



MOCA JACKSONVILLE
A CULTURAL INSTITUTE OF UNF



MOCA EVENTS & CATERING

MOCAJACKSONVILLE.UNF.EDU
333 NORTH LAURA STREET, JACKSONVILLE, FL 32202
PHONE 904-620-3226



MOCA EVENTS + CATERING

Conveniently located in the heart of downtown, the Museum of Contemporary Art Jacksonville offers an innovative setting for a unique event experience. MOCA Jacksonville is a versatile event facility that provides a wide range of elegant options for your special occasion including an auditorium, an award-winning restaurant, galleries, classrooms and meeting spaces. From small weddings to large corporate events, the Museum serves as one of Northeast Florida's premiere event venues.

EVENT OPTIONS

MOCA Jacksonville's venue spaces range in size and rental pricing, and can be contracted on an individual basis. The unique options allow for a variety of possible events including, but not limited to:

- Award banquets and ceremonies
- Weddings
- Conferences, Panels and Symposiums
- Networking Events
- Corporate Retreats and Meetings
- Employee Parties
- Large Celebrations and Galas
- Theatre Performances
- Movie Premieres and Festivals



EVENT SERVICES

- Catering by MOCA CATERS
- Staffing, including catering service, custodial service and security
- Audiovisual equipment and support (available)
- Exclusive gallery access to MOCA Jacksonville exhibitions (available)



CATERING

MOCA CATERS offers a full range of catering options, both onsite and offsite events. MOCA CATERS provides the best in service and superior level of creativity to every occasion. We customize menus to meet our clients' needs, designing a truly unique and memorable dining experience. A variety of catering options and full bar service are available.

- Buffets and Sit-down Dinners or Luncheons
- Cocktail Receptions
- Boxed Lunches for Corporate Events

EVENTS + CATERING

Every time you host an event at MOCA Jacksonville, or enjoy our dynamic catering services, you support our museum. To learn more about our full service catering and event packages, contact MOCA's events and catering coordinator, Tamara Lumsden, at 904.620.3226



MOCA EVENTS

We offer all-inclusive packages tailored to make your event experience a fantastic success. From an in-house event planner, trusted vendor partners, custom menu design, and flexible guest counts, we make events easy. MOCA Jacksonville is a stylish and dynamic setting to host any event, so book your rental today. For more information visit mocajacksonville.unf.edu/mocaevents/

MOCA CATERS

Organizing a business luncheon, or a dinner party? MOCA CATERS offers innovative eats for any occasion. Whether it is a wedding reception for hundreds or a holiday office party, MOCA CATERS provides both full dining and bar services offsite and at the museum. To book your catering event today, or for more information visit us at mocajacksonville.com.





WEDDING PACKAGES

SELECTIONS	BRONZE	SILVER	GOLD
Wedding Coordinator	●	●	●
Ceremony Rehearsal	●	●	●
Ceremony Location	●	●	●
Officiant	●	●	●
Bridal Suite	●	●	●
Bridal Bouquet	●	●	●
Bridesmaid Bouquets	●	●	●
Groom's Boutonniere	●	●	●
Cocktail Hour Location	●	●	●
Bar Service	●	●	●
Appetizer Package	●	●	●
DJ	●	●	●
Specialty Linens	●	●	●
Reception Dinner	●	●	●
Specialty Chairs	●	●	●
Reception Centerpieces	●	●	●
Guest Parking Passes	●	●	●
Security	●	●	●
Servers	●	●	●
Wedding Cake	●	●	●
Grooms Cake		●	●
Menu and Cake Tasting		●	●
Specialty Napkins		●	●
Table Runners/Overlay		●	●
Chair Covers		●	●
Chair Ties		●	●
Ceremony Floral Package		●	●
Bridal Lunch		●	●
Chargers		●	●
Photobooth			●
Cocktail Tables			●
Specialty Lighting Package			●

A LA CARTE ITEMS:

