

# **CLEVELAND HISTORY CENTER**

of the WESTERN RESERVE HISTORICAL SOCIETY

## **Facility Rentals Capacity and Fee Schedule**

As of August 2019

### **Space(s) Capacity**

#### **Norton Gallery**

1,943 square feet  
Standing: 300  
Theatre: 200  
Banquet: 130

#### **Hassler**

Theatre: 100  
Banquet: 50  
Classroom: 40

#### **Reinberger Gallery**

1,583 square feet  
Standing: 400  
Theatre: 150  
Banquet: 80

#### **Crawford Galleries**

Standing: 1000  
Theatre: 500  
Banquet: 500

#### **Junod Learning Space**

Theatre: 100  
Banquet: 50  
Classroom: 50

#### **Community Conference Room**

Theatre: 50  
Banquet: 40  
Classroom: 24

#### **Hanna Library**

With wooden table in place, maximum of 20 people as a meeting space

#### **Hanna Garden**

200 on lawn  
Maximum of 250 with use of patio and gravel paths

#### **Hay Reception Hall**

800 square feet  
Banquet: 50  
Cocktail: 100

#### **Hay Dining Hall**

Standing: 25  
Maximum of 10 dining at table

#### **Hay Garden**

Theatre: 80  
Cocktail: 150

**Contact: Francine Teller, Sales Manager | (216) 721-5722 x1405 | [Sales@WRHS.org](mailto:Sales@WRHS.org)  
Cleveland History Center | 10825 East Boulevard | Cleveland, OH 44106 | [www.wrhs.org/rentals](http://www.wrhs.org/rentals) | [@CleStartsHere](https://twitter.com/CleStartsHere)**

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#### **Fee Structure**

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With the exception of the garden rentals for weddings, all rentals for day are 8:00 am to 5:00 pm. Wedding rentals are defined below. Evening rentals are defined as all bookings outside of normal museum hours (Tuesday-Saturday 10am-5pm) and are for a maximum of 6 hours.

All rental fees include use of space, tables/chairs, and security. Evening rentals (after 5pm) include parking. Parking for daytime rentals (Tuesday-Saturday 8 am – 5 pm) is \$5 per car.

#### **Crawford**

| <b>Number of Guests</b> | <b>0-100</b> | <b>101-150</b> | <b>151-200</b> | <b>201-250</b> | <b>251-300</b> |
|-------------------------|--------------|----------------|----------------|----------------|----------------|
| <b>Rates</b>            | \$3,000      | \$3,500        | \$4,000        | \$4,500        | \$5,000        |

| <b>Number of Guests</b> | <b>301-400</b> | <b>401-500</b> |
|-------------------------|----------------|----------------|
| <b>Rates</b>            | \$6,250        | \$7,500        |

\*Contact WRHS Sales Manager for events with less than 50 people

#### **Add the Euclid Beach Park Grand Carousel to your Crawford space rental:**

- \$500 for use of Carousel Pavilion space (without riding)
- \$1000 for use of Carousel Pavilion space with unlimited rides (ends at 10:00 pm)

#### **Norton**

Daytime use (from 10:00-5:00 P.M.): \$1000

Evening use (from 5:00-Midnight): \$2000

#### **Historic Gardens (Hay Garden and Hanna Courtyard Garden) - up to 250 guests is \$2,000**

- Garden discounted to \$1000 if rented in conjunction with another space
- Includes use of garden 1 hour for rehearsal (finish by 5:45 pm) and 2 hours for ceremony
- Includes reservation of rain space (for use of Crawford as rain space = addtl. \$750)
- For use of garden as reception space (ex., ceremony in Hay, reception in Hanna)
  - \$2,000 for 4 hours
  - \$3,000 for 6 hours
- For use of a garden for a ceremony only - \$2,000

**Full Museum rental – Pricing available upon request**

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#### **Meeting Space (8am to 5pm)**

- \$250 for daytime rentals for up to 4 hours
- \$500 for daytime rentals exceeding 4 hours

**Hay Reception Hall = \$1,500**

**Hay Dining Room = \$1,000**

**Full Hay Rental ( garden, reception, dining room etc.) - contact Sales Manager**

#### **A/V Equipment (pricing based on competitive analysis)**

Our audio/visual equipment will be available for rent per the pricing below. The A/V in our meeting spaces is fixed thus will be included in the rental price.

Podium with Microphone: \$50

Projector: \$100