

The Event Factory, Home Of The Castle Ballrooms, Inc.

Pricing Guide



The
Event Factory

Home Of The Castle Ballroom, Inc.

www.theeventfactory.com

Service Information For:

- | | |
|----------------------|--------------------------|
| Wedding Ceremonies | Themed Holiday Parties |
| Wedding Receptions | Anniversary Celebrations |
| Quinces / Sweet 16's | Themed Birthdays |
| Rehearsal Dinners | Children's Parties |
| Corporate Events | Baby & Bridal Showers |

Proms, Homecomings & Special Events Are Quoted Upon Request

Top 5 Reasons to Book With The Event Factory

1. Amazing Atmosphere! Surround Your Guests With A Totally Themed Venue Complete With Special Effects, Video Projections And Grand Entrance Vehicles For The Guest Of Honor.
2. Value! Our Pricing Blows Away The Competition With Packages Designed For Almost Every Budget. Plus, We Do NOT Charge Any Gratuities Or Service Fees!!
3. Simplicity ! Packages Include All The Major Services You Need Provided By Experienced Staff.
4. Choose from Full or Partial Cash Bar Options Serving Beer, Wine & Liquor.
5. Flexible Terms To Secure Your Date Including No Interest Pre-Event Payment Plans! Plus, Additional Discounts On Non-Saturday Nights With Some Packages.

Visit Our Website For A Complete Photo Gallery & Video Tour

www.TheEventFactory.com

813-806-0026



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Town N' Country Plaza, 7565 W. Hillsborough Ave., Tampa Fl. 33615

Children's Parties, Bridal & Baby Showers, Business Meetings & Celebration of Life Gatherings

Package Includes:

A PRIVATE Three (3) Hour Gathering in either The Enchanted Forest & Secret Garden or The Castle Courtyard for up to the stated number of Guests, **may be booked up to 120 days in advance** and includes the following:

- Use of The Enchanted Forest and Secret Garden or The Castle Courtyard for hosting your party in over 4000 SF of Event Space!
- 60" Round Tables with Floor Length White Linen, Swirl Overlay, Centerpieces and 10 Gold Chiavari Chairs per table.
- Up to three (3) 96" long Buffet, Hors D'oeuvres and/or Head Tables with Skirted White Linen.
- Access to the facility one (1) hour prior to start time.
- Use of the Miniature Golf, air hockey, skeet ball, hoops, Xbox video game. (You bring the game disk) (Games - Birthdays Only)
- You may bring in your own party favors, cake, food, dinnerware and desserts. (Catering Quoted based on the menu desired.)
- Includes: Soft Drinks - Coke, Diet Coke, Sprite, Water, & PowerAde. (Coffee with Baby & Bridal Showers only)
- Showers, Meetings & Gatherings Include an "Alcohol for Purchase" bar option. (Client can opt out if desired.)

| Day | Time Block | Facility Location | Price Up To 50 Guests | Price Up To 100 Guests |
|--------------------------------------------------------------|------------|------------------------------------------------------------------------------------------------------|-----------------------|------------------------|
| Saturday Afternoons | 1pm-4pm | Forest/Garden OR Castle Courtyard | \$799.00 | \$999.00 |
| Sunday Afternoons | 1pm-4pm | Forest/Garden OR Castle Courtyard | \$799.00 | \$999.00 |
| Sunday Evenings & Friday Evenings & All December Dates | 6pm – 9pm | Forest/Garden OR Castle Courtyard This category applies to ALL dates in December of each year. | N/A | \$999.00 |

Additional Add-On Services:

- One Additional Hour with event starting at 12 noon or ending at 10 pm: \$249.00
- Video Projection Screen and Projector to show a movie or slideshow that you bring in & includes 1 extra hour: \$349.00
- Disc Jockey Services with sound system: \$299.00 for 3 Hours & \$399.00 for 4 Hours (\$100.00 for each additional hour)
- Special Photo & Video Package providing up to 3 hours of Raw Video Footage on a Flash Drive and ALL your photos down loadable from our web- site: \$998.00. (Just Photography OR Just Videography is \$499.00 each.)
- Color Chair Bows \$1.00 each (Both available in 30 colors)
- Upgrade to use Platinum OR Swan Ballroom: add \$500.00 to the 100 person Package price. (Showers & Birthdays)
- Pre-Event 60 Minute Photo Session with 10x10 Photo Album with photos from Event & Photo Session: \$999.00
- Additional Tables with up to 10 chairs, centerpiece and the Overlay can be added for \$99.00 each.

Royal Mini Party Package

**Royal Mini Party Package is designed for Children's Birthdays, Baby Showers or Bridal Showers:
Package is for 4 Hours and Includes ALL the services listed below:**

Up to 100 Guests in either The Enchanted Forest & Secret Garden OR Castle Courtyard areas.

- Saturday or Sunday Afternoons from 12pm-4pm or Friday or Sunday Nights 6pm -10pm.
- Disc Jockey Services with sound system for 4 Hours.
- Special photo & video package providing up to 2 hours of Raw Video Footage and ALL your photos down loadable from our website for FREE.
- This package includes table overlays and chair bows in your choice of colors.

Special Package Price: \$2,199.00 in Forest or Courtyard \$2,699.00 in Swan or Platinum Ballroom (Save almost \$400.00 off the List Price!)

- Showers, Meetings & Gatherings Include an "alcohol for purchase" bar option. (Client can opt out if desired.)

Booking & Payment Options for the above Packages:

These packages require either a 50% deposit when booking with the balance due 30 days prior to the event date OR Payment in full when booking more than 30 days prior to the event date receives a 10% discount. See our Terms & Conditions section for Cancellation Policy and Rental Conditions. These packages are NOT available on holidays and peak event weekends. Pricing does not include sales tax. Three (3) hour events may only serve alcohol for up to 90 contiguous minutes and you must hire a bar-tending and security company from our vendor list. Four (4) Hour Events can serve alcohol for 2 hours.

