

## Egyptian Theatre 135 N. 2<sup>nd</sup> Street – DeKalb, IL 60115 www.egyptiantheatre.org | 815-758-1215

# **Wedding Rental Information**

The Egyptian Theatre is DeKalb County's most unique wedding venue and one of a kind. With over 85 years of history, it is the perfect setting for your special day with family and friends.

Outside, our marquee announces to the world your special day. As your guests pass underneath through the glass doors into the main lobby, they find the original mosaic multicolored tiled floor underfoot and the towering ceiling 40 feet above. Eight towering pillars with adorned cornices of golden lotus blossoms and palm leaves decorate the plaster walls where your friends and family will join you on your special day. This stately hall is elegant and is the perfect location to be surrounded by family and friends as you begin your life as a married couple.

The auditorium opens up into an even larger space with incredible detail depicting an outdoor courtyard in Egypt with a blue sky above complete with twinkling stars.

This is 1 of only 7 Egyptian Theatre's remaining in the United States and the only one east of the Rocky Mountains. The historic Egyptian Theatre provides you with a stunning backdrop for your special day.



### Ceremony

Ceremony only rentals include 1 hour rehearsal and 3 hours day of ceremony for setup and ceremony. Ceremony rentals include use of dressing rooms for wedding party to get ready in. Rental includes our Venue Technician to run all of your audio and lighting needs as well as our Event Services Director to help coordinate and make your special day run smoothly.

Spaces available: Lobby (maximum seating of 120) Auditorium (maximum seating of 1,400)

> Rental fee: Monday-Thursday - \$1,500 Friday-Sunday - \$2,000

\*Additional hours billed at \$150/hr

## Reception

Reception only rentals include 8 hours day of event that includes all set-up, reception, and clean-up. Rental includes our Venue Technician to run all of your audio and lighting needs as well as our Event Services Director to help coordinate and make your special day run smoothly.

Spaces available: Lobby (maximum table seating of 100) Stage (maximum table seating of 150)

> Rental fee: Monday-Thursday - \$2,000 Friday-Sunday - \$3,000

> \*Additional hours billed at \$150/hr

## **Ceremony & Reception Package**

Package includes 12 hours day of event that includes all set-up, ceremony, reception, and clean-up. Package also includes 1 hour rehearsal to be scheduled with theatre. Rental includes our Venue Technician to run all of your audio and lighting needs as well as our Event Services Director to help coordinate and make your special day run smoothly.

Rental fee: Monday-Thursday - \$3,000 Friday-Sunday - \$4,000

\*Additional hours billed at \$150/hr

#### **Starring Role Add-on**

Additional \$500 to any rental.

Includes one hour for save-the-date photos with a custom message on the marquee. Includes personalized plaque in an armrest of a theatre seat to commemorate your special day.

#### **Deposit**

25% deposit due to hold date. 25% due 60 days prior to event. Remaining balance due 7 days prior to event. \*All payments once made are nonrefundable.

#### All rentals include

Custom message on theatre marquee for your event

Excellent photo opportunities

Free parking in Downtown DeKalb

Use of dressing rooms with vanity mirrors and private restrooms for wedding party to get ready in Access to theatre restrooms for guests

Wi-Fi access throughout building

Dynamic theatre lighting system

State-of-the-art sound system with wireless microphones

Our Venue Technician to run your audio and lighting needs

Our Event Services Director to help coordinate and make your special day run smoothly

Access to theatre tables and chairs 8 – 8' banquet tables 2 – 6' tables 3 – Card tables 6 – 5' round tables 50 – padded metal folding chairs

Additional items available:
Folding chairs (white, black, brown, or beige) \$2/each
High-end Resin Garden Chair (white) \$4/each
6' or 8' Banquet tables \$10/each
5' or 6' Round tables \$14/each
30" Cocktail Table \$12/each

Linens (available in 73 colors)
Banquet table size \$12/each
Round table or Cocktail Table size \$15/each

Additional items incur a \$75 delivery/pickup/setup fee regardless of quantity. \*All additional tables and chairs must be ordered through the Theatre.

## <u>Catering</u>

We do not have catering requirements; groups are welcome to choose who they want.

We are happy to recommend caterers who are familiar with our building and that couples have had good experiences with.

#### <u>Alcohol</u>

Per City of DeKalb requirements the following vendors are the only authorized vendors to provide alcohol for your event; open or cash bar.

Fatty's Catering Group Inboden's Meat Market O'Leary's Ale House Tapa La Luna

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