- * Photography
- * Videography
- * Specialty China
- * Children's Corner
- * Jazz Trio
- * Bridal/Engagement Photoshoot

DINNER/BANQUET PACKAGES

SELECTIONS	CLASSIC	LUXURY
Room Rental	●	●
Chairs and Tables	●	●
Dinner	●	●
Bar Service	●	●
Security	●	●
Servers	●	●
Parking Pass		●
Appetizers		●
Dessert		●
Floral Centerpieces		●
Specialty Linens		●
DJ		●

A LA CARTE ITEMS:

- * Private Tours
- * Photobooth
- * Audio & Visual Equipment
- * Specialty China
- * Themed Dinners
- * Food Pairings

CATERING PACKAGE

DELIVERY	OFF-SITE CATERING
Lunch	Lunch/Dinner
Bar Service	Bar Service
AV Rental	Tables/Chairs
Disposable China	Specialty Linen
	Specialty China
	Pre/Post Reception
	Floral
	Servers

A LA CARTE ITEMS:

- * Photobooth
- * Specialty Decor
- * Themed Dinners





MOCA JACKSONVILLE
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CORPORATE GROUPS.

CLASSIC PACKAGE	LUXURY PACKAGE
Room rental	Room Rental
Continental Breakfast	Breakfast Buffet
Sandwich Platter	Plated or Buffet Lunch
Parking	Beverage Service
Servers	AV Rental
	Post Meeting Cocktail Reception
	Parking
	Servers

TEAM BUILDING OPTIONS:

- * Private Tours
- * Drink & Draw
- * Creative Art Classes
- * Murder Mystery Party
- * Art Photo Challenge
- * Food Pairings

PARTY PACKAGE

CLASSIC	LUXURY
Room rental	Room rental
Light Appetizers	Heavy Appetizers
Bar Service	Premium Bar Service
Parking	Cocktail Tables
Security	Security
Servers	Servers
	Specialty Linen
	Floral
	DJ
	Parking

A LA CARTE ITEMS:

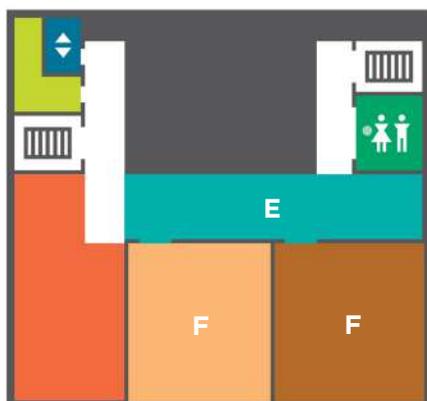
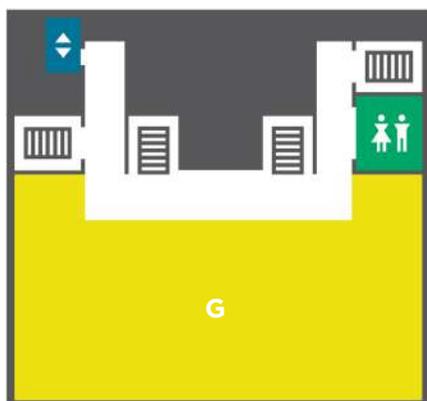
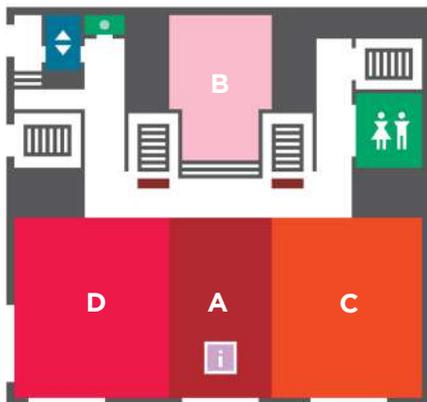
- * Private Tours
- * Drink & Draw
- * Creative Art Classes
- * Murder Mystery Party