The Packages above are for Showers & Birthdays up to 12 years old ONLY! (No Weddings or Quinces)

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Royal Dance Party Packages

Three Hour Package for up to 100 guests on a Friday 7pm-10pm or Sunday Night from 6pm-9pm.

The Celestial Swan Ballroom & The Enchanted Forest.

(Maximum Guests =150: 130 guests at 13 - 60" round tables & 20 guests at 10 - 30" rounds on stage)

Royal Dance Party Package Price is \$2,999.00 for up to 150 Guests. Package Include The Following:

- * Use of Dressing Rooms up to 60 minutes prior to the event start time and through the end of the event.
- * White Floor Length Linens for Guest tables & Head tables, plus, Gold Chiavari Chairs.
- * Unlimited Soft Beverage Package served from a bar & including; Soda, Powerades, Water & Coffee
- * Disc Jockey: Using our state of the art sound and lighting system. Disc Jockey will meet with you prior to the event to review your play list. The DJ can also play a slideshow created by you. (We can create slide-shows from your prints and digital images for \$299.00)

Special Package Terms & Conditions:

This package is designed for teenage birthdays only. Client may add a "Alcohol for Purchase" option to this package as described on the Alcohol Beverage page of this brochure. Client may bring in their own food as long as they add one hour to the base package. Client may bring in their own cake and dinnerware for serving the cake. The cake is the ONLY food allowed to be served within the base package time block of three hours. Package must start no later than 7pm.

This package may be booked up to 365 days (12 Months) in advance of the event date desired. (Excluding some Prime Friday nights in December, Saturday Nights and Holidays. Saturday night minimums may be waived for last minute bookings.)

Upgrade to The Castle Ballroom OR The Platinum Ballroom for an additional \$1,000.00. Total Package Ballroom Price is \$3,999.00 for up to 200 Guests. This upgrade includes all the same services as the above packages but also includes ten (10) extra tables for a total guest count of up to 200 guests. Maximum capacity for this package is 500 guests in The Castle Ballroom & 200 in The Platinum Ballroom. Additional Tables of 10 can be added for \$150.00 each. Additional services listed below can also be added to this package. This upgrade includes the use of either the Cinderella Carriage or Hummer in The Castle Ballroom & any available vehicles in The Platinum Ballroom for your grand entrance!

Optional Services:

Rehearsal: \$100.00 One (1) hour rehearsal prior to event day. (Usually held on Thursday Night)

One Photographer: \$500.00 for 3 Hours. (\$650.00 for 4 Hours)

- Providing you with a minimum of 125+ pictures that are down loadable from our web-site with non-copyrighted images.
- No Album is included. Digital Photos are presented approx. 2 weeks after the event.

Additional Hours: \$650.00 per hour. (Includes: Facility & DJ)

If you want to serve food, you must add one hour to the base package. (This covers both an appetizer presentation and a buffet presentation.)

If you want to include a blessing in The Secret Garden or The Castle Chapel, you must add one hour to the base package.

Additional Tables of 10 Guests: \$150.00 per table

You can add guests by purchasing tables that seat up to 10 guests each. This additional cost also covers the drinks and facility usage associated with each additional guest. Additional guests must be added in blocks of 10 or one table. Table includes white table linen and Chiavari Chairs.

Alcohol for Purchase Bar Option can be added to this package. See our page detailing Alcoholic Beverage Option for details.

Payment Options: This package can be booked with one of the following terms: A 50% deposit when booking with the balance due in equal monthly payments, using a credit card on file, up until 30 days prior to the event date for a 5% Discount, Payment in full when booking that provides a 10% discount. A Payment plan with a \$500.00 Deposit to secure the date and the balance in equal monthly payments by using a credit card on file. Payment plan does not receive a discount for this package. See our Terms & Conditions section for Cancellation Policy and Rental Conditions. Pricing does not include sales tax.

Family Only Packages

The Event Factory offers a very special event package designed for “family only” events with up to 30 guests. This package is designed for Weddings & Receptions, Anniversaries, Birthdays, and rehearsal dinners. This economical package includes the facility, food, photos and Disc Jockey! Additional guests can be added.

Family Only Package Includes:

- A private Four (4) hour long party held in one of the following areas; Choose The Secret Garden & The Enchanted Forest **OR** The Castle Chapel & Castle Courtyard.
(This package does not include the Celestial Swan Ballroom or Castle Ballroom)
- Up to **30 Guests is included within this package**. You can add additional guests at a cost of \$45.00 each up to 100 Total.
- A complete Buffet featuring one (1) entree, two (2) side dishes, 2 Appetizers and a salad served on china. Menu can be chosen from our Leeds / Chateau / Sherwood Menu.
- Use of dressing rooms for up to 60 minutes prior to the four (4) hour time block.
- Up to 3 – 60” diameter tables with seating for up to 30 guests including white table linen, Gold Chiavari Chairs and centerpieces and swirl overlays.
- Unlimited Soft Beverage Package served from a bar & including; Soda, Powerades, Water & Coffee
- **Includes an “Alcohol for Purchase” bar option.** (Client can opt out if desired.)
- Photography – One Photographer providing a minimum of 150+ photos which are downloadable from our website. **NO** Copyrights. All pictures may be reproduced.
- Disc Jockey for the entire event to play the selections of your choice and operate the microphones is included.
- Family Only Packages may be booked on Saturdays from 12-4pm, Sundays 12-4pm or 6-10pm & Fridays 6-10pm, excluding Holidays, Friday Nights in December and some prime dates.

| Package Name | Facility Area Included | Event Hours | Price |
|------------------|-------------------------------------------------|-------------|------------|
| Family Only Pkg. | Chapel & Courtyard OR Garden & Forest | 4 Hours | \$3,999.00 |

Upgrade Options:

