

Start the Next Chapter
of Your Modern Love Story



SOLDIERS & SAILORS
WEDDINGS



Goldstein Photography



Fineline Weddings



Behr Hands Photography



True North Photography



Steven Dray Images

"An architectural treasure, this historic museum—only minutes from downtown Pittsburgh—offers a stunning locale for your wedding. Originally conceived to honor Civil War veterans, it's now a tribute to all men and women in the military. It also hosts all kinds of weddings, from Christian, Hindu, and multicultural to interracial, Jewish, and same-sex. Everyone is welcome!" - Here Comes the Guide

"My wife Erin and I were married at Soldiers & Sailors in August 2019. As she is a Pitt grad, and I a history buff, it seemed like the ideal location for us both. Little did we know how right we were. We soon came to realize there was no place more perfect than Soldiers & Sailors Memorial Hall & Museum. The stunning beauty of the venue alone could be it's own major selling point, particularly at such a reasonable rental price. But what really puts S&S over the top are the people behind the operation: the event staff, along with their cache of premier vendors, ensure your entire experience will be completely stress-free and uniquely memorable, specifically because of just how much they pay attention to and care for each and every detail. The all-star team of rental consultants and onsite coordinators, most notably Katie West, along with Amber Gehring-McBride and Angela Tomlin, are the absolute best in the business. We cannot recommend Soldiers & Sailors enough. Thank you!!" - Jason on The Knot

"When it comes to picking a wedding venue, we hit the jackpot! Not only was this venue absolutely stunning, but we also got incredibly lucky in having the most wonderful venue team to work with from initial tour through our big day. Amber, Angela and Katie were a dream to work with. They were organized, flexible, responsive and so easy to get along with, and they made a generally stressful process virtually stress free! We were able to utilize the entire building and outdoor area for our cocktail hour and reception (and you can use the space for your ceremony, too), so not only did we have a massive, gorgeous space for our guests, but the photo ops were endless. We couldn't have wished for a more perfect space and team!" - Jamie on The Knot



Kristin Sanderson Photography



Basics:

The rental fee includes the Grand Ballroom, Board Room wedding party suite, 3rd floor foyer, and the wrap around Grand Balcony overlooking the main ballroom, from 8:00a.m. to 11:00p.m., plus one hour for vendor load out. The grand ballroom easily accommodates 100 to 300 guests on the main floor, allowing ample room for a dance floor.

Amenities included in the rental fee consist of 72-inch round tables, white padded garden chairs, 8-foot banquet tables, 6-foot banquet tables, 32-inch round cake table, 48-inch sweetheart table, up to eleven 30-inch round cocktail tables, and easels. Sales staff consultations, event diagram composition, and room setup and tear down are also included. A projector can be provided at a charge of \$200 which projects your images or videos onto our 12ft by 9ft drop down screen suspended above the stage. The facility is climate controlled.

Our elegant 3rd floor foyer provides a welcoming area where your guests can enjoy cocktails and hors d'oeuvres. For an additional fee, cocktail hour can be held in the 1st floor lobby and museum, or on our front patio, weather permitting.

An event manager and professional staff are on hand at every wedding to respond to any needs.

Catering:

Clients must select one of our full-service caterers. You will find the full list with contact information on our Authorized Vendors pages.



Setup, Load In, Decor & Storage:

Storage space for your items is available during our normal operating hours starting the Tuesday prior to your wedding. Vendors may enter the ballroom as early as 8:00a.m. on the day of the reception.

Soldiers & Sailors does not provide decorations. We encourage our clients to be as creative as they like when it comes to setup and decorating, however decorations and setup may not cause damage to the facility. No decorations can be taped, stapled, pinned, or nailed to any surfaces. Loose glitter, confetti and helium balloons are prohibited.



Pricing & Payment Scheduling:

Our 2021 and 2022 reception fee for the Ballroom is \$5,250. Soldiers & Sailors offers a military discount (with proof of current or prior service), as well as a non-Saturday rental discount (excluding holiday weekends). Ask the sales department for details. Your reception rental time may also be extended for one hour for a fee of \$500. We offer the opportunity to host your ceremony onsite for an additional \$1,000 fee if you also host your reception onsite. Ceremony fees are not eligible for discounts.

Many clients hosting larger weddings elect to host their cocktail hour on the patio or amidst the museum's first floor lobby and surrounding wings of the museum, allowing their guests the opportunity to view a unique look into American history by telling the stories of the individuals that served our country through military equipment, artifacts and personal mementos. This option is suggested for weddings of 200+ and required for weddings of 250+. Each space is available for an additional \$800.

Schedule of payments and other due dates:

- 30 days after your contract is issued: nonrefundable \$1,000 deposit and your signed contract are due
- 6 months prior to your wedding date: half of remaining rental fee is due
- 60 days prior to your wedding date: remaining rental fee balance and your event insurance certificate are due
- 10 business days prior to wedding: Bar bill and separate bar contract are due

Parking:

Along with street parking, guests may use the large public parking garage owned by the University of Pittsburgh, located beneath our lawn. The rate is a flat fee after 4:00p.m. on weekdays and all day on weekends.

For more details contact the garage at 412-624-7967 or visit their website, www.pts.pitt.edu/parking.



Soldiers & Sailors



Bar Packages



4-Hour Open Bar Packages Include:

- * Alcohol and Nonalcoholic Beverages
 - * Setup/Teardown of Bars
 - * 1 Bartender for 100 or less guests;
2 Bartenders for 101 - 250 guests;
3 Bartenders for 251 - 350 guests;
4 Bartenders for 351+
 - (Extra bartenders, if desired, will be billed separately at \$25 per hour per bartender. 3 hour minimum)
 - * 1 Security Guard from beginning of cocktail hour through the end of your reception
 - * Allegheny County Tax
- Bar glassware and linens are facilitated through your caterer.

