ We recommend using a professional florist to avoid paying additional décor fees. Parties who bring their own décor may be charged additional decorating fees.
- ❖ Because we want the pavilion to look its best for every guest, early guests will not be allowed in before your ceremony is over (or reception starts). Early arrivals may sit in the ceremony area or relax on the patio or in the bar.
- ❖ Unplanned guests make your event appear chaotic and disorganized. You will be charged a surcharge and F&B costs for any guests over your final guest count.
- ❖ At your two-week walk-through make sure you have:
  - Final menu decisions (including dietary restricted meals)
  - Your final guests count and decision on table linens.
  - Signed vendor agreements.
  - Final payment including **\$500** damage deposit

## Event Enhancements

Saddleback Golf Club has several options to make your event more memorable, fun, and comfortable. You may add any of these items to our affordable packages. Special requests are welcomed; if you would like something that is not on this list, just ask!



- ❖ Use of Cocktail Tables w/ Linens  
\$350/Event
- ❖ Cocktail Servers \$35/Hour
- ❖ Decorating Assistance \$35/Hour
- ❖ Horse drawn Carriages - \$550+
- ❖ Fireworks display - \$4000+
- ❖ Late Night Snacks - After 9 p.m.

- ❖ Musicians (to name a few):
  - Bagpipe
  - Saxophone
  - String instruments
  - Harp



## Nearby Hotels

### Best Western Firestone Inn & Suites (3-star)

- ❖ 11228 Business Park Cir, Firestone, CO 80504
- ❖ (720) 494-1925
- ❖ <https://www.bestwestern.com>

### Springhill Suites (3-star)

- ❖ 1470 Dry Creek Drive, Longmont CO, 80503
- ❖ [www.marriott.com](http://www.marriott.com)
- ❖ (303)-682-2894

### Residence Inn (4-star)

- ❖ 1450 Dry Creek Drive, Longmont CO, 80503
- ❖ [www.marriott.com](http://www.marriott.com)
- ❖ (303)-702-9933

### Comfort Suites Longmont (2-star)

- ❖ 11292 Business Park Cir, Firestone, CO 80504
- ❖ <https://www.choicehotels.com/colorado/firestone>
- ❖ (720) 864-2970

## Transportation Service

### ❖ Colorado Transportation Services

- [www.ctscarservice.com](http://www.ctscarservice.com)
- (303) 520-0365

