**DISTIGUISHED DESIGNS AND MORE EVENT CENTER**

**RENTAL APPLICATION**

**11782 Highway 90**

**Little River, SC 29566**

**843-734-1656**

This is an application only; rentals are not final until agreement is signed by both the user and DISTIGUISHED DESIGNS AND MORE staff. All rentals including cleanup must be completed by 12 midnight.

1. I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, hereby request permission to use the following facility: DISTIGUISHED DESIGNS AND MORE EVENT CENTER.
2. Date of Use\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Day of Week\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Time of Use \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_AM/PM to \_\_\_\_\_\_\_\_\_\_AM/PM. Included Set Up and Clean Up Time.
4. The purpose of this use will be: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. Anticipated Maximum attendance: Total\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. Will other paid services be used (caterer, DJ, band, etc.) \_\_\_\_Yes\_\_\_\_No Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone#\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone#\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
7. What equipment do you need

Tables\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_

Chairs \_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

It is expressly understood and agreed that the applicant assumes all risk for loss, damage, liability, costs, or expense that may arise during or be caused in anyway by use or occupancy of the facilities of DISTIGUISHED DESIGNS AND MORE. The applicant further agrees that in consideration of being permitted to use the facility, he will save and hold harmless the said DISTIGUISHED DESIGNS AND MORE, its staff and volunteers from any loss, claims, and liability damages and/or injuries to persons and property that in any way be caused by the applicants during its use of space.

I, the undersigned, hereby certify to abide by the regulations governing the above facility and agree to abide by all DISTIGUISHED DESIGNS AND MORE ordinances and rules and/or policies and am the representative of the user’s organization. Further, I agree to be personally responsible for any damages, loss sustained on the grounds, building, furniture, equipment or unusual cleanup through the occupy of the facility.

Date Completed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rental Amount Received\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Deposit Amount Received\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Driver’s License #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone#\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Staff Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_