



The Historic
Thomas Center

Parks, Recreation and Cultural Affairs, 302 NE 6th Avenue, Gainesville, Florida 32601 352-393-8539

Gainesville.
Citizen centered
People empowered

LOCATION/ROOM	SOCIAL		MEETING		NON-PROFIT MEETING	
Deposit info and other fees on reverse side.	Weekday (8 am–5 pm)	Evening/ Weekend	Weekday (8 am–5 pm)	Evening/ Weekend	Weekday (8 am–5 pm)	Evening/ Weekend
Spanish Court	\$34.75/hr	\$62.75/hr	\$26.75/hr	\$46.75/hr	\$18.25/hr	\$27.50/hr
Long Gallery	\$29.50/hr	\$46.75/hr	\$19.50/hr	\$36.25/hr	\$12.00/hr	\$19.25/hr
Spanish Court & Long Gallery	\$55.00/hr	\$105.50/hr	\$36.25/hr	\$71.25/hr	\$22.75/hr	\$36.25/hr
Meeting Room 102	\$17.00/hr	\$29.50/hr	\$14.50/hr	\$25.25/hr	\$13.50/hr	\$17.00/hr
Meeting Room 105	N/A	N/A	\$18.25/hr	\$30.75/hr	\$17.00/hr	\$18.25/hr
Kitchen	\$24.25/hr	\$38.75/hr	\$9.75/hr	\$10.75/hr	\$8.00/hr	\$9.75/hr
West Gardens	\$45.75/hr	\$46.75/hr	\$46.75/hr	\$46.75/hr	\$46.75/hr	\$46.75/hr
Theatre or Turtle Court	\$22.75/hr	\$38.75/hr	\$38.75/hr	\$38.75/hr	\$38.75/hr	\$38.75/hr
Commercial Film Shoot	Daily Rate: \$432.75/day Prep Days: \$216.75/day			EQUIPMENT RENTAL Tables Rnd. 48", seats 6–8; 60", seats 8–10 \$8.00/each Tables Rnd. 30" (pub height) \$8.00/each Tables Rect. 6', seats 6; 8', seats 8; \$8.00/each Brown padded chairs \$1.00/each Wedding white chairs \$2.00/each Chateau chairs \$4.00/each Grand piano \$46.00 Upright piano \$23.00 Podium \$27.00 Projection screen 7x7 screen \$27.00/ 10'x10' screen \$40.00		
Photo Shoot	Inside facilities or gardens: \$58.75/hr					
Veranda	All times: \$14.50/hr					
Period Room	All times: \$45.75/hr					
Wedding Rehearsals	\$26.50/hr					
Excessive Cleanup Fee	\$60.75					
Storage Fee	\$60.75					



GUEST CAPACITIES CHART

LOCATION/ROOM	CLASSROOM STYLE	AUDITORIUM STYLE	RECTANGULAR CONFERENCE TABLE	ROUND TABLES
Spanish Court	56	110	N/A	140
Long Gallery	40	60	N/A	70
Kitchen	18	40	N/A	35
CONFERENCE ROOMS				
Lucille Maloney Room (room 105)	N/A	N/A	18	N/A
Sam Gowan History Room (room 102)	N/A	N/A	12	N/A
OUTDOOR SPACES				
Turtle Court	N/A	120	N/A	120
West Gardens	N/A	200+	N/A	100+
West Veranda	N/A	N/A	N/A	35
Grace and Sidney Knight Children's Theatre	N/A	100+	N/A	40

RATES

Prices effective October 1, 2019

- A **\$200 non-refundable deposit** is required to reserve a date for an event. This deposit will be applied to the balance due and is non-transferable to other City departments.
- All fees, including a **\$300 security deposit** (\$75 if it is an exterior event), must be paid in full one month prior to the event.
- Rental and personnel fees must include the total duration of time for access required by caterer, florist, agent or user, etc. as well as sufficient time for complete cleanup of the leased premises. We require 2 hours of setup (including vendor access) and 1½ hours for cleanup when using multiple rooms. Personnel fees are based on the expected number of attendees; 1–60 attendees \$26.50 for 1 staff person, 61–199 attendees \$53.00 for 2 staff people, and 200+ attendees \$79.50 for 3 staff people.
- Payment may be made by cash, check, American Express, MasterCard or VISA credit cards.
- Photo shoots are allowed during your rental block. If another date is selected by the renter you are required to pay the photo shoot fee.