- Upgrade to a Two (2) Entrée meal from our Royal Menu: \$10.00 per person on first 30, \$5.00 PP on those above 30.
- Color Chair Bows \$1.00 each (Available in 20+ colors)
- One Additional Hour – Changes time frame to 11am till 4pm or 6pm-11pm. Price \$650.00
- Additional Guests – Cost for each additional guest: \$40.00
- Professional Flush Mounted Photo Albums – Album includes a pre-designed layout and is customized using the pictures of your choice. Priced as follows;
10” x 10” Album includes 30 pictures, one per page: \$799.00
11” x 14” Album includes approx. 80-100 total photos on 30 pages: \$1,999.00
- Videography – Addition of one video technician for the duration of the event to provide up to three (3) hours of raw footage only on a Flash Drive. Price \$699.00
- Upgrade to include the use of The Swan **OR** Platinum Ballroom: \$500.00

Terms & Conditions: 50% Deposit is due upon booking. Balance is due 30 days prior to event date. A 10% discount is applicable when paying in full when booking. No other discounts apply, however you can do a payment plan with \$500.00 down and the balance paid monthly up until 30 days prior to the event date with a credit card on file for the monthly payment. Final guest count is due seven (7) days prior to the event. Parties may be booked up to 365 days in advance and are not available on Holidays and peak weekends. See are Terms & Conditions page for serving alcohol, date change and cancelation policy.

Cinderella Package

Our Cinderella Package is designed to offer an affordable package for events with a larger guest count. It is available in all 3 of our Magical Ballrooms and includes the Facility, Tables with Linen and Overlays, Service Personnel to handle the food you bring, China, Dinnerware, Amazing Room Décor and the Disc Jockey to operate our Club level Sound, Lighting & Video Projection equipment.

Ballrooms & Time Blocks:

Castle or Platinum Ballrooms - Six (6) Hour Packages: 10am - 4pm or 6pm - 12am

Swan Ballroom - Five (5) Hour Packages: 11am-4pm or 6pm-11pm or 7pm-12 midnight.

Packages Include:

- Use of the Ballroom for the reception and the pre-function space associated with that ballroom.
- One (1) hour of rehearsal time on a scheduled day. (Usually Thursday Nights)
- Chiavari Chairs in the Ballroom area set up 10 per 60" round table.
- White Floor Length Table Linens with Overlays in the available color of your choice.
- Table Centerpieces - Choose from several styles.
- Up to 4 - 6' Banquet tables for your head table and for your buffet table, and up to 6 chaffing dishes.
- Use of the Catering Preparation Zone & Dressing Rooms.
- Use of The Ceremony / Blessing Area for up to 2 hours during the time block chosen.
- Catering Personnel to serve the food that you bring in for the event. (This package does NOT include food or beverages.)
- China, Silverware, Water Goblet, Toasting Flute and Linen Napkin (Napkin is in the color of your choice.)
- Disc Jockey to play your music selections, operate our Club Level Sound, Lighting & Video Projection systems.
- Unlimited Soft Beverage Package served from a bar & including: Soda, Powerades, Water & Coffee
- **Includes an "Alcohol for Purchase" bar option.** (Client can opt out if desired.)

ADD ONS: (Discounts below would apply to any services added at time of booking only.)

Photography may be added to this package with all digital photos available for down loading from web-site: Price \$999.00

Videography may be added to this package and provides 4-6 hours of raw footage, from 2 cameras, on a Flash drive: Price \$999.00

Additional Event Hours may be added to this package. Price \$650.00 per hour.

Additional Guests may be added at a cost of \$30.00 each.

The following chart lists the Ballroom location, amount of guests included in the package, List price which would be paid if you are doing a payment plan without automatic monthly payments on a credit card on file and the available discounts.

10% Off - Auto-payment plan w/\$500.00 deposit and monthly payments up until 30 days before the event date.

15% Off - Payment in Full when booking for a Saturday Night Event.

20% Off - Payment in Full when booking a Non-Saturday Night Event.

| Ballroom Name | Guest Count Included in PKG. | List Price | 10% Discount with Monthly Payments & \$500.00 Deposit | 15% Discount with Payment in Full on Saturday Nights | 20% Discount with Payment in Full on Non-Saturday Nights |
|---------------|------------------------------|-------------|-------------------------------------------------------|------------------------------------------------------|----------------------------------------------------------|
| Swan | Up to 150 | \$5,999.00 | \$5,399.10 | \$5,099.15 | \$4,799.20 |
| Platinum | Up to 200 | \$7,999.00 | \$7,199.10 | \$6,799.15 | \$6,399.20 |
| Castle | Up to 200 | \$7,999.00 | \$7,199.10 | \$6,799.15 | \$6,399.20 |
| Castle | Up to 300 | \$10,499.00 | \$9,449.10 | \$8,924.15 | \$8,399.20 |
| Castle | Up to 400 | \$12,999.00 | \$11,699.10 | \$11,049.15 | \$10,399.20 |

* All prices exclude tax and are subject to change at any time. Additional Services are subject to availability until added.

Package total must meet the normal Saturday Night Minimum in any given ballroom, Swan: \$5,999., Platinum: \$7,999. & Castle: \$9,999.. Friday night minimums in December are the same as Saturday nights. These Packages can have additional services added to meet the Saturday Night minimums. Minimums are sometimes waived for events booked within 6 months of the event date. This Package does NOT include food or beverages. You can bring the food from whatever source you choose.

