RICHMOND COURTYARD BANQUET PACKET





WELCOME TO A REFRESHING APPROACH TO EVENTS

Whether you're planning a business meeting, family reunion or wedding rehearsal, having plenty of options and personalized attention can turn any occasion from special to spectacular. With our dedicated hospitality team standing by, we'll help you discover new ideas, provide on-site services, and make planning your event easier. From flexible meeting spaces, tasty and innovative catering, and audiovisual services, our expert staff can provide anything your event needs.

We look forward to planning something together soon.

The Courtyard® Events Team

BREAKS





Gotta Have Milk

warm house-made assorted baked cookies warm chocolate fudge brownies served with whole milk ϑ a selection of whole fruits 12.00

Healthy Choice

selection of energy and granola bars assorted individual yogurts with a selection of toppings & fresh whole fruits 12.00

Coffee Break

set with starbucks coffee regular, decaf and assorted tazo teas 40.00 flat charge

Beverage Break

assorted beverages, bottled water and coffee station set with starbucks coffee and assorted tazo teas 10.00

BREAKFAST





The Courtyard

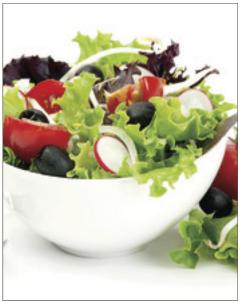
selection of croissants and mini bagels, danishes and muffins served with smear of cream cheese low fat yogurts with toppings of granola or roasted chopped nuts medley of seasonal fruits fresh squeezed orange juice 14.00

The Grande Courtyard

scrambled eggs served with home-style potatoes thick slice dry-cured bacon sage and thyme sausage patties assorted fresh mini bagels, danishes and muffins served with smear of cream cheese seasonal fruit medley choice of flavored yogurts with toppings fresh squeezed orange juice, chilled cranberry juice 19.00

LUNCH





Make it Your Way Deli

mixed baby green salad tossed with house dressing or yukon potato salad

sliced roasted turkey breast, genoa dry salami, honey baked ham and roast beef aged cheddar, monterey jack, swiss and italian provolone cheeses

fresh breads, crisp lettuce, ripe tomato slices pepperoncini, sliced dill pickles and condiments (mayo, mustard and horseradish cream)

freshly brewed starbucks coffee, assorted teas and ice tea 25.00

Combo of Wraps

platter of mixed wraps...

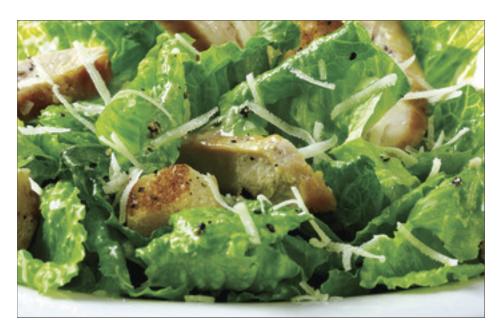
smoked turkey breast or honey baked ham with lemon-aioli or pistachio mint pesto roast beef with a smear of blue cheese-horseradish sauce

all wraps rolled in a flour or wheat tortilla with sliced tomatoes, provolone and baby romaine

wraps served with hearts of romaine salad

freshly brewed starbucks coffee, assorted teas and ice tea 25.00

LUNCH





Romaine Romaine...boxed lunch

baby romaine caesar salad with roasted chicken breast

rustic croutons and shaved parmesan cheese petite artisan baguette

boxes include a bottled water, house-made cookie and whole fruit (minimum 10 guests) 17.00

Hail Caesar...boxed lunch

julienned chicken breast with baby hearts of romaine with roasted red bell pepper tossed with caesar dressing and fresh parmesan cheese rolled in a spinach tortilla

boxes include a bottled water, house-made cookie, whole fruit and side salad (minimum 10 guests) 19.00

Turkey Trot or Honey Baked Ham...boxed lunch

smoked turkey breast or honey baked ham with lemon-aioli or pistachio mint pesto on focaccia bread sliced tomatoes and baby romaine sliced provolone

boxes include a bottled water, house-made cookie, whole fruit, and side salad (minimum 10 guests) 19.00

Here's the Beef...boxed lunch

roast beef with a smear of blue cheese-horseradish sauce on sliced focaccia bread sliced tomatoes and baby romaine

boxes include a bottled water, house-made cookie, whole fruit and side salad (minimum 10 guests) 19.00

