



501 N. Main Street, Los Angeles, CA 90012  
[www.lapca.org](http://www.lapca.org)  
T. 213 542-6200 F. 213 542-6272



## Your Indoor Gathering at LA Plaza!

Whether you're looking to inspire your guests with an unforgettable dinner reception under the stars or to get your team's creative wheels turning within a historic, yet, modernized conference space, LA Plaza de Cultura y Artes brings you a venue that exceeds expectations.

Situated in the historic founding location of the City of Los Angeles, with views of Los Angeles City Hall, Olvera Street and the venue's outdoor green spaces, LA Plaza offers you a uniquely attractive space that embodies the heart and soul of its community and history.

Choose from our **indoor** rental spaces and follow the easy steps below...



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## LA Plaza Indoor Spaces



### Step 1: Choose your room(s) and hours...

Indoor Rental Spaces & Rates*			
Location	Capacity	Standard Room Rate Half Day/Full Day <sup>1</sup>	Non-profit Room Rate Half Day/Full Day <sup>1</sup>
Conference Room 405 or 305	60	\$500/\$1,000	\$250/\$500
Conference Room 406	100	\$500/\$1,000	\$250/\$500
Foyer (Conference Room Add-On)	20	\$250/\$500	\$125/\$250

\*Security staff fee will apply based on full or half day use

Half days = 4hrs. or less  
 Full days = over 4hrs.

### Step 2: Choose your AV & specialty furniture (if needed)...

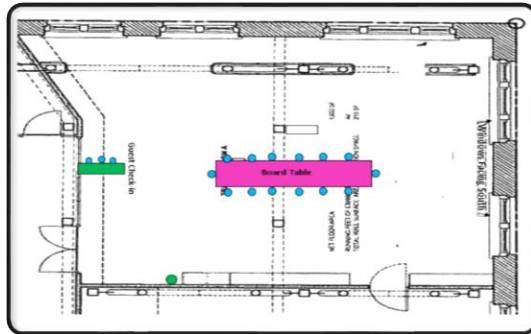
AV Equipment & Specialty Furniture Rental Fees		
Item	Price	Amt. Available
Projector, Screen & Audio	\$100	2
60" Samsung Flat Screen on Wheels	\$250	1
Conference Phone	\$100	1
Basic PA System (4 mics and aux cord included)	\$200	2
Tall Directors Chairs	\$15 each	10
6' Bar Setup (chilling tubs/linens <i>not</i> included)	\$15	1
Podium	\$100	1



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**Step 3: Choose your room layout...**  
 See room layout key on page 6

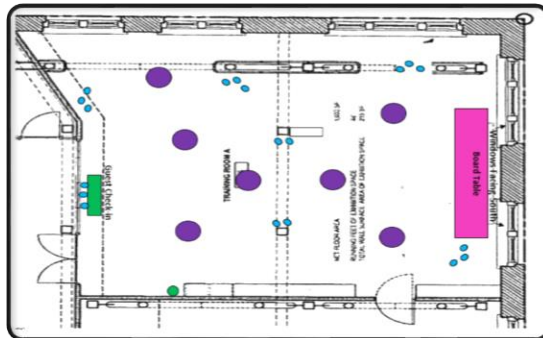
**Conference Rooms 405 and 305**



**Board Room**

Fits approximately 17 people

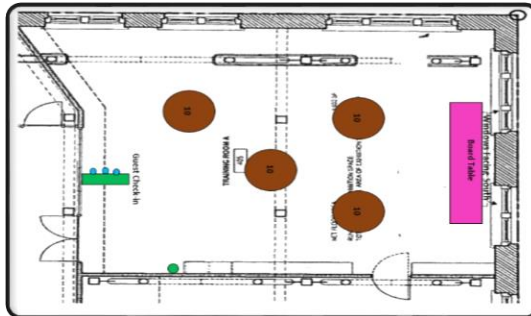
**\$100**



**Standing Reception**

Fits approximately 65 people.

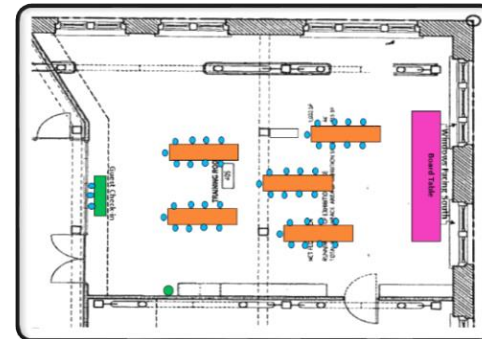
**\$200**



**Banquet**

Fits approximately 40 people. If screen/projector are not needed, you can increase tables to fit 50 people (tight).