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Leeds-Lite, Chateau-Lite & Sherwood-Lite Packages

Economy Package – Great for Anniversaries, Celebrations of Life & Birthdays

This package cannot be booked on Saturday nights unless the Saturday night Minimum of \$5,999.00 in the Swan Ballroom, \$7,999.00 in The Platinum Ballroom and \$9,999.00 in The Castle Ballroom is met by adding guests or services. All other time blocks may be booked except Holidays and prime Friday nights during December. Saturday night minimum for last minute bookings may be waived when booked within four (4) months of the event date. Four Hour Package for up to the stated number of guests including the use of:

Leeds-Lite Castle Package Includes:

- The Castle Ballroom, The Castle Courtyard & The Castle Chapel. 4 Hours of Event Time
(Maximum Guests = 300 Seated in The Castle Chapel & 500 Seated in The Castle Ballroom)

Chateau-Lite Package Includes:

- The Platinum Ballroom, Platinum Terrace & The Castle Chapel. 4 Hours of Event Time
(Maximum Guests = 200 Seated in The Castle Chapel & 200 Seated in The Platinum Ballroom)

Sherwood-Lite Package Includes:

- The Celestial Swan Ballroom, The Enchanted Forest & The Secret Garden. 4 Hours of Event Time
(Maximum Guests =150: 130 guests at 13 - 60" round tables & 20 guests at 10 - 30" rounds on stage)

Package Includes The Following:

- Use of Dressing Rooms up to 90 minutes prior to the event start time and through the end of the event.
- One (1) hour rehearsal prior to event day.
- White Floor Length Linens for Guest tables, Buffet tables & Head tables, plus, Chiavari Chairs & Centerpieces!
- Buffet presentation for up to the stated number of guests with CHINA, and your choice of food from the menu below, plus Service Personnel.
- Unlimited Soft Beverage Package served from a bar & including; Soda, Powerades, Water & Coffee
- **Includes an "Alcohol for Purchase" bar option.** (Client can opt out if desired.)

Menu & Services (Served Buffet Style)

MAIN ENTRÉE. . .Choose One:

- Herb Roasted Chicken with your choice of finish: Marsala, Parmesan, Lemon Butter OR Spanish Style (Some chicken dishes have bones.)
OR Roast Pork, Ham with Honey Glaze, Roast Beef with Au Jus (Pre-sliced)

SIDE DISHES. . .Choose Two:

- Parsley Potatoes, Garlic Mashed Potatoes, Herb Roasted Potatoes, Creamy Mashed Potatoes, Fried Plantains, Moro Rice (w/ black beans), Rice Pilaf, Yellow Rice, White Rice, Black Beans, Arroz Con Gandules, Con-Griz (w/ red beans), Yucca, Honey Glazed Carrots, Green Bean Casserole, Three-Cheese Baked Ziti (no meat), Fresh Seasonal Vegetables, Cheese Ravioli, Green Bean Almondine, Penne Pasta: Served with a Choice of Alfredo, Pesto Cream, Oil & Garlic Parmesan or Vodka Tomato Portobello Mushroom Sauce

SALAD with Rolls & Butter. . .Choose One:

- Tossed Salad with Assorted Dressings, Caesar Salad or Spanish Tossed Salad.

Hors D'oeuvres. . .Choose Two:

- Assorted Cheese Tray, Assorted Fruit Tray, Assorted Vegetable Tray with Ranch Dip, Spinach Dip and Gourmet Crackers, Hot Artichoke & Cheese Dip with Crackers.

INCLUDES Disc Jockey:

- Using our state of the art sound and lighting system.

| Package Name | Ballroom Area | Package Price |
|---------------------------------------------------|-------------------|---------------|
| Sherwood-Lite Package for up to <u>50</u> Guests | Swan Ballroom | \$ 4,999.00 |
| Sherwood-Lite Package for up to <u>100</u> Guests | Swan Ballroom | \$ 6,999.00 |
| Leeds-Lite Package for up to <u>100</u> Guests | Castle Ballroom | \$ 7,999.00 |
| Leeds-Lite Package for up to <u>200</u> Guests | Castle Ballroom | \$ 11,999.00 |
| Chateau-Lite Package for up to <u>75</u> Guests | Platinum Ballroom | \$ 6,499.00 |
| Chateau-Lite Package for up to <u>150</u> Guests | Platinum Ballroom | \$ 9,499.00 |

Additional Guests may be added to your package up until seven (7) days prior to your event date!

Price per additional guest is \$40.00 and includes a Chiavari Chair, Buffet, Place Setting & Non-Alcoholic Beverages.

Photography may be added to this package with all digital photos available for down loading from web-site: Price \$999.00

Videography may be added to this package and provides 4-6 hours of raw footage on a Flash drive: Price \$999.00

Additional Event Hours may be added to this package. Price \$650.00 per hour.

Upgrade from the above 1 Entrée Menu to the 2 Entrée Royal Menu for only \$10.00 per guest! (Every Guest will then get both Entrees.)

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Leeds, Chateau & Sherwood Packages

Leeds Castle Package:

- The Castle Ballroom, The Castle Courtyard & The Castle Chapel. 5 Hours of Event Time
(Maximum Guests = 300 Seated in The Castle Chapel & 500 Seated in The Castle Ballroom)

Chateau Package Includes:

- The Platinum Ballroom, Platinum Terrace & The Castle Chapel. 5 Hours of Event Time
(Maximum Guests = 200 Seated in The Castle Chapel & 200 Seated in The Platinum Ballroom)

Sherwood Package:

- The Celestial Swan Ballroom, The Enchanted Forest & The Secret Garden. 5 Hours of Event Time
(Maximum Guests =150: 130 guests at 13 - 60" round tables & 20 guests at 10 - 30" rounds on stage)

Packages Include The Following:

- Five Hour Package for up to the stated number of guests.
- Use of Dressing Rooms up to 90 minutes prior to the event start time and through the end of the event.
- One (1) hour rehearsal prior to event day. (2 Hours with Quinces or Sweet 16's)
- White Floor Length Linens for Guest tables, Buffet tables & Head tables, plus, Chiavari Chairs & Centerpieces!
- Buffet presentation for up to the stated number of guests with CHINA, and your choice of food from the menu below, plus Service Personnel.
- Unlimited Soft Beverage Package served from a bar & including; Soda, Powerades, Water & Coffee
- Includes an "Alcohol for Purchase" bar option. (Client can opt out if desired.)