MOCA SPACES

Click here to be routed to MOCA's website and space descriptions

- ELEVATOR
- INFORMATION
- RESTROOMS
- BABY CHANGING



1ST FLOOR

SPACE	CAPACITY	
	Standing	Seated
● A Milam Lobby	125	75
● B Haskell Atrium Gallery*	125	75
● C MOCA Cafe	125	100
● D Learning Lounge (multiuse)	125	100
● Theater (under Atrium Gallery)		125
● ● ● 1st Floor	250	200

* Subject to restrictions based on Exhibition content (Project Atrium)

2ND & 3RD FLOORS

SPACE	CAPACITY	
	Standing	Seated
● G 2nd & 3rd Floor Galleries*	175	150
4th Floor Boardroom	20	15

* Food and Beverage service subject to restriction based on exhibition content.

5TH FLOOR

SPACE	CAPACITY	
	Standing	Seated
● E Education Gallery	60	40
● F Art Studio A or B	50	25

* All rentals are based on a four-hour rental that includes 1 hour set up and 1 hour breakdown. Multiple spaces can be combined together based on your event needs.



MOCA EVENT QUICK FACTS

IS MOCA JACKSONVILLE MEMBERSHIP REQUIRED FOR RENTING THE MUSEUM FOR AN EVENT?

No. However, we do offer discounts on room rentals of 10 to 25 percent based on membership level.

MAY I USE MY OWN CATERER?

MOCA CATERS is the exclusive caterer for MOCA Jacksonville. As part of the MOCA Jacksonville nonprofit organization, all proceeds from MOCA CATERS food and beverage catering and services goes towards supporting the MOCA Jacksonville mission to promote the discovery, knowledge, and advancement of the art, artists and ideas of our time.

DOES MOCA JACKSONVILLE PROVIDE TABLES, CHAIRS, OR OTHER RENTAL ITEMS?

The Museum has a limited stock of items available at no cost. To make planning your event easier, we also can coordinate the rental of additional equipment.

CAN YOU HOLD A DATE FOR ME?

Dates fill up very quickly at MOCA Jacksonville, so unfortunately, a specific date cannot be held. To secure a date, a deposit and fully executed contract are required. Deposits are usually 33% of the contracted amount and full payment & final guest count is due 10 business days prior to event date.

IS THERE PARKING CLOSE TO MOCA JACKSONVILLE?

There is ample parking at the Duval and Monroe Street garages. Metered parking spaces around the Museum are also available, which are free after 6 p.m. on weekdays and free all day during weekends.

ARE THE EVENT AND WEDDING PACKAGES CUSTOMIZABLE?

Yes. Our packages are all-inclusive, yet customizable. We have partnered with trusted Jacksonville vendors to build a seamless event experience for our guests. The prices are based on average rates (low, medium, high) and can be adjusted to fit your budget needs. You may also choose features from other packages to custom design your event experience. The only features you are required to book through us, is the venue, staff, food and beverage.

IS THERE A FOOD AND BEVERAGE MINIMUM?

No. Minimums are only applicable when the museum is not open for regular MOCA hours. If an event is booked outside regular business hours, a minimum cost, inclusive of staff, room rental, food & beverage must be met to open the museum to your guests.

ARE ANY ITEMS RESTRICTED IN MOCA JACKSONVILLE?

To protect the objects displayed in the building and the building itself, the following are prohibited: glitter, confetti, birdseed, bubbles, balloons, open flames, candles, and live animals.

WHAT TYPES OF EVENTS ARE NOT ALLOWED?

As an educational and charitable institution, MOCA Jacksonville reserves the right to refuse to make its facilities available for any lawful reason that it deems, in its sole discretion, to be inappropriate or to impose an unacceptable risk to artworks, the premises, or continued ability to maintain the support of the community-at-large. Commercial, political, and religious events are not permitted. Sales of merchandise are not permitted without the prior written consent of MOCA Jacksonville.