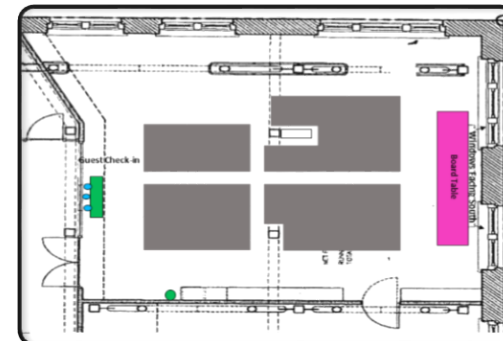
**\$250**



**Classroom**

Fits approximately 40 people. Size is spacious and if screen/projector are not needed, you can increase tables to fit 48 people.

**\$200**



**Theater (Facing DTLA)**

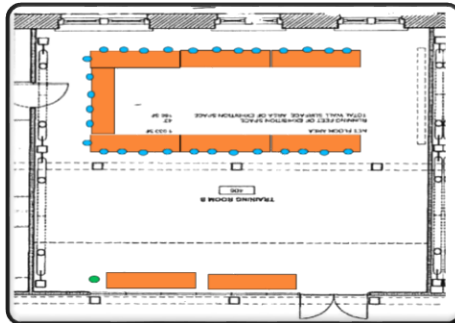
Fits approximately 50 people spaciouly. Seating past 50 is tight.

**\$200**



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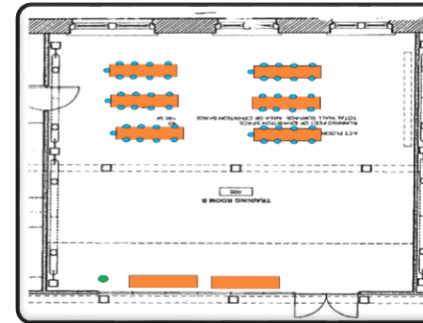
### Conference Room 406



#### Horseshoe

Fits approximately 30 people (tight)

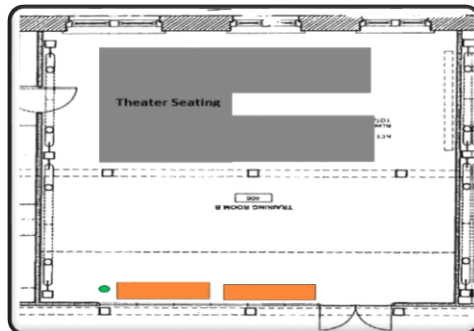
**\$200**



#### Classroom

Fits approximately 48 people. Size is spacious and if screen/projector are not needed, you can increase tables to fit 80 people.

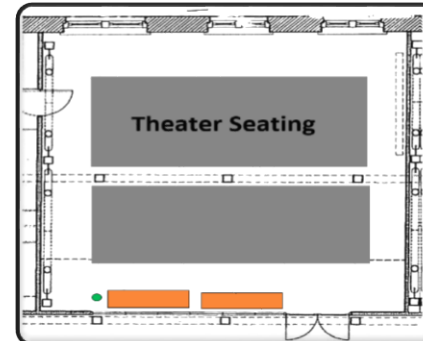
**\$250**



#### Theater (Facing Screen)

Fits approximately 50 people.

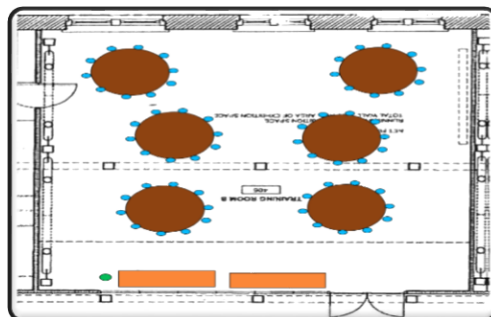
**\$200**



#### Theater (Facing DTLA)

Fits approximately 90 people spaciouly. Seating past 100 is tight.

