



Park Town Hotel

WHEN IT'S TIME TO START PLANNING YOUR SPECIAL DAY, LET THE PARK TOWN HOTEL'S WEDDING SPECIALISTS HELP YOU CREATE A ONCE IN A LIFETIME EXPERIENCE. WHETHER YOU'RE LOOKING TO HOST AN ELABORATE RECEPTION, AN INTIMATE GATHERING, OR SIMPLY NEED A PLACE TO SAY "I DO," THE PARK TOWN HOTEL OFFERS EVERY CLIENT THE ABILITY TO HELP MAKE THEIR DREAM WEDDING COME TO LIFE. FROM OUR ALL-INCLUSIVE WEDDING PACKAGE TO OUR À LA CARTE MENU OPTIONS, THE PARK TOWN HOTEL WILL BE WITH YOU EVERY STEP OF THE WAY.

AVAILABLE BANQUET ROOMS

CEDAR ROOM 180 GUESTS
(MAXIMUM)

OAK ROOM 140 GUESTS
(MAXIMUM)

SOUTH DINING ROOM 50
GUESTS (MAXIMUM)

The Only Thing we Overlook is the River



All Inclusive Package

MINIMUM 50 PEOPLE

\$55
per person

COMPLIMENTARY BANQUET ROOM WITH
FULL CATERED DINNER

BUFFET STYLE MEAL

COMPLETE ROOM SET UP, INCLUDING
HOTEL NAPKINS, TABLECLOTHS &
CANDLES

CORKAGE & BARTENDER FEE

COMPLIMENTARY EXECUTIVE KING
ROOM FOR THE BRIDE & GROOM ON THE
EVENING OF THE WEDDING

ROMANCE PACKAGE ADDED TO GUEST
ROOM

COMPLIMENTARY GIFT OPENING ROOM
FOR THE FOLLOWING DAY

TAXES & GRATUITIES INCLUDED

SOCAN & RESOUND FEE INCLUDED

A/V PACKAGE INCLUDING LCD
PROJECTOR, SCREEN &
COMPUTER AUDIO CONNECTION

TABLE SERVICE FOR HEAD TABLE

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All Inclusive Buffet Options

ENJOY:

ASSORTED ROLLS & PIPED BUTTER
TOSSED GARDEN SALAD WITH ASSORTED DRESSINGS
MARINATED SWEET PICKLE MIX
SEASONAL FRESH SLICED FRUIT TRAY
ASSORTED DAINTIES & DESSERTS

CHOOSE THREE:

CAESAR SALAD	GREEK SALAD
PASTA SALAD	CHICKPEA SALAD
VEGETABLE SALAD	QUINOA SALAD
APPLE YOGURT SALAD	POTATO SALAD

CHOOSE ONE:

P.E.I. BEAN & CORN MIX
CORN & GREEN PEAS
ZUCCHINI & ROASTED TOMATOES

CHOOSE ONE:

WHIPPED POTATO
RICE PILAF
ROASTED BABY POTATOES
SCALLOPED POTATOES

CHOOSE TWO:

CARVED BARON OF BEEF
ROASTED TURKEY WITH SAVORY DRESSING
HOMESTYLE CABBAGE ROLLS
ROAST PORK LOIN WITH MANGO PEACH CHUTNEY
BAKED SALMON WITH LEMON DILL CREAM SAUCE
HOUSE SPICED BAKED CHICKEN
COUNTRY STYLE HAM GLAZED WITH A PEACH REDUCTION
GRILLED CHICKEN BREAST WITH SWEET CHILI-LIME SAUCE

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Late Night Package

\$20
per person

PLUS TAXES

COMPLIMENTARY BANQUET ROOM
COMPLETE ROOM SET UP, INCLUDING
HOTEL NAPKINS, TABLECLOTHS & CANDLES
GRATUITIES INCLUDED

LATE LUNCH WITH STYLE (CHOOSE ONE)

TRADITIONAL LATE LUNCH

ASSORTED BUNS
COLD CUTS & CHEESE TRAY
MARINATED SWEET PICKLE MIX
BUTTER, MUSTARD & MAYO
DAINTIES

POUTINE BAR

CRISPY FRENCH FRIES
VARIETY OF CHEESE CURDS
VARIETY OF GRAVY:
BEEF, TURKEY OR VEGETARIAN
BACON BITS & GROUND CHORIZO

TACO STATION

SOFT SHELL TACOS
SEASONED GROUND BEEF
LETTUCE
TOMATOES
ONIONS
OLIVES
SHREDDED CHEESE
SALSA
SOUR CREAM

MASHED POTATO BAR

MASHED POTATOES
GREEN ONIONS
SOUR CREAM
BUTTER
CHOICE OF GRAVY:
BEEF, TURKEY OR VEGETARIAN
SHREDDED CHICKEN
BACON
SHREDDED CHEDDAR CHEESE

