



WEBB CENTER
RATE/RENTAL FEE SCHEDULE

The Del E. Webb Center for the Performing Arts

Capacity	Commercial Day Rate	Nonprofit Day Rate (30% Discount)
575	\$1,200 vs. 5%	\$840 vs. 5%

The John and Lynne Boyer Atrium

Capacity	Commercial Day Rate	Nonprofit Day Rate
120 (for dinner)	\$750 full day - \$500 half day	\$500 full day - \$350 half day

Daily rates are for single show days or corporate rentals and may include a full day's use of the theater (8 hours). Days with two performances will be charged at 150% of the show day rate.

Load-in/out and rehearsal days Monday–Thursday that do not include a performance will be charged at 50% of the show day rate. Friday-Sunday will be charged at the full daily rate.

Facility rates are subject to change and availability and do not include labor, equipment, box office or other expenses.

Additional Fees

Use of the Center that exceeds (8) eight hours in one day will be assessed an additional \$200/hour fee (\$150 for nonprofit).

Cleaning Fees

Facility cleaning is \$150. There is an additional charge for extra cleaning services required. The use of confetti, glitter, silly string or baby powder is strictly prohibited. Display of signs/art work must be hung from picture rails in the Atrium, no glue or tape is permitted on walls, wall paper or glass. All food is restricted to the John and Lynne Boyer Atrium.

Box Office

All tickets for the Del E. Webb Center for the Performing Arts are printed and distributed through the Webb Center Box Office and ticketing system. All performances (free or charged) must be ticketed. Does not apply to corporate rentals.

Set up fee: \$100 per performance

Per ticket fee: \$.75 commercial, \$.50 nonprofit

Credit Card fees: 4.0% of total credit card transactions processed

Service Fees: No service fees will be charged to customers who purchase their tickets at the Webb Center Box Office. On-line ticket sales are available with a \$1 per ticket facility fee and \$3 per transaction fee charged to the purchaser.

Event Labor

Facility Representative & Event Coordinator: \$25/hour

-Required to be scheduled from event load-in to load-out

House Manager: \$18/hour

Hospitality Representatives: \$18/hour

Facility Maintenance: \$75/event

Police Services: \$42/hour or current market value

Technical Labor: \$20.00-\$35.00/hour

Fire Watch: \$20/hour (optional)

Valet Parking: \$275 per event (optional)

Marketing Assistance: at prevailing rate and expenses (optional)

All hourly event labor requires a four-hour minimum.

A minimum of three technicians must be present for events in the Webb Center.

All event labor is required for every event open to the public with the exception of optional valet parking and fire watch unless fire/haze/fog is part of production.

Actual labor cost will be determined in the final post-event invoice.

A 15-minute break is required for technical labor after 2 hours work. A 1-hour meal break is required after 4 to 5 hours work. If meal break is not given, the bill rate will be increased to 150% of regular rate.

All overtime will be billed at 150% of regular rate after eight (8) hours of work per day. Changing crew is not permitted to avoid overtime.

Outside stagehands – If production requires hiring outside crew from Phoenix, crew will be billed at prevailing rate plus mileage and related travel expenses.

Merchandise & Concessions

All event related merchandise is subject to a 15% commission from gross sales and 20% commission if the Webb Center provides sellers. The renter is responsible for all sales tax.

All food concession is subject to a 10% commission from gross sales. Webb Center staff does not provide sellers for food concessions.

Event Insurance

Liability insurance is required for all rental events and must meet the following qualifications:

- Minimum of \$1 million for indoor events
- Insurance must cover bodily injury, death, property damage and medical payment insurance in the amount of \$5,000

The insurance certificate must name the **Wickenburg Unified School District #9** and the **Del E Webb Center for the Performing Arts** as additionally insured. Renters shall provide a copy of the certificate of insurance as proof to the Del E. Webb Center for the Performing Arts no later than 10 days prior to the event.

Renter's insurance policy shall be effective from the beginning of the first load-in time until the last load-out time.

This liability insurance can be obtained through the Tenant User's Liability Insurance Policy (TULIP) program, which is designed for third-party facility users who need to purchase general liability insurance. Simply log on to the Entertainment Brokers International Web site at www.ebi-ins.com/tulip, enter our facility ID number and complete the questionnaire. Once you have purchased the insurance, a copy of the certificate will automatically be sent to the Wickenburg Unified School District #9. Rates will vary based on the details of event. Facility ID number will be provided at the time of booking.

The Webb Center will forward a copy of the insurance policy to the Wickenburg Unified School District.

Electricity Charges

There is a charge for electricity used in the facility. The daily charge is \$87 and the Webb Center will forward payment to the Wickenburg Unified School District for the use of electricity.

Internet Services

Free Wi-Fi is available at the Webb Center and a production office is provided.

Equipment Rates and Charges

All facilities charge for the use of equipment, instruments, electronics, etc. Depending on the needs of the performance, the quote for equipment use will be negotiated with the Executive Director or Technical Director of the Webb Center. It is not our intent to charge for simple set ups, but each use must be judged on a case by case basis. Any rented equipment required will be billed at the prevailing rate plus delivery/shipping.

The venue has a technical rider on line at www.dewpac.org/tech.

Damage

Damage to the facility or equipment will be charged at full repair/replacement value.

All fees are subject to change without notice.