

YOUR MEETING. NO SMALL MATTER.





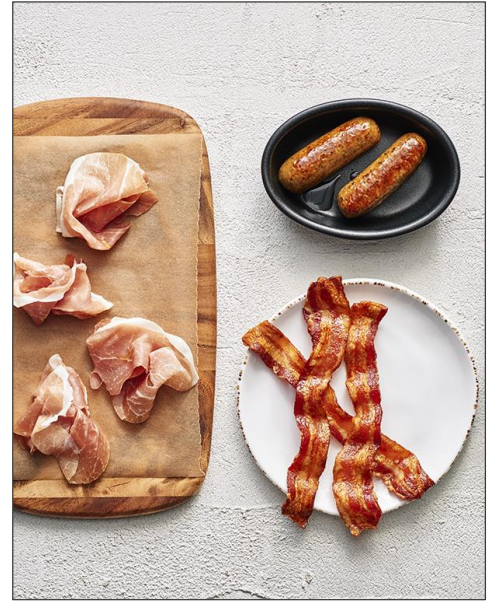
WELCOME TO A REFRESHING APPROACH TO EVENTS

Whether you're planning a business meeting, family reunion or wedding rehearsal, having plenty of options and personalized attention can turn any occasion from special to spectacular. With our dedicated hospitality team standing by, we'll help you discover new ideas, provide on-site services, and make planning your event easier. From flexible meeting spaces, tasty and innovative catering, and audiovisual services, our expert staff can provide anything your event needs.

We look forward to planning something together soon.

The Courtyard® Events Team

Breakfast



Continental Breakfast

Assorted Muffins
Fresh bagels
Butter, cream cheese & jellies
Seasonal fruits
Apple & orange juice
Starbucks coffee & Tazo Teas

\$15.00

American Breakfast Table

Assorted Muffins
Fresh bagels
Butter, cream cheese & jellies
Seasonal fruits
Assorted cereals
Scrambled eggs
Breakfast potatoes
Sausage & bacon
Apple & orange juice
Starbucks coffee & Tazo Teas

\$20.00

BREAKFAST BREAKS



Awake Break

Freshly brewed Starbucks coffee

Tazo Teas

\$5.00

Sweet Treat Break

Assorted freshly baked cookies

Freshly brewed Starbucks coffee

Tazo Teas

Assorted soda & bottled water

\$10.00

Refreshment Break

Freshly brewed Starbucks coffee

Tazo Teas

Assorted soda & bottled water

\$7.00

Energy Break

Clif bars & granola bars

Assorted whole fruits

Trail mix

Freshly brewed Starbucks coffee & Tazo Teas

Assorted soda & bottled water

\$11.00

LUNCH



Bistro Choice Lunch

Maximum of 15 guests.
Menus will be provided at beginning of meeting.
2 hours needed prior to lunch being served.

Assorted soda & bottled water

Main dish:

Turkey BLT on artisan bread
Vegetarian wrap
Grilled chicken Caesar salad
Mixed garden salad

Sides: Potato chips or fresh cut fruit

Dessert: Jumbo cookie, banana bread or carrot cake

\$18.00

Bistro Market Lunch

Tossed garden salad

Individual bags of chips & fresh fruit

Turkey BLT on artisan bread
Vegetarian wrap
Grilled chicken Caesar wrap

Assorted desserts

Assorted soda & bottled water

\$24.00

DINNER



Dinner Table

Choice of 1 salad:

Cobb salad
Caesar salad with croutons & parmesan cheese

Choice of 1 appetizer:

Grilled chicken & bacon quesadilla
Buffalo or hot honey garlic wings
Margarita flatbread

Choice of 1 entrée:

Herb roasted chicken breast
Penne pasta with marinara sauce
Meat lasagna

\$32.00

Also includes...

Choice of 2 desserts:

Carrot cake
Chocolate chip cookies
Banana Bread

RECEPTION



After hours reception

Each package requires a \$100 bartender fee.

The hotel can extend there bar hours for a private reception until 2:00 am.

The hotel will need to know if you would like to extend the bar hours at least two weeks prior to your group's arrival so we can staff appropriately.

Last call will be at 1:45 am.

No outside alcohol will be allowed in public spaces. All alcohol must be provided by the hotel.

The bar is subject to availability.