CHOCOLATE FOUNTAIN

SLICED FRESH FRUIT
RICE KRISPIES TREATS
MARSHMALLOWS

GRILLED CHEESE DIPPERS

MINI GRILLED CHEESES
SERVED WITH HOT TOMATO SOUP
FOR DIPPING

Minimum 40 Guests



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Bar Service

OUR BAR SERVICE INCLUDES THE FOLLOWING AMENITIES:

**SOFT DRINKS
ORANGE JUICE
CLAMATO JUICE
BAR LIME
GARNISHES
COCKTAIL NAPKINS
ICE & GLASSWARE**

ONLY PARK TOWN HOTEL STAFF MAY SERVE AS BARTENDERS

A MANDATORY \$75.00 BARTENDER FEE WILL APPLY SHOULD ALL BAR SALES NOT EXCEED \$500.00 THE PARK TOWN HOTEL SCHEDULES ONE BARTENDER PER 100 PEOPLE.

SOFT DRINKS	\$3.00
LIQUOR	\$7.50
DOMESTIC BEER	\$7.25
IMPORT BEER	\$7.75
HOUSE WINE (GLASS)	\$7.50

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Wine Menu

RED WINE

CUMA ORGANIC MALBEC ARGENTINA	\$34
CUMA ORGANIC CABERNET SAUVIGNON ARGENTINA	\$34
SANTA JULIA SUSTAINABLE CABERNET SAUVIGNON ARGENTINA	\$36
TORO LOCO TEMPRANILLO SPAIN	\$42
KIM CRAWFORD PINOT NOIR NEW ZEALAND	\$46

WHITE WINE

CUMA ORGANIC TORRONTES ARGENTINA	\$34
SANTA JULIA SUSTAINABLE PINOT GRIGIO ARGENTINA	\$36
SANTA JULIA CHARDONNAY ARGENTINA	\$36
KIM CRAWFORD SAUVIGNON BLANC NEW ZEALAND	\$44

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Bubbly

CAVA

"CAVA" THE TERM FOR BUBBLY WINE MADE IN SPAIN IN THE TRUE
"CHAMPAGNE" METHOD

**FREIXENET CARTA NEVADA EXTRA DRY
SPAIN**

\$36

SPARKLING

**FREIXENET MIA SPARKLING MOSCATO
SPAIN**

\$34

**LAMARCA PROSECCO
ITALY**

\$42

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Policies & Procedures

THE PARK TOWN HOTEL WANTS TO ENSURE THAT YOUR SPECIAL DAY GOES OFF WITHOUT A HITCH! WE'VE COMPILED A COMPREHENSIVE LIST OF OUR IN-HOUSE POLICIES AND PROCEDURES TO HELP YOU PLAN YOUR EVENT. WHETHER YOU'RE A FIRST TIME WEDDING PLANNER OR SOPHISTICATED EVENT SPECIALIST, WE'VE COVERED ALL THE BASES FOR YOU!

**TO INQUIRE ABOUT
AVAILABILITY PLEASE CONTACT
OUR CATERING DEPARTMENT**

**(306) 667-6068
WWW.PARKTOWNHOTEL.COM
CATERING@PARKTOWNHOTEL.COM**



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Food & Beverage

DUE TO CITY AND PROVINCIAL HEALTH REGULATIONS, THE PARK TOWN HOTEL DOES NOT PERMIT ANY OUTSIDE FOOD AND BEVERAGE. THE HOTEL CAN NOT GUARANTEE NUT FREE MEALS OR DESSERTS.

Guarantees

A GUARANTEED NUMBER OF GUESTS ATTENDING YOUR EVENT IS REQUIRED THREE FULL BUSINESS DAYS PRIOR TO THE EVENT. IF THE GUARANTEED NUMBER HAS NOT BEEN RECEIVED, THE BILLING WILL BE MADE OUT FOR THE NUMBER OF PERSONS FOR WHICH THE FUNCTION WAS ORIGINALLY BOOKED, OR THE NUMBER IN ATTENDANCE, WHICHEVER IS GREATER.