Menu & Services (Served Buffet Style)

MAIN ENTRÉE. . .Choose One:

- Herb Roasted Chicken with your choice of finish: Marsala, Parmesan, Lemon Butter OR Spanish Style (Some chicken dishes have bones.)
OR Roast Pork, Ham with Honey Glaze, Roast Beef with Au Jus (Pre-sliced)

SIDE DISHES. . .Choose Two:

- Parsley Potatoes, Garlic Mashed Potatoes, Herb Roasted Potatoes, Creamy Mashed Potatoes, Fried Plantains,
Moro Rice (w/ black beans), Rice Pilaf, Yellow Rice, White Rice, Black Beans, Arroz Con Gandules, Con-Griz (w/ red beans), Yucca, Honey
Glazed Carrots, Green Bean Casserole, Three-Cheese Baked Ziti (no meat), Fresh Seasonal Vegetables, Cheese Ravioli, Green Bean Almondine,
Penne Pasta: Served with a Choice of Alfredo, Pesto Cream, Oil & Garlic Parmesan or Vodka Tomato Portobello Mushroom Sauce

SALAD with Rolls & Butter. . .Choose One:

- Tossed Salad with Assorted Dressings, Caesar Salad or Spanish Tossed Salad.

Hors D'oeuvres. . .Choose Two:

- Assorted Cheese Tray, Assorted Fruit Tray, Assorted Vegetable Tray with Ranch Dip, Spinach Dip and Gourmet Crackers, Hot Artichoke &
Cheese Dip with Crackers.

One Photographer:

- Providing you with a minimum of 200+ pictures which are downloadable from our website. NO Copyrights. All Re-Printable!
- No Album is included.

Disc Jockey:

- Using our state of the art sound, video projection and lighting system.

| Package Name | Ballroom Area | Package Price |
|----------------------------------------------|-------------------|---------------|
| Sherwood Package for up to 50 Guests | Swan Ballroom | \$ 5,999.00 |
| Sherwood Package for up to 100 Guests | Swan Ballroom | \$ 7,999.00 |
| Leeds Package for up to 100 Guests | Castle Ballroom | \$ 9,999.00 |
| Leeds Package for up to 200 Guests | Castle Ballroom | \$13,999.00 |
| Chateau Package for up to 75 Guests | Platinum Ballroom | \$ 7,999.00 |
| Chateau Package for up to 150 Guests | Platinum Ballroom | \$10,999.00 |

Additional Guests may be added to your package up until seven (7) days prior to your event date!

Price per additional guest is \$40.00 and includes a Chiavari Chair, Buffet, Place Setting & Non-Alcoholic Beverages.

Videography may be added to this package and provides 4-6 hours of raw footage on a Flash drive: Price \$999.00

Upgrade from the above 1 Entrée Menu to the 2 Entrée Royal Menu for only \$10.00 per guest! (Every Guest will then get both Entrees.)

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Versailles, Oxford & Chambord Packages

Versailles Package:

- The Castle Ballroom, The Castle Courtyard & The Castle Chapel. 6 Hours of Event Time
(Maximum Guests = 300 Seated in The Castle Chapel & 500 Seated in The Castle Ballroom)

Oxford Package Includes:

- The Platinum Ballroom, Platinum Terrace & The Castle Chapel. 6 Hours of Event Time
(Maximum Guests = 200 Seated in The Castle Chapel & 200 Seated in The Platinum Ballroom)

Chambord Package:

- The Celestial Swan Ballroom, The Enchanted Forest & The Secret Garden. 6 Hours of Event Time
(Maximum Guests =150: 130 guests at 13 - 60" round tables & 20 guests at 10 - 30" rounds on stage)

Packages Include The Following:

- Use of Dressing Rooms up to 90 minutes prior to the event start time and through the end of the event.
- One (1) hour rehearsal prior to event day. (2 Hours with Quinces or Sweet 16's)
- White Floor Length Linens for Guest tables, Buffet tables & Head tables, plus, Chiavari Chairs & Centerpieces!
- Buffet presentation for up to the stated number of guests with CHINA, and your choice of food from the Royal Menu.
- Includes Catering Service Personnel to handle food, pour toast and cut the cake.
- Unlimited Soft Beverage Package served from a bar & including; Soda, Powerades, Water & Coffee
- **Includes an "Alcohol for Purchase" bar option.** (Client can opt out if desired.)

Royal Menu featuring 2 Entrees, 2 Sides, 2 Appetizers and a Salad Served Buffet Style!

Our Royal Menu can be found on a separate sheet within this pricing brochure.

One Photographer:

- Providing you with a minimum of 200+ pictures which are downloadable from our website. NO Copyrights. All Re-Printable!
- **One Deluxe 11"x14" Photo Album with 15 double sided pages. Features 30 flush mounted & laminated mattes.**
- Final Photo Album is presented approx. 12 weeks from the date you return your photo selections.

Two Video Cameras:

- Providing you with approx. 6-8 hours of raw footage of the event on a Flash Drive within 30 days of your event. (No Edited Video)

Disc Jockey:

- Using our state of the art sound, video projection and lighting system.

| Package Name | Ballroom Area | Package Price |
|------------------------------------------------|-------------------|---------------|
| Chambord Package for up to <u>50</u> Guests | Swan Ballroom | \$ 8,999.00 |
| Chambord Package for up to <u>100</u> Guests | Swan Ballroom | \$11,249.00 |
| Versailles Package for up to <u>100</u> Guests | Castle Ballroom | \$11,999.00 |
| Versailles Package for up to <u>200</u> Guests | Castle Ballroom | \$16,499.00 |
| Oxford Package for up to <u>75</u> Guests | Platinum Ballroom | \$10,499.00 |
| Oxford Package for up to <u>150</u> Guests | Platinum Ballroom | \$13,874.00 |

Additional Guests may be added to your package up until seven (7) days prior to your event date!

Price per additional guest is \$45.00 and includes a Chiavari Chair, Buffet, Place Setting & Non-Alcoholic Beverages.

Edited Video can be added to this package for \$999.00.

See our Upgrades list for additional add on options and pricing.

