



PICTURE YOURSELF
HERE

WEDDINGS & SOCIAL EVENTS
AT THE AKRON ART MUSEUM



Choose the Akron Art Museum to celebrate the most important moment of your life. Exhibit your style with bold and dramatic art, iconic architecture and an elegant garden space which will wow your guests and make any occasion a rare and memorable celebration.

PHOTOGRAPHY:

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Making the Moment

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Together We Click

Jessica Vidmar Photography

Birch Tree Photography

What Molly Made Photography



SPACES





RENTAL

Beatrice Knapp McDowell Grand Lobby

Up to 300 people for a seated dinner and up to 500 for a standing cocktail reception.

Northern Ohio Golf Charities Terrace

Perfect for cocktail hour or your outdoor dance floor. (Included with the rental of the Grand Lobby.)

Bud and Susie Rogers Garden

The Bud and Susie Rogers Garden is the ideal downtown oasis for a ceremony, group photos, or cocktail hour. The space can be open or tented.

SPACES	
+ Grand Lobby (Friday, Sunday; 6pm-11pm)	\$3,500
+ Grand Lobby (Saturday; 6pm-11pm)	\$4,000
The Bud and Susie Rogers Garden (add on to Grand Lobby)	\$1,000
The Bud and Susie Rogers Garden (space only)	\$2,500
-^ Charles and Jane Lehner Auditorium (restrictions apply)	\$150

+ Events taking place on 4th of July, Memorial Day, Labor Day, Thanksgiving, Christmas and New Year's weekends will have a rental fee of \$5,250.

- Available after 3pm for wedding ceremonies only.

^ May be used for night before for decor item storage; storage of personal belongings during event; vendor meals.

ENHANCEMENTS	
Evening Extension of One Hour (11pm-12am)	\$1,250
^ Wedding Ceremony (add on to reception)	\$500
Wedding Ceremony Only	\$1,000
* APD Security	\$250-\$450
Open Full Bar (Beer, Wine, Top Shelf Liquor)	\$26/person over 21 plus tax
Open Full Bar (Beer, Wine, Middle Shelf Liquor)	\$22/person over 21 plus tax
Open Soft Bar (Beer & Wine Only)	\$18/person over 21 plus tax
+ Champagne Toast (glassware not included)	\$1.50/person over 21 plus tax
Group Photography in Galleries (restrictions apply)	\$250
Grand Piano	\$250

^ Ceremony may begin at 5:30pm.

* APD security fees are mandatory if you are serving alcohol. Fees may vary based on guest count.

INCLUDED WITH YOUR RENTAL

Use of museum furniture:

- 19 5' round tables (seats 8-10)
- 12 8' rectangular tables (seats 8-10)
- 4 6' rectangle tables
- 4 6' swirlytop rectangle tables
- 18 high top cocktail tables (10 round, 8 square)
- 2 portable bars
- Additional tables, chairs and equipment or linens needed may be rented through caterer

Day of event manager

Set up and tear down of museum furnishings

Museum security staff during event

Museum janitorial staff during event

Wedding couple only: day of event gallery photography

One hour of wedding rehearsal time the week of if applicable

One Year Art House Membership to the Akron Art Museum

FOOD



CATERING

The museum utilizes a list of designated approved caterers. These approved caterers are the only caterers who will be permitted to provide food service at the Akron Art Museum. Each caterer offers unique cuisine, excellent service and a variety of pricing options. It is the client's responsibility to arrange catering and secure a menu with one of the museum's approved caterers.

ACME Fresh Market Catering
330.645.6222
www.acmecatering.com

Robert J. Events & Catering
330.724.2211
www.robertjevents.com

A Taste of Excellence
440.845.0800
www.taste-food.com

Spice Catering Co.
216.432.9090
www.spicecaters.com

Marigold Catering + Events
216.566.6400
www.marigoldcatering.com

Totally Cooked
330.923.9964
www.totallycooked.com

Nosh Creative Catering
330.650.6674
nosheatery.com

Thyme Catering and Special Events
440.781.3025
thymecateringcle.com

& DRINK



ALCOHOL

The Akron Art Museum holds a liquor license. In accordance with State of Ohio law, all alcoholic beverages must be purchased through the museum. Clients will be charged a per-person fee for all guests ages 21 and older should a bar package be purchased. The client will not be reimbursed for adult guests who do not drink alcohol.

Substitutions are restricted. Any additions to the list are considered a special order. The cost for special ordering alcohol will be in addition to the per-person bar price.

No alcohol can be carried into the facility by the client, the client's guests, or vendors. Leftover unopened, special-order beer and wine may be removed from the premise by the client. Any leftover, special-order beer and wine not removed by the client at the conclusion of the event becomes the property of the Akron Art Museum.

