

# Wedding Manning Mackages

Niki Jorgensen



Whether you envision an eclectic event in a non-typical space, a simple and classic affair in a gorgeous ballroom, a multi-cultural event, or a backyard indie soiree our team is here to help you create your perfect event

Owner & Lead Event Curator
Wedding & Event Planning + Event Design + Coaching
480.601.7528 | Niki@eventswithNJ.com

### Month of Manning

Two Face-to-Face Meetings

Scheduled Phone & Email Consultations

Finalize Floor Plans

Confirm Final Details with Vendors

Create & Manage Full Event Timeline

Direct Rehearsal (Up to one hour)

Day of Coordination (Up to ten hours)

One Planner & One Assistant

Setup Décor Guest Book | Cake Sets | Menus | Place Cards | Favors | Etc.

Manage Timeline

Monitor All Vendors from Check in to Check Out

Distribute Vendor Payments & Gratuities

Ceremony Coordination
Rehearsal Not Included Unless Done the Day of

Guide the Newlyweds Through their Reception

Mostly planned but need someone to pull the loose ends together and execute the event so you can enjoy the Big Day? Let Events with NJ's wedding specialists manage all the details of you wedding reception with our Month-of-Planning Package.

Day of Logistics

One Face-to-Face Meeting the Month of Scheduled Phone & Email Consultations

Day of Coordination (Up to ten hours)

One Planner

Setup Décor Guest Book | Cake Sets | Menus Place Cards | Favors | Etc.

> Manage Timeline Created by client

Monitor All Vendors from Check in to Check Out

Distribute Vendor Payments & Gratuities

Ceremony Coordination Rehearsal Not Included Unless Done the Day of

Guide the Newlyweds Through their Reception



All planned but need someone to execute?

Enjoy your wedding day and have Events
with NJ's wedding specialists manage the
flow of your wedding reception with our
Day-of-Logistics Wedding Package.

## Full Gervice Manning

Prefer to have guidance and support throughout the planning process so you can enjoy the ride or focus on other ambitions? Ensure a perfectly planned wedding day from your menu, décor, vendors and flow of the day with Events with NJ's Full-Service Wedding Package



Three Face-to-Face Meetings

Three Vendor Meetings

Scheduled Phone & Email Consultations

Venue Selection

Budget Development & Tracking

**Event Design** 

Vendor Coordination

Officiant | Rentals| Florals| Draping | Music | Entertainment |
Photography | Videography | Lighting Audio Visual |
Wedding Cake | Stationary | Favors | Transportation |
Security | Hair and Makeup

Develop Floor Plans

Ceremony | Cocktail Hour | Reception

Create & Manage Full Event Timeline

Direct Rehearsal (Up to One Hour)

Day of Coordination (Up to ten hours)

One Planner & One Assistant

Setup Décor

Manage Timeline

Monitor All Vendors from Check in to Check Out

Distribute Vendor Payments & Gratuities

Ceremony Coordination

Guide the Newlyweds Through their Reception

Return Personal Décor & Gifts at the End of the Evening

#### A La Carte Services

Build your own custom package for your big day with our A la Cart Wedding Services

Venue Scouting

**Chef Experiences** 

**Vendor Curation** 

**Ceremony Coordination** 

Ceremony Rehearsal Coordination

**Rehearsal Dinner Coordination** 

**Engagement Party Coordination** 

Portrait Photo Coordination

**Wedding Shower Coordination** 

Post-Wedding Brunch Coordination

Manage Wedding Invitations

Out of Town Guest Accommodations

**Hospitality Bags** 

**Vendor Meeting** 

**Event Design** 

Day of Setup and Take Down



### Destination Wedding & Event Services

Events with NJ may call Phoenix home, but we can bring our seamless planning to you! Fees vary depending on scope and location of your celebration.

What is being said about hipi

"Niki is a master detailer and creative genius! She has a heart of gold and will always give her absolute best to all of her Clients. Her seasoned experience and knowledge of catering, wedding planning and event execution is nothing short of amazing! There are no challenges she wouldn't rise up to! I am honored to know her as she is a gem and a true professional in her industry!" Amoroma Productions

"Niki is one of the best event producers, catering experts, and venue pros that I have worked with! She literally can do it all. With all of her contacts she always knows the right fit to make your event perfect. She specializes in weddings, social, and corporate events and always know the latest trends for them all! I definitely would hire Niki if you want your event to be perfect from start to finish!" A.O.S. Marketing

"Working for a venue it's extra special for me when a wedding couple lets me know they have hired Niki from Events with NJ – because I know that I will be working with one of the best. There has been countless couples tell me how relieved they were to have hired Niki to designing and executing their wedding's food, details, and overall vision for the day. In the event business, we all know that things don't always go as planned. I can tell you from personal experience – she has plan B, C, D, E, and probably F and G ready to go without anyone knowing about plan A – she is just that good." Desert Botanical Gardens



"Niki is an amazing leader. She has a thirst for knowledge and being a leader in our industry. She takes on challenges with ease and grace, and always with a smile. Niki is a true professional who wins the respect of others through her integrity and unwavering desire to bring out the best in everyone she meets." Hotel Valley Ho



Price List

Day of Logistics . . . . . . \$1,000

Month of Planning. . . . . . \$2,000

Full-Service Planning . . . . . . \$3,500

A La Carte Services . . . . . . Custom Items

Destination Wedding & Event Services . . . Custom Packages