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Princess, Biltmore & Duchess Packages

Princess Package:

- The Castle Ballroom, The Castle Courtyard & The Castle Chapel. 6 Hours of Event Time
(Maximum Guests = 300 Seated in The Castle Chapel & 500 Seated in The Castle Ballroom)

Biltmore Package Includes:

- The Platinum Ballroom, Platinum Terrace & The Castle Chapel. 6 Hours of Event Time
(Maximum Guests = 200 Seated in The Castle Chapel & 200 Seated in The Platinum Ballroom)

Duchess Package:

- The Celestial Swan Ballroom, The Enchanted Forest & The Secret Garden. 6 Hours of Event Time
(Maximum Guests =150: 130 guests at 13 - 60" round tables & 20 guests at 10 - 30" rounds on stage)

Packages Include The Following:

- Use of Dressing Rooms up to 90 minutes prior to the event start time and through the end of the event.
- One (1) hour rehearsal prior to event day. (2 Hours with Quinces or Sweet 16's)
- White Floor Length Linens for Guest tables, Buffet tables & Head tables, plus, Chiavari Chairs & Centerpieces!
- Buffet presentation for up to the stated number of guests with CHINA, and your choice of food from the Royal Menu.
- Includes Catering Service Personnel to handle food, pour toast and cut the cake.
- Unlimited Soft Beverage Package served from a bar & including; Soda, Powerades, Water & Coffee
- **Grand Entrance Vehicles based on availability to each ballroom.**
- **Royal Menu featuring 2 Entrees (1 Upgraded Entrée), 2 Sides, 2 Appetizers and a Salad Served Buffet Style!**
- **Pre-Event On-Site Photo Session. Includes; Signable Matte & 1 picture per table in a 4"x6" Acrylic Frame.**
- **Slideshow Production featuring up to 75 pictures set to the music of your choice, complete with special effects.**
- **Table Overlays and Colored Organza Sheer Chair Bows. Choose from many colors available!**
- **Includes Cold Spark Indoor Sparkle Fountains Special Effect System!**
- **Includes an "Alcohol for Purchase" bar option. (Client can opt out if desired.)**

One Photographer:

- Providing you with a minimum of 300+ pictures which are downloadable from our website. NO Copyrights. All Re-Printable!
- **One Deluxe 11"x14" Photo Album with 15 double sided pages. Features 30 flush mounted & laminated mattes.**
- Final Photo Album is presented approx. 12 weeks from the date you return your photo selections.
- **Two 10"x10" Photo Albums featuring flush mount mattes with one picture per page. (Can Substitute a 11"x14")**
- **Picture Party Favors, 5"x7" in size. Featuring a picture of the Guest and a cameo of the Guest(s) of Honor. Limit one per family or couple. Printed and given to the guests as they leave at the end of your event!**
- **One 16"x20" Canvas Print mounted in a Frame. Albums & Prints include Digital Photo Enhancements!**

Two Video Cameras:

- Providing you with 6-8 hours of raw footage of the event on a Flash Drive upon completion of your edited video.
- **Original 60+ minute Edited Video on a Flash Drive with special effects and transitions.**

Disc Jockey:

- Using our state of the art sound, dual video projection and lighting system.
- **Includes use of our LED Special Effect Lighting System which washes the room in colors of light!**
- **Includes use of our Special Effect Laser System!**

| Package Name | Ballroom Area | Package Price |
|----------------------------------------------|-------------------|---------------|
| Duchess Package for up to <u>50</u> Guests | Swan Ballroom | \$11,999.00 |
| Duchess Package for up to <u>100</u> Guests | Swan Ballroom | \$14,499.00 |
| Princess Package for up to <u>100</u> Guests | Castle Ballroom | \$14,999.00 |
| Princess Package for up to <u>200</u> Guests | Castle Ballroom | \$19,999.00 |
| Biltmore Package for up to <u>75</u> Guests | Platinum Ballroom | \$13,499.00 |
| Biltmore Package for up to <u>150</u> Guests | Platinum Ballroom | \$17,249.00 |

Additional Guests may be added to your package up until seven (7) days prior to your event date at a cost of **\$50.00 each!**

Royal Menu

MAIN ENTRÉE: Choose Two: (One choice must be a chicken dish.)

Herb Roasted Chicken with your choice of finish: Marsala, Parmesan, Lemon Butter, Teriyaki OR Spanish Style (Some dishes have bones.), Roast Pork, Ham with Honey Glaze, Roast Beef with Au Jus (Pre-sliced), Boliche (Eye Round Beef)

One (1) of the following selections can be chosen with a Princess, Biltmore, Duchess Package OR can be substituted as one of your two Main Entree choices for an additional charge of \$7.50 per guest, within our other two entree packages.

These upgrades include: Marinated Flank Steak, Stuffed Pork Loin, Shrimp Creole, Shrimp Chablis, Chicken Cordon Bleu, Grilled Pork Loin with Madeira Wine Sauce, Grilled Salmon with Chef's Sauce, Beef Tips In Burgundy Wine Sauce, White Flaky Fish with Lemon Butter Sauce, Parmesan & Pistachio Crusted Fish or Seafood Newberg.