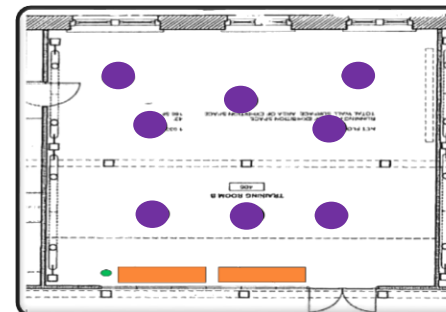
**\$250**



#### Banquet

Fits approximately 60 people (tight).

**\$300**



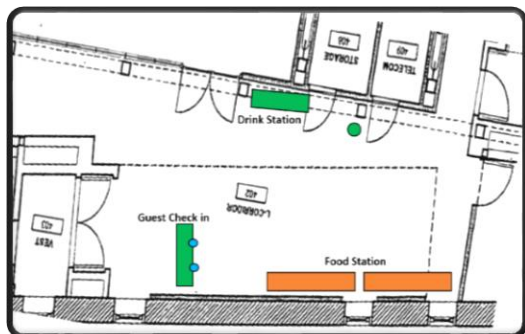
#### Standing Reception

Fits approximately 100 people.

**\$200**



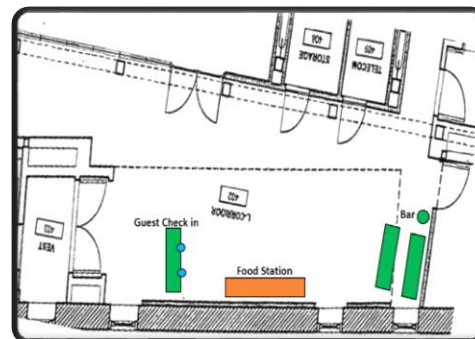
**Foyer (Conference Room Add-On)**



**Option A**

Fits approximately 15 people

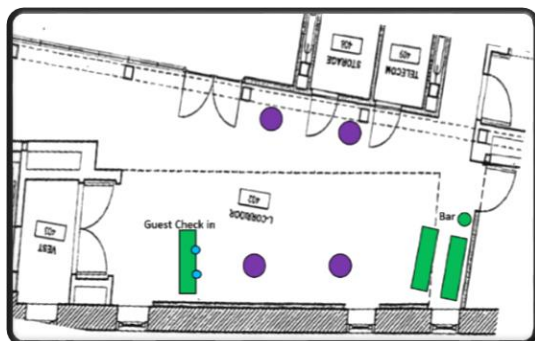
**\$100**



**Option B**

Fits approximately 20 people

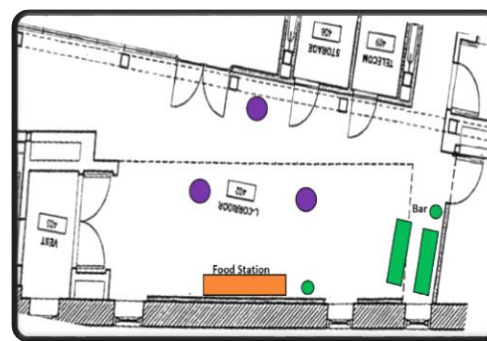
**\$100**



**Option C**

Fits approximately 15 people

**\$150**



**Option D**

Fits approximately 20 people

**\$150**

**Step 4: Facility staff may be required for your gathering, depending on your event needs, number of venue spaces requested and event hours. Hourly costs for staff shown below and calculated based on your reservation form and any additional details you share with your LA Plaza contact.**

Facility Staff	Price
Porter / Cleaning Service	\$50/hr.
Security	\$50/hr.



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### Special Notes

- 1) All rental activities must conclude by 11:00pm unless client is paying for extended hours. This includes the removal of rental items, special event props and guests. A late charge of \$500.00 will be applicable starting after 11:00pm and a \$500 charge will continue for every hour or portion thereof beyond 12:00am midnight.
- 2) Rental fees do not include rental furniture/equipment costs or hard costs for trash, cleaning and security, which are dependent on the nature, capacity and duration of the event.
- 3) Please note that LA Plaza does not provide onsite tech (or electrical) support. Client is welcome to bring in their tech vendor of choice. Mr. Cat Productions is one tech option and can be contacted at (562) 439-3401-Office or email [mrcatproductions@hotmail.com](mailto:mrcatproductions@hotmail.com).
- 4) LA Plaza's special event venues and services are available to non-profit organizations, corporations, government agencies and private individuals. Public funds are not used to subsidize private events that are not open to the public.
- 5) Room layout key below:

