

Add taste & service to your meeting.

July 27, 2017

Firstname Lastname
Company Name
1234 Street Name
City, ST 12345
Country

Re: 2017 Meeting

Dear Firstname,

Thank you for your consideration of our property to host your 2016 meeting. We are excited for this opportunity to showcase our first-class property.

I am confident that your attendees will appreciate our convenient location, providing them with easy access to all our city has to offer. On the following pages, you will find a personalized proposal outlining your event. Our team would be honored to host your group and you will be amazed at what our hotel has to offer!

Best regards,

Firstname Lastname
Title
HYATT PLACE PROPERTY NAME
123 Street Name
City, ST, 12345, Country
T 123 456 7890 • F 123 456 7890
Firstname.lastname@hyatt.com
propertyurl.com



Add taste & service to your meeting.

ALL-INCLUSIVE MEETING PACKAGE \$40 per person

Includes the Gallery Kitchen Breakfast featuring hot breakfast items & more, your choice of one of the four lunch themes, Midmorning and Afternoon Snack Break as well as use of audiovisual equipment and whole-day meeting room rental. A Gallery Host is also provided to ensure a successful meeting.

Upgrade your All-Inclusive Meeting Package with any of the below options:

- Private Continental Breakfast **\$5** upcharge per person
- Private Signature Hot Breakfast **\$8** upcharge per person
- Additional A La Carte menu items Please see below for pricing

If you are purchasing the All-Inclusive Meeting Package without booking hotel rooms for your attendees there will be an additional fee for the Gallery Kitchen Breakfast shown in the Breakfast Menu.

A LA CARTE ITEMS (SERVES 8)

Breakfast

- **Gallery Kitchen Breakfast** **\$12 per person**
Public hotel guest breakfast in our Gallery Kitchen
- **Private Continental Breakfast** **\$10 per person**
6 guest minimum
- **Private Signature Hot Breakfast**..... **\$14 per person**
6 guest minimum

LUNCH

- **Italian-Themed Lunch** **\$18 per person**
Offers a taste of Italy with our savory options. Includes regional soup, salad, Taste of Tuscany, flatbreads, grain bowl, sandwiches and dessert
- **Southern-Themed Lunch**..... **\$15 per person**
Enjoy homestyle comfort foods. Including soup, appetizer, salad, sandwiches, sides and dessert
- **Deli Counter Lunch**..... **\$12 per person**
Enjoy this classic lunch offering. Includes soup, build-your-own sandwich and salad bar, sides and sweets
- **Boxed Lunch**..... **\$9 per person**
Includes your choice of a sandwich, a bag of premium chips, a freshly baked cookie, served with a selection of beverages

SNACKS

- **Healthy Snack Package** **\$10 per person**
Includes assorted fruit & vegetable smoothies, mini greek yogurt parfaits, avocado toast, bowl of fresh seasonal berries, Aquafina bottled water & assorted Pepsi soft drinks, freshly brewed Seattle's Best Coffee (regular & decaf), assorted Tazo Tea with hot water, honey and lemon



**HYATT
PLACE®**

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- **Sweet, Salty, Spicy Snack Package** **\$12 per person**
Includes assorted flavored chex mix, marinated olives & Grissini bread sticks, candied bacon, mini cupcakes, stuffed sweet cherry pepper poppers, deviled eggs, tortilla chips & assorted salsa, Aquafina bottled water & assorted Pepsi soft drinks
- **Sweet Treats Snack Package** **\$9 per person**
Includes chocolate chip cookies, Reese's peanut butter cookies, fudge brownies, rice crispy s'mores, candy bar bites, assorted chocolate covered nuts & mini Pretzels, espresso drinks & infused teas

ITEMS PRICED PER ITEM

- Greek Yogurt Parfait **\$3**
- Assorted Nutri-Grain Granola Bars **\$3**
- Assorted Cookies **\$3**
- Energy Bars **\$4**
- BBQ Pulled Pork Sliders **\$**
- Korean Street Tacos **\$9.50**
- Turkey Club Sandwich **\$9.50**
- Quesadilla **\$9.50**

ITEMS PRICED PER PLATTER (SERVES 8 PEOPLE)

- Fresh-cut Mixed Fruit with Seasonal Berries **\$30**
- Vegetable Crudité **\$30**
- Chips & Dip **\$25**
- Taste of Tuscany Board **\$50**
- Flatbread **\$50**
- Provençal Bowl **\$40**
- Avocado Toast **\$15**

BEVERAGES

- Aquafina Bottled Water **\$2**
- Assorted Pepsi Soft Drinks **\$2.75**
- Fruit & Vegetable Smoothies **\$4**
- Full Day Beverage Station **\$100**
- Half Day Unlimited Break **\$50**
Seattle's Best Coffee, Tazo Tea, Aquafina Bottled Water & Assorted Pepsi Soft Drinks

ROOM RENTAL

- Meeting Place 1 **\$325 Whole-day / \$200 Half-day**
- Meeting Place 2 **\$200 Whole-day / \$125 Half-day**



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AUDIOVISUAL EQUIPMENT

• LCD Projector & Screen	\$125
• 42" Flat-Panel TV	\$50
• Speakerphone	\$50
• Easel / Flip Chart / Markers	\$25

TOTAL COST	\$00
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