SIDE DISHES: Choose Two:

Bow Tie Pasta: Served with a Choice of Alfredo, Marinara, Pesto, or Portobello Mushroom Sauce, Parsley Potatoes, Garlic Mashed Potatoes, Herb Roasted Potatoes, Creamy Mashed Potatoes, Fried Plantains, Moro Rice (w/ black beans), Rice Pilaf, Wild Rice Pilaf, Yellow Rice, White Rice, Saffron Rice, Gandules Rice, Tomato Basil Rice, Arroz Con Gandules, Con-Griz (w/ red beans), Black Beans, Red Beans, Yucca, Assorted Fresh Seasonal Vegetables, Italian Blend Vegetables, Steamed Carrots w/Fresh Spinach, Cheese Ravioli, Tortellini Alfredo, Tortellini With Creamy Tomato Basil, Cheese Tortellini, California Risotto, Green Bean Almandine, Green Bean Casserole, Buttered Baby Carrots, Honey Glazed Carrots, Penne Pasta: Served with a Choice of Alfredo, Pesto Cream, Oil & Garlic Parmesan, Linguini with Creamy Clam Sauce or Vodka Tomato Portobello Mushroom Sauce, Ziti with Roasted Garlic White Wine and Romano Cheese Sauce, Ziti with Creamy Tomato Sauce, Ziti with Pesto Cream Sauce, 4 Cheese Ziti in a White Wine & Creamy Tomato Sauce, Three-Cheese Baked Ziti (no meat)

SALADS with Fresh Baked Rolls & Butter: Choose One:

Fresh Mixed Greens with Cranberries, Almonds and Blue Cheese served with Balsamic Vinaigrette, Crisp Romaine with Red Onion, Croutons and Parmesan with a Creamy Caesar dressing, Iceberg / Wedge with Blue Cheese, Red Onion and Bacon, Tossed Salad with Assorted Dressings, Spanish Salad or Caesar Salad.

Hors D'oeuvres (Served Buffet Style in ALL Packages): Choose Two:

Gourmet Fruits and Cheeses, Swedish Meatballs, Hawaiian Meatballs, Marinara Meatballs, Ham or Chicken Croquettes, Mini Cuban Sandwiches, Mini Stuffed Potatoes, Mini Empanadas, "Bocaditos" Sandwiches, Scacciata, Guava & Cheese Turnover, Eclairs, Cream Puffs, Assorted Vegetables with Ranch Dressing, Bruschetta Bread, Spinach with Blue Cheese Dip and Gourmet Crackers, Bacon & Chive Dip with Gourmet Crackers, Hot Artichoke and Cheese Dip with Gourmet Crackers, Smoked Sausage Stuffed Mushrooms

The following Items & Services are included:

- * CHINA Dinner Plate (Appetizers & your Cake are served on disposables with upgrade options available.)
- * GLASS TOASTING FLUTE
- * FLATWARE & GLASS WATER GOBLET
- * LINEN NAPKINS (In Your Choice of Color)
- * COMPLIMENTARY CAKE CUTTING of YOUR Cake served on disposables)
- * COMPLIMENTARY POURING OF YOUR TOASTING BEVERAGE (You supply the Beverage)
- * Caterer may provide additional services, unique to them, at an additional cost. Consult Caterer during Tasting.
- * Certain Food Items are Seasonal and may not be available for your event date.

Drop Off Menus By Restaurants

RESTAURANT CATERING OPTION

The Event Factory now offers you the option to choose your main entrée, side dishes and appetizers from your favorite restaurant that offers catering! The following is a partial list of restaurants that provide catering menus. When you choose this "Drop Off Menu" option, our caterer will serve the food, pour the toast, cut the cake and provide all the dinnerware. The dinnerware includes the China Dinner Plate, Water Goblet, Toasting Flute, Silverware and the Linen Napkin in your color selection. The Package will still include the non-alcoholic beverages and chafing dishes. Only your food will be provided by the Restaurant of your choice. Some restaurants that offer catering menus include the following:

The Cheesecake Factory
Magianos
Romano's Macaroni Grill
Olive Garden
& Any Restaurant OFFERING Catering!

You may choose any restaurant that offers catering services. **You place your order direct with the restaurant and pay them for the food.** You provide us with a copy of the purchase. If the restaurant does not provide delivery of the food to our location, then our caterer will pick up the food for a fee of \$100.00 which is added to your contract at the finalization meeting one week prior to the event date. Our Caterer will handle and serve the food when it arrives at our facility. The Restaurant you choose must be within 15 miles of our facility if our caterer is to pick up the food.

This option is available with any Package offered by The Event Factory that includes the catering. The minimum guest count must be at least 50 guests. Smaller packages will not receive the discount per guest, but can use the program. **The restaurant you choose is responsible for the quality of the food and its timely delivery or availability.**

Once you choose your package, you can choose the "Drop Off Menu" option which provides a \$10.00 per guest discount off the LIST Package Price. Additional guests added to the Package will also receive the same discount.

An Example: Book a Versailles Package for 100 with a list price of \$11,999.00 and get a \$1000.00 discount for removing the food. The NET amount before any other discounts would then be \$10,999.00. Saturday Night Minimums Still Apply.

Facility Only Rental Pricing

Facility Only Packages are not available on Saturday Nights & Special Dates unless they meet a minimum rental value of \$9,999.00 or higher in The Castle Ballroom, \$7,999.00 in The Platinum Ballroom & \$5,999.00 in The Swan Ballroom.

The Castle Ballroom, The Castle Courtyard & The Castle Chapel OR The Platinum Ballroom, Platinum Terrace & The Castle Chapel

Days Available: Non-Saturday Nights (Unless Saturday night minimum is reached by adding guests or services.)

Time Block: Six (6) Hours Packages: 10am - 4pm or 6pm - 12am

Facility with Princess Decor Package for up to 200: \$4,999.00 (Additional guests may be added.)

Facility for up to 200 Guests Includes:

- Use of the Ballroom & Chapel areas with standard décor during either time slot.
- One (1) hour of rehearsal time on a scheduled day. (Usually Thursday Nights)
- Up to 200 Chiavari Chairs in the ballroom & up to 20 - 60" round tables in the ballroom.
- White Floor Length Table Linens with White Banquet Table Linen & Skirting for up to 4 - 72" long tables.
- Table Centerpieces - Choose from several styles.
- Up to 4 - 8' Banquet tables for your head table and for your buffet table.
- Use of the Catering Preparation Zone & Dressing Rooms.
- Use of The Castle Chapel for ceremony.
- Additional tables and accessories are available at an additional cost.
- **Additional tables can be added to this package for \$150.00 per table & includes the Linen, Chiavari Chair & Centerpieces.**

The Swan Ballroom, The Enchanted Forest & The Secret Garden

Days Available: Non-Saturday Nights (Unless Saturday night minimum is reached by adding guests or services.)