Beer & Wine Reception

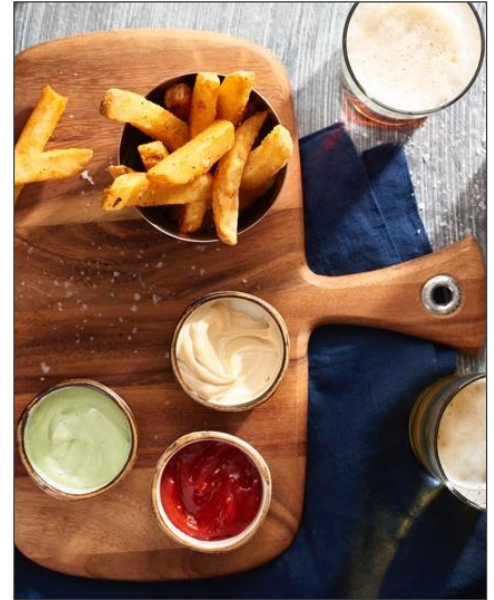
Assorted selection of beer & house wines.

1 hour is \$15 per person

2 hours in \$20 per person

3 hours is \$25 per person

RECEPTION



Premium Well Reception

Spirits include Smirnoff, Bacardi, Gordon's, Jose Cuervo & Canadian Club.

Beers include Budweiser, Bud light, Miller Light, Sam Adams and Heineken.

House red & white wines.

1 hour is \$23 per person
2 hours is \$27 per person
3 hours is \$31 per person

Top Shelf Reception

Spirits include Grey Goose, Captain Morgan, Tanqueray, Makers Mark, Crown Royal & Jack's Daniels.

Premium red & white wines.

1 hour is \$27 per person
2 hours in \$31 per person
3 hours is \$35 per person

RECEPTION



Reception Snacks

\$15 per person
Select 3 bar snacks

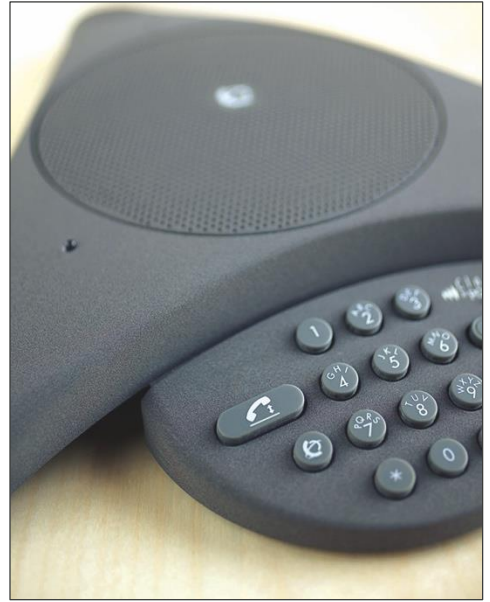
\$18 per person
Select 5 bar snacks

\$21 per person
Select 7 snacks

Snacks include:

Buffalo or hot honey garlic wings
Grilled chicken bacon quesadilla
French fries & dip trio
Pigs in a blanket
Cheese & crackers
Chicken tenders
Margarita flatbread
Pesto prosciutto flatbread
Crispy Brussel sprouts

TECHNOLOGY



Technology

Flip chart & markers	\$25 per chart / day
LCD projector	\$150 / day
Polycom speaker phone	\$150 / day
TV with DVD player	\$100 / day

Complimentary items include:

- Extension cords
- Power strip
- Podium
- Easel
- Screen

Please mention you will need any of the following items prior to your event date to ensure we have them prepared for your event.



Additional Information

General information & Policies

Food and Beverage policy

Food and beverage must be purchased and served by the hotel. Printed menus are for general reference and our event staff would be happy to customize menus to meet your specific needs. Menu pricing is subject to change.

Guarantees

In order to make your meeting a success, please confirm your guarantee number of guests 3 business days prior to your event. The expected number will act as the final guarantee number if the guarantee number is not received.

Service Charge & Tax

All meeting room food and beverage and related services are subject to a 25% service charge and 6.625% New Jersey State sales tax.

Shipping

If shipping materials to the hotel, please include the company and or group name, event manager and date of meeting on outside of the package. The hotel cannot assume responsibility for the damage or loss of merchandise sent.

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