The client's caterer will provide the bartenders, mixers, and glassware. All bar service must conclude 30 minutes before the event's scheduled end time. Alcohol selections in the bar selection list are subject to change. Contracted clients will be notified of any changes. Price does not include champagne toast or tableside wine service.

BAR SELECTION LIST

Full Bar (<i>Premium</i>)	\$26/person over 21 plus tax
Full Bar (<i>Signature</i>)	\$22/person over 21 plus tax
Soft Bar (<i>Beer & Wine Only</i>)	\$18/person over 21 plus tax

BEER*

Bud Light
Stella Artois
Three craft beers of your choice from list of local breweries

*Selections subject to change based on availability

WINE

Red
Hayes Ranch Cabernet Sauvignon
Vista Point Merlot
Salmon Creek Pinot Noir

White

Hayes Ranch Chardonnay
Vista Point Pinot Grigio
Pacific Rim Riesling

SIGNATURE

Tito's Vodka
Bacardi Rum
Captain Morgan
Dewar's Scotch
Jack Daniels
Jose Cuervo Gold
Bulleit Bourbon
Tanqueray
Seagram's 7

PREMIUM

Grey Goose Vodka
Bacardi Rum
Captain Morgan
Dewar's Scotch
Jack Daniels
Jose Cuervo Silver
Maker's Mark
Bombay Sapphire
Crown Royal

BOOKING



VENDORS

If you require recommendations for florists, lighting and sound technicians, DJs, musicians, performance artists or photographers, the Akron Art Museum events team is happy to share their recommendations upon request. The events team works with numerous high quality vendors on a regular basis and can assist you in selecting the right vendors for your event. The Akron Art Museum reserves the right to deny any vendor permission to work at an event taking place on the premises. All vendors involved in your event must be approved by the Senior Event Manager. Decorations that do not meet the museum's décor and floral policies will not be permitted inside the facility. This includes but is not limited to helium balloons, open flames, confetti, fog machines and flower petals. It is the responsibility of the client to have all decorations and floral approved by the Senior Event Manager prior to the event.

As an art museum, our exhibitions and displays have first priority. While the museum will make every effort to accommodate your event as you envision, sculptures, installations and framed or unframed artworks may be installed or reinstalled within the rental space at any time without advance notice to the client. The Senior Event Manager will notify you of any exhibitions in the rental space, and you will be notified of any changes that may have an immediate impact on the layout of your event. It is the client's responsibility to contact the Akron Art Museum's Senior Event Manager with details regarding your event.

HOLDING A DATE

If you are interested in requesting a hold date, please notify the Senior Event Manager in writing, preferably via email, with the intended event date. Your hold will be in effect for 45 days, requiring a signed contract and 50% deposit to secure the date. Failure to submit a signed contract and deposit within the holding period will result in the hold being lifted. It is not the responsibility of the Senior Event Manager to remind you that your hold date is approaching expiration. Should another client wish to book a date which is on an active soft hold, the hold date party will be provided 24 hours to submit a deposit and provide a signed contract to the museum.

BOOKING A DATE

To confirm your date, you must notify the Senior Event Manager in writing, preferably via email. A signed contract along with the required deposit of 50% of the total rental fee must be provided to the Akron Art Museum to book a date. Bookings will be taken no more than 18 months in advance for weddings. A credit card is required for incidentals (ex. bar fee overages, damage, etc.) and will be kept on file with the accounting department. Incidentals will be charged to the credit card on file within five business days after the event. Should an incidental charge be processed, a receipt will be provided to you.

DEPOSITS

A deposit of 50% of the total rental fee is due with a signed contract to secure a booking. The total balance of the rental fee, bar bill and added amenities is due at least 14 days prior to the event. Payment for all museum fees must be made before your event can take place.

SITE VISITS

If you would like to schedule a site visit, please contact the museum's Senior Event Manager at 330.376.9186 x214 | events@akronartmuseum.org. Site visits can be scheduled on weekdays between 11am and 4pm, on Thursday evenings between 5pm and 7pm and Saturdays between 11am and 2pm based on availability. Site visits MUST be scheduled in advance.

SAMPLE VENUE TIMELINE

3 - 12 months out

- Provide: Vendor information to museum at least 5 days in advance of signing contract for museum approval
- Confirm: Floor plan requests. The AAM event team will work with you to create a preliminary floor plan you can use when speaking with other vendors

30 days out

- Provide: Any special order alcohol requests, names and contact information for all confirmed vendors; copy of event rental insurance
- Confirm: Planned group photography in galleries, additional getting ready spaces; rehearsal day/time (if applicable)

14 days out

- Provide: Final count and final 21+ count to Senior Event Manager
- Confirm: Final floor plan and timeline

7 days out

- All payments must be received

Week of

- Relax and enjoy!







One South High St. | Akron, OH 44308 | 330.376.9185 | akronartmuseum.org

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