FAQ’S

**WHAT IS INCLUDED IN YOUR RENTAL?**

The contracted rental is just “TIME & SPACE”. The Apollo on Emma’s rental will include 400 chivari chairs, (35) 60” round tables, (4) 6 foot rectangle tables, and (2) 8 foot rectangle tables. Anything you want in the way of other furniture, catering, décor, or anything else pertaining to an outside vendor will be the responsibility of the client. We do not have any exclusive vendors, but we are happy to give recommendations to all our local vendors.

\*For additional charge, you can reserve The Grove Cottage to use for a bridal suite or honeymoon suite to stay in the night of your wedding. Call [(479) 871-6678](https://www.google.com/search?sxsrf=ALeKk00a49YPFi2mYPT7qsC7tmXUFL8feg%3A1593183756966&source=hp&ei=DA72XtjvONHA0PEP9aqr6AY&iflsig=AINFCbYAAAAAXvYcHJd5Ccsfa8lhVOdGxCK8y0D8JjJz&q=the+grove+cottage+springdale+ar&oq=the+grove+cotta&gs_lcp=CgZwc3ktYWIQAxgAMgcIABAUEIcCMgIIADICCAAyAggAMgIIADICCAAyAggAMgIIADICCAAyAggAOgQIIxAnOgUIABCRAjoFCAAQsQM6CAgAELEDEJECOgQIABBDULsFWLUjYM4qaABwAHgBgAGvB4gBwhySAQ0wLjguMS4zLjEuMC4xmAEAoAEBqgEHZ3dzLXdpeg&sclient=psy-ab) to book or schedule a tour.

**HOW DO I RESERVE MY DATE?**

To book your date, we require a 50% non-refundable deposit. The remaining balance is due 60 days prior to your event date.

You can email us at: [theapolloonemma@gmail.com](mailto:theapolloonemma@gmail.com) or call us 479|320.8165 for questions reserving a date.

**WHAT IS YOUR CAPACITY?**

Our capacity for the ground floor is 664. Our VIP room upstairs capacity is 55. We have over 5000 square feet on the ground level and over 800 square feet on the second floor. Our VIP room located on the 2nd floor and also converts into a room for bridal or groomsmen quarters. The VIP room has a balcony overlooking the downstairs auditorium and has two built in bars for guests.

Our Garden Patio capacity is 200 guests and is covered year round.

**CAN WE SERVE OUR OWN ALCOHOL?**

We do not hold a liquor license, so you can bring your own. Under state law client is NOT allowed to sell or serve any alcoholic beverages on the premises unless through a hired licensed Bartending Company or Caterer.

We require a copy of the license at least 2 weeks prior to your event.

**CAN I BOOK FOR A PHOTO SHOOT?**

Photo shoots can be booked only through a scheduled appointment. The rate for photo shoots vary depending on day and time.

\*Photo shoots for clients prior to their event date are free for 2 hours. TAOE needs a 2 week notice and this shoot can only take place if there is not another event taking place.

All staged out photo shoots for vendors are at no cost.

**DO I NEED TO RENT A DANCE FLOOR?**

For inside the main ballroom, YES. If dancing will be held outside on the patio, NO. There will be additional charges for any client that refuses to have a dancefloor rented.

**AM I RESPONSIBLE FOR MY OWN SET UP AND BREAK DOWN?**

Yes. Each client will have access to our 3D floor plan creator to create the lay out of your event.

We are, however, happy to do your floor plan set up or break down. The cost is $250.00 for set up or $250.00 for break down, this does NOT include putting cushions on chairs. For cushions we charge $2.00 per chair.

**WHERE WILL MY GUESTS PARK?**

**FREE** parking is available on Emma Avenue. The Art Center of the Ozarks also has a public parking lot that is located on the corner of Main Street that holds up to 115 vehicles. We have parking maps available, both print and digital.

**WHAT IS NEAR BY?**

There are several attractions nearby The Apollo.

The Odd Soul | Tap Room + Pizzeria

Trailside Coffee Company

Arkansas Missouri Railroad | Train Rides daily

Black Apple Crossing | Cider House

Big Sexy Food Eatery

Bike Rack Brewery + Coffee House

Mothership | Beer + Burgers

Taqueria | Mexican Dive |Voted best in NWA

Arkansas Razorback Greenway Trail

Shiloh Museum

Shiloh Square located on Spring Creek

Shelby Lynn’s Cake Shoppe

The Grove Cottage Air BNB

The Pits Meatery

James + James Home

ACO

Walter Turnbow Park

Organic Creations

Phat Tire Bike Shop

Springdale Public Library

\*Plus several shopping boutique’s. For more information visit LiveSpringdale.com