



Houston Event Planning & Signature Manor
 6968 Howell-Sugarland Rd.
 Houston, TX 77083
 Phone(713)541-1000
 Fax(713)541-1954

Signature Celebration Special with Crystal Decor

Enjoy an elegant Event reception in one of our beautiful ballrooms for 5hrs.
 Inclusive of tables and signature chairs to your contracted guest count
 Includes gift table, registration table, cake table and choice of in-stock poly cotton or satin linen
 Includes set-up and tear down of the venue fixtures and cleaning fee
 (1) 18 by 18 Upgraded **WHITE** Dance Floor
 (1) 16 by 8 staging for your head table with chairs
 Upstairs lounge with beverage and Snacks

Décor Package

Choice of in-stock chair covers and sash
 Choice of in-stock Poly cotton or Satin for guests tables
 Candles and Crystal Votive for guest Table
 White Chiffon Draping entire wall space
 14 LED Up lighting Wall Lights
 25 Premium Crystal Centerpieces
 Crystal Rim Chargers



Guest table linen consultation with venue coordinator
 Ballroom Space Layout Map for your seating needs
 Venue Coordinator to assist with needs of the facility
 Complimentary parking in a gated and secured lot



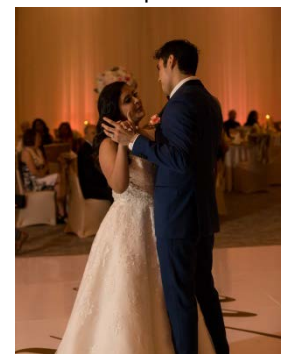
Outside Catering Package

Includes professional wait staff, beverage staff, dinnerware, flatware, glassware and napkins
 Inclusive of cake cutting, up to 18 chafers with stenos, serving utensils, and buffet tables with linens.

Beverage Station

Iced tea and water

MONTHLY SPECIALS
EXPIRES August 15, 2019



Number of Guests	Package Cost Non-Saturday	Package Cost
Up to 200 Guests	\$14,000.00	\$15,900.00
Up to 300 Guests	\$16,500.00	\$19,500.00
Up to 400 Guests	\$20,000.00	\$24,000.00
Up to 500 Guests	\$23,000.00	\$28,000.00
Additional Hour \$900.00	Add Ceremony \$1,500.00	Add Additional
Each additional guest	\$55.00 per person /\$19.95 Kids	\$55.00 per person \$19.95 Kids

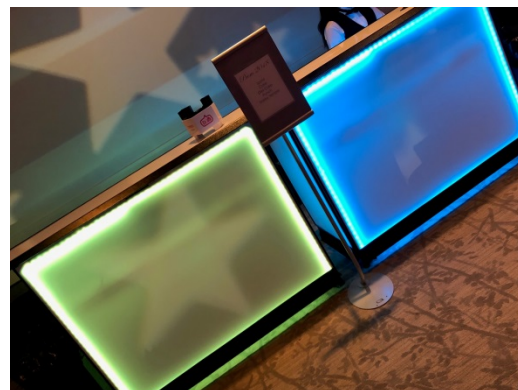


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Beverage Service Options

Non-alcoholic Beverage Service Includes Water, Iced Tea, Coffee & Sodas (Coke, Sprite, Diet Coke) includes soda bar attendant and soda bar setup \$1.75/person for 1 hour of service \$8.75/person for 5 hours of service

Beer and Wine Service Includes House Wines (California, Chile, New Zealand, Australia) Domestic Beers (Budweiser, Bud Light) Water, Iced Tea, Coke, Diet Coke, Sprite Bartender & Bar Setup (4 hr minimum) \$20/person for 4 hours of service \$5/person for additional hours of service



Basic Full Bar Service Vodka, Tequila, Gin, Whiskey House Wines & Domestic Beers Water, Iced Tea, Coke, Diet Coke, Sprite \$28/person for 4 hours of service \$7/person for additional hours of service

Top Shelf Bar Service Grey Goose, Johnny Walker Black, Patron Silver, Bacardi, Bombay Gin, Crown Royal House Wines & Domestic Beers Water, Iced Tea, Coke, Diet Coke, Sprite \$38/person for 4 hours of service \$9.50/person for additional hours of service

Cash Bar Service – One Bartender/ One Bar Bar/ and One Cashier for 5 hours \$450.00

Consumption Bar Service: One Bartender/ One Bar Bar/ and One Cashier for 5 hours \$450.00

Bottle Service

Jack Daniels | 95
 Canadian Club | 80
 J&B | 80
 Beefeater | 95
 Absolut | 95
 Jose Cuervo | 95
 Tanqueray | 95

Super Premium Brands

Johnny Walker Black | 100
 Crown Royal | 110
 Chivas | 95
 Grey Goose | 115
 Patron Silver | 110
 Remy Martin | 110
 Hennessy VS | 125
 Hennessy VSOP | 160

Beers

Heinkan, Bud, BudLite
 Dosxx, Corona, Guinness
 \$3.75-\$4.75

Champagne Bottle Service

Wycliff | 25
 J.Roget | 25
 Martini & Rossi Asti Spumante | 38
 Moet Brut Imperial | 95
 Moet Brut Imperial Rose | 110
 Dom Perignon | 320
 Roederer Cristal | 450

House Wine Bottle Service

Moscato | 38
 Moscato D Asti | 42
 Zinfandel | 36
 Chardonnay | 32
 Riesling | 38
 Port | 45
 Merlot | 30
 Cabernet | 32
 Malbec | 35
 Pinot Noir | 42