LUNCH





Game for Poultry

soup du jour orange zested chicken breast with capers and kalamatas served on a bed of fresh mixed greens crusty artisans bread

freshly brewed starbucks coffee, assorted teas and ice tea 19.00

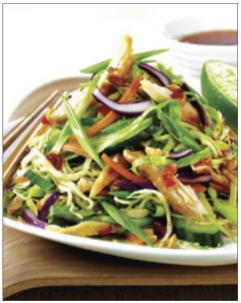
Chef Choice...Soup and Salad Bar

soup of the day three salads artisans breads

freshly brewed starbucks coffee, assorted teas and ice tea 19.00

DINNER





Marco's Stroganoff Chicken

slow roasted chicken breast smothered in mushroom filled gravy served over egg noodles or not

sauteed blue lake green beans with fresh thyme caesar salad topped with fresh grated parmesan

freshly brewed starbucks coffee, assorted teas and iced tea 25.00

Chicken Cacciatore

baked with zucchini, yellow squash, belle peppers, capers and roasted fennel served over mezze penne hearts of romaine salad artisan breads

freshly brewed starbucks coffee, assorted teas and iced tea 23.00

Pasta Pasta

bow-tie pasta tossed in basil-pistachio pesto covered in a confetti of roasted seasonal vegetables topped with toasted pistachios and fresh grated parmesan

salad of mixed baby greens with house dressing artisans bread

freshly brewed starbucks coffee, assorted teas and iced tea 21.00

Roasted Heirloom Tomato and Oregano Baked Pasta

with penne pasta and mini meatballs hearts of romaine with shaved parmesan and croutons artisan breads

freshly brewed starbucks coffee, assorted teas and iced tea 23.00

DINNER





Chicken Piccata

chicken breast with lemon and caper sauce served over herbed polenta spinach salad with roasted walnuts

freshly brewed starbucks coffee, assorted teas and iced tea 24.00

Asian Yum

coconut ginger crusted salmon saut ed bok choy served on a bed of ginger scented rice baby spinach salad with orange-sesame dressing

freshly brewed starbucks coffee, assorted teas and iced tea 40.00

Rustic Chicken Chasseur

slow roasted chicken with rustic vegetables served with rice medley baby spring mix salad

freshly brewed starbucks coffee, assorted teas and iced tea 24.00

Nonna's Meatloaf

...part italian sausage and part ground beef caramelized onions, mushrooms and a crusty topping with cambazola cheese salad of mixed baby greens

freshly brewed starbucks coffee, assorted teas and iced tea **25.00**

DINNER





Pot to Plate

Ole Fashioned Slow Roasted Pot Roast Served with a Medley of Roasted Vegetables Chunky Roasted Garlic Mashed Red Potatoes with Cr me Fraiche Or Herb Roasted Baby Red Potatoes Salad of Mixed Baby Greens

Freshly Brewed Starbucks Coffee, Assorted Teas and Iced Tea 26.00

Prime in so Many Ways

Slow Roasted Peppered Prime Rib Served with plenty of Fresh Horseradish and Horseradish Cream

Roasted Fresh Asparagus (in season) with Tarragon Drizzle

Chunky Roasted Garlic Mashed Red Potatoes with Cr me Fraiche

Or Herb Roasted Baby Red Potatoes Salad of Mixed Baby Greens, Chunks of Blue Cheese and Roasted Pecans

Freshly Brewed Starbucks Coffee, Assorted Teas and Iced Tea 45.00

RECEPTION





Meet and Mingle

two-hour event from 25 to 200

three appetizers 24/person

five appetizers 29/person

seven appetizers 35/person

call us and we'll help customize your event!
Prices can vary depending items chosen

TECHNOLOGY





Audio Visual High Speed Internet Access Complimentary

LCD Projector Package	250.00
10' Tripod Screen	45.00
Audio Visual Cart	10.00
Extension Cord or Power Strip	5.00
Flipchart Package	40.00
Podium	175.00
Polycom Speaker Phone	100.00
Audio System	250.00
Wireless Microphone or Lavaliere	200.00
DVD Player	40.00

ADDITIONAL INFORMATION

*If room set-up changes are made after signed contract within 24 hours or less prior to the commencement of the function, a \$150.00 labor set-up fee will be added to your final bill.

- * A \$15.00 per bottle corkage fee will apply for wine and \$17.00 per bottle corkage fee will apply for champagne (750ml). Tax and gratuities will apply to these amounts, as well.
- *All food, beverage and audio visual items will have an 18% service charge.
- *All event charges will be subject to 9.25% sales tax added to final bill.
- *Cancellations will be subject to charge according to agreed upon and signed contract.
- *COURTYARD BY MARRIOTT has the right to change the location of meeting / function rooms for the best interest of the client.