SIGNATURE BRANDS

4-hour open bar with Signature Brands:
\$30 per adult (\$22 beer and wine only)
\$12 per minor guest
(Optional 5th hour: \$3 per adult)

Tito's Vodka
Beefeater Gin
Bacardi Rum

Jim Beam Bourbon Whiskey
Dewar's Scotch
Jack Daniels Bourbon
Martini & Rossi Sweet & Dry Vermouth

Wine- Woodbridge

Merlot, Cabernet, Moscato (Barefoot),
Pinot Grigio, Chardonnay
(Optional table wine service: \$15 per bottle)

Domestic&ImportedBeer

Yuengling, Corona, Miller Lite

PREMIUM BRANDS

4-hour open bar with Premium Brands:
\$35 per adult (\$27 beer and wine only)
\$12 per minor guest
(Optional 5th hour: \$4 per adult)

Ketel One Vodka
Tanqueray Gin
Captain Morgan Spiced Rum
Bacardi Rum
Crown Royal Whiskey
Jim Beam Bourbon Whiskey
Maker's Mark Bourbon
Jack Daniels Bourbon
Martini & Rossi Sweet & Dry Vermouth

Wine - Kendall Jackson

Merlot, Cabernet, Pinot Noir, Riesling,
Moscato (Barefoot). Pinot Grigio, Chardonnay
(Optional table wine service: \$25 per bottle)

Domestic&ImportedBeer

.....Choose (of the following selections:

Yuengling, Corona, Miller Lite,
Blue Moon, Guinness (Available in Fall/Winter),
Stella Artois, Sam Adams Seasonal

MIXERS: Coke, Diet Coke, Sprite, Ginger Ale, tonic water, soda water, orange juice, cranberry juice, grenadine
OPTIONAL CHAMPAGNE TOAST: Andre Brut; \$15 per bottle; 8 glasses per bottle estimate

Soldiers & Sailors



Authorized Vendors

CATERING

We are proud to offer you the following caterers for wedding receptions, galas, or any event requiring fine dining. Each one will work with you to stay within your budget and provide assurance that your event will be successful and memorable.

- **All the Best Catering** www.AlltheBestCatering.com 412-341-0600
Contact: Judee Henderson info@allthebestcatering.com
- **Big Burrito
Restaurant Group** www.BigBurrito.com/catering 412-361-3272x209
(Casbah, Eleven, Kaya, Contact: Danielle Cain cater@bigburrito.com
Mad Mex, Soba & Umi)
- **Chef Rey's Catering** www.ChefReysCatering.com 412-607-3299
Contact: Rey Fernandes rey@chefreyscatering.com
- **Rania's Catering** www.Rania.com 412-531-2222
Contact: Rania Harris raniastogo@gmail.com
- **The Chef and I Catering** www.ChefandICatering.com 724-295-2400
Contact: Kristopher Przybylek sales@cateringpgh.com

LINENS & DRAPING (Your caterer will order linens on your behalf)

- **Event Source** www.EventSource.com 412-809-8100
Contact: Becky Wiley beckywiley@eventsource.com
- **Lendable Linens
(Linens Only)** www.LendableLinens.com 724-325-5555
Contact: Ed Amori edlendablelinens@comcast.net
- **Mosaic, Inc.** www.PartyMosaic.com 412-562-2800
Contact: Susie Perelman sperelman@partymosaic.com

RENTAL EQUIPMENT, TABLEWARE, TENTING, & FURNITURE

Generally your caterer orders your tableware on your behalf.

- **A-1 Rental** www.A-1Rental.com 724-224-6224
Contact: Bill Porter A-1rental@hotmail.com
- **All Occasions Party Rental** www.AllParty.com 412-471-2100
Contact: Julie Rhyner julier@allparty.com
- **Ambassador Tent Rental** www.ATRparties.com 724-643-6403
Contact: Mike Cogis info@atrparties.com
- **Event Source** www.EventSource.com 412-809-8100
Contact: Becky Wiley beckywiley@eventsource.com
- **JV Chujko** www.Chujko.com 412-331-3308
Contact: Ed Wildauer edw@chujko.com
- **LUXE Creative** www.LUXEpg.com 412-904-3117
Contact: Martin Potoczny martin@luxecompanies.com
- **Old Souls Vintage Rentals** www.pittsburghvintagerentals.com 412-584-7820
Contact: Anni Keffer anni@oldsoulsvintagerentals.com

LIGHTING & DRAPING

- **Gray Phoenix Design** www.GrayPhoenix.com 412-606-8563
Contact: Jim Lux jim@grayphoenix.com
- **LUXE Creative** www.LUXEpg.com 412-904-3117
Contact: Martin Potoczny martin@luxecompanies.com
- **MediaQuest** www.MediaQuest.biz 412-921-3360
Contact: Mike Dorfner m.dorfner@mediaquest.biz
- **Vincent Lighting Systems** www.vls.com 412-788-5250 ext. 401
Contact: Noland Jenkins njenkins@vls.com

AUDIO VISUAL

- **Benack Sound Productions, Inc.** www.BSPro.com 412-653-9950
Contact: Flip Benack flip@bspro.com
- **MediaQuest** www.MediaQuest.biz 412-921-3360
Contact: Mike Dorfner m.dorfner@mediaquest.biz
- **Steed Audio, Inc.** www.steedaudio.com 412-287-6159
Contact: Tony Sgro a_sgro@comcast.net