Deposits & Cancellations

ALL SOCIAL OR PRIVATE EVENTS REQUIRE A \$750.00 ADVANCED DEPOSIT AND A CREDIT CARD WITHIN 30 DAYS OF BOOKING. AN ADDITIONAL DEPOSIT FOR 80% OF THE REMAINING BALANCE WILL BE REQUIRED 2 WEEKS PRIOR TO THE DATE OF THE FUNCTION, WITH THE REMAINING BALANCE DUE THE NIGHT OF THE EVENT. IN THE EVENT OF A CANCELLATION ALL DEPOSITS ARE NON-REFUNDABLE AND REQUIRE A WRITTEN CANCELLATION LETTER DIRECTED TO THE CATERING DEPARTMENT.

Damages

THE PARK TOWN HOTEL RESERVES THE RIGHT TO INSPECT AND CONTROL ALL PRIVATE FUNCTIONS. LIABILITY FOR ANY DAMAGES TO THE PREMISES WILL BE CHARGED ACCORDINGLY. THE CONVENERS OF ANY FUNCTION ARE HELD RESPONSIBLE FOR ANY DAMAGES TO THE PREMISES BY THEIR GUESTS.

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Start & End Times

ALL START AND END TIMES ARE STRICTLY ADHERED TO. THE SPACE IS ONLY BOOKED FOR THE TIME INDICATED. SET-UP AND DISMANTLE TIMES ARE TO BE SPECIFIED AT TIME OF BOOKING. ALL PERSONAL MATERIALS MUST BE REMOVED FROM THE FUNCTION SPACE AT THE END OF EACH DAY UNLESS RESERVED ON A 24 HOUR BASIS.

Shipping Receiving & Storage

THE CATERING DEPARTMENT MUST BE NOTIFIED OF ANY MATERIAL OR RENTAL ITEMS BEING DELIVERED DURING YOUR FUNCTION. ALL MATERIALS OR RENTAL EQUIPMENT ARE SUBJECT TO PRIOR ARRANGEMENTS AND SPACE AVAILABILITY. THE HOTEL ASSUMES NO RESPONSIBILITY FOR PERSONAL PROPERTY OR EQUIPMENT PRIOR TO OR DURING THE FUNCTION.

Security

THE PARK TOWN HOTEL WILL NOT BE RESPONSIBLE FOR DAMAGE OR LOSS OF ANY PERSONAL PROPERTY AND OR RENTAL EQUIPMENT LEFT IN THE HOTEL PRIOR TO, DURING OR FOLLOWING AN EVENT.

Audio Visual

YOUR EQUIPMENT REQUIREMENT CAN BE RESERVED THROUGH THE CATERING DEPARTMENT DIRECTLY. RENTAL FEES APPLY TO MOST EQUIPMENT AND ARE SUBJECT TO 5% GST AND 6% PST.

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Special Occasion Permits

ALL SASKATCHEWAN LIQUOR LAWS WILL BE ADHERED TO (INCLUDING MAXIMUM DRINK CHARGE AS STATED ON THE SPECIAL OCCASION COST RECOVERY PERMIT). NO HOMEMADE LIQUOR, BEER OR WINE ARE PERMITTED IN ACCORDANCE WITH THE SASKATCHEWAN LIQUOR LAWS.

Bar Service Times

SERVICE OF ALCOHOL WILL CEASE 1/2 HOUR PRIOR TO THE END TIME OF THE EVENT OR EXPIRATION OF THE VALID SASKATCHEWAN LIQUOR PERMIT, WHICHEVER COMES FIRST.

Decorating

THE PARK TOWN HOTEL DOES NOT PERMIT THE USE OF SPARKLERS OR CONFETTI IN THE FUNCTION SPACE. USE OF THESE PRODUCTS WILL RESULT IN A LABOUR CHARGE FOR CLEAN UP. THE HOTEL DOES PERMIT DECORATION TO BE HUNG OR ATTACHED TO CEILING TILES AND OR BULKHEADS. THE HOTEL CANNOT GUARANTEE DECORATING CAN BE DONE THE NIGHT BEFORE YOUR EVENT. DECORATING WILL BE ACCOMMODATED BASED ON ROOM AVAILABILITY.

Menus & Pricing

ALL MENU PRICES AND ROOM RENTAL CHARGES ARE SUBJECT TO CHANGE WITHOUT NOTICE; HOWEVER WE WILL HONOUR OUR PRICES HERE ONE MONTH FROM DATE OF CONTRACT. ALL FOOD & BEVERAGE IS SUBJECT TO 5% GST AND 6% PST.

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