

Villa Marie Center **Rental Fees**

All Villa Marie Center rentals are for the entire property for a day. A tentative hold placed on the calendar is not confirmed until the nonrefundable deposit and completed forms are submitted. All fees must be paid in full two weeks before the date of the event. Renters are responsible for general facility cleanup, for compliance with the policies, and for the safety of all their guests.

Rental Fee for Social and Corporate Events:

\$700

Wedding-Related Events:

\$800 for Wedding Ceremony or Reception or Rehearsal Dinner

\$1,200 for Wedding Ceremony and Reception or Wedding Ceremony and Rehearsal Dinner

Rental Fee for Catholic Parishes and Diocesan Offices/Programs:

\$400

Rental Fee for Catholic Schools:

\$250

Other Fees:

\$200 for previous day set up

\$200/hour for pool rental only. Pool renters are responsible for hiring and paying a certified lifeguard and providing Villa Marie with name and contact information.

Nonrefundable Deposit:

- A deposit of \$250 is required to secure the date for a wedding-related event.
- A deposit of \$150 is required to secure the date for all other events.

Deposits are nonrefundable. The balance of the fee is due no later than two weeks before the event.

Damage Fees:

Additional fees for cleaning and/or damage to property may be assessed to the renter after inspection of the facilities by a Diocesan employee.

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Insurance Coverage:

Renters must provide a certificate of insurance (a minimum of \$1,000,000) which includes in the section of the certificate designated “description of operations/locations/vehicles/exclusions added by endorsement/special provisions” the date and title of the event as well as the following statement:

The Most Rev. Gregory J. Hartmayer, OFM Conv., as Bishop of the Roman Catholic Diocese of Savannah and His Successors in Office. Villa Marie Center, 6 Dolan Drive, Savannah, GA 31406.

Renters who do not have liability insurance may purchase a certificate of insurance through the Diocese. The cost of coverage is \$100 for events not including water activities, \$150 for activities that include swimming in the pool or from the dock.

(August 2018)