



# *Private Event* ADDENDUM

Provided by Cooper's Hawk Winery & Restaurants and applicable to all private events with contracts signed prior to 7/20/2020.

Your health and safety, as well as the health and safety of your Guests, our staff and onsite management, is of the utmost importance to us and we appreciate your cooperation in diligently following all guidelines according to local government, CDC, and board of health regulations. With this in mind, we ask that you and your Guests adhere to the following during your private event:

- All Guests agree to wear masks upon entering the room and anytime not seated at a table. Guests will remain seated during the event and only leave seats when necessary. Cocktail-style events are not available at this time.
- No one including the Host of the event or Guests of the event experiencing symptoms, having a temperature, or having been exposed to COVID-19 within 14 days of the date will attend the event.

Hosts and attendees of private events are aware of the inherent risk of exposure to COVID-19 in any public place or gathering where people are present. Cooper's Hawk has added the following safety measures:

- A manager assigned to the front door will allow only the allotted number of Guests inside at any given time.
- Team Members will wear face coverings to protect themselves and others.
- Dining rooms and private event spaces have reduced seating to ensure proper social distancing.
- Strict, regimented cleaning, sanitizing, and disinfecting procedures and schedules.
- Special disinfecting and sanitizing focused on Tasting Room counters and other high-touch surfaces throughout the day, in both common and employee spaces.
- Convenient hand sanitizer stations are available for use by Guests and Team Members.
- Condiments are available upon request, and their containers are disinfected before and after each use.
- Reinforced Team Member training on proper hand washing and safe practices for prevention
- Reinforced "single use and sanitize" procedures for all plateware, glassware, silverware, and serving vessels.

Cooper's Hawk has touchless thermometers available on site at the restaurants. When requested by the Host of the private event, we can make a thermometer available for guests to check their temperatures upon arrival.

We continue to strive to do our best to stay abreast of the changing environment including the rules and regulations we are legally bound to adhere to. We appreciate our team's and our guest's flexibility and understanding as changes arise that may impact private events.

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Contracted Private Event Host

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Date