Time Block: Five (5) Hours Packages: 11am - 4pm or 6pm - 11pm or 7pm - 12am

Facility with Princess Decor Package for up to 150: \$3,499.00

- Use of the Ballroom & the pre-function area during either time slot.
- One (1) hour of rehearsal time on a scheduled day. (Usually Thursday Nights)
- Up to 150 Chiavari Chairs in the Ballroom & up to 13 - 60" round tables in the ballroom.
- White Floor Length Table Linens with White Banquet Table Linen & Skirting for up to 4 - 72" long tables.
- Table Centerpieces - Choose from several styles.
- Up to 4 - 8' Banquet tables for your head table and for your buffet table.
- Use of the Catering Preparation Zone & Dressing Rooms.
- Use of The Secret Garden for the ceremony.
- Standard Garden, Forest and Swan Ballroom Decorations.

Optional Add On Services:

Disc Jockey to play your music selections, operate our Club Level Sound, Lighting & Video Projection systems: \$699.00 for 5 hrs, \$799.00 for 6 hrs.

Photography may be added to this package with all digital photos available for down loading from web-site: Price \$999.00

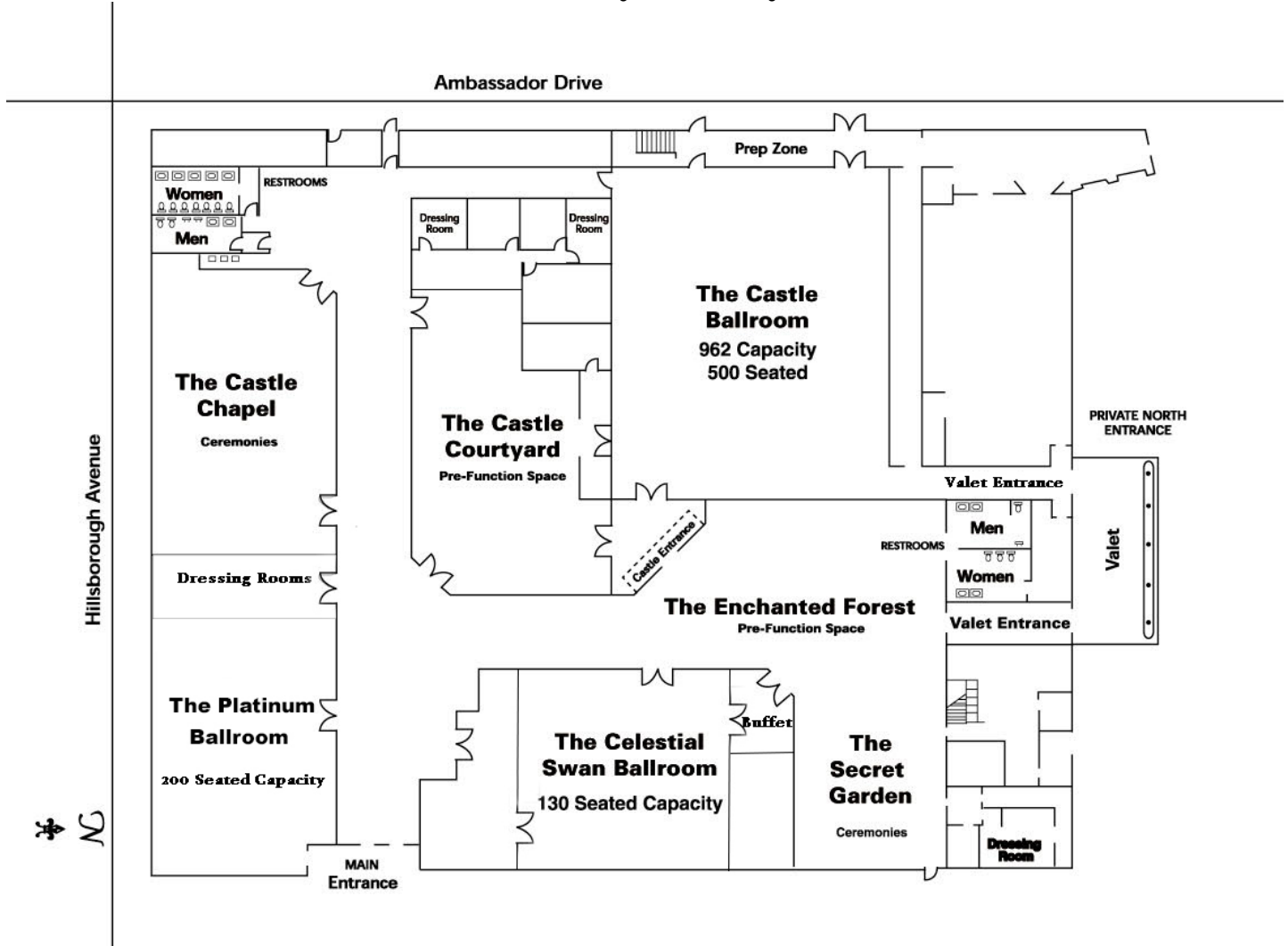
Videography may be added to this package and provides 4-6 hours of raw footage, from 2 cameras, on a Flash drive: Price \$999.00

Additional Event Hours may be added to this package. Price \$650.00 per hour.

Ceremony Only Packages are available for The Chapel or The Secret Garden for 2 Hour Time Blocks. Both include a rehearsal, seating for maximum capacity of either area and the use of dressing rooms up to 60 minutes prior to the time block. Can be booked up to 120 days in advance during available time blocks. No Food or Beverages are allowed during a Ceremony Only Package. Ceremony Only Package Cost: \$999.00

Facility Floor Plan & Map

The Event Factory Facility Floor Plan



Tours and Office Hours are Wed. thru Sat., 12 noon till 6pm. Saturday appointments are recommended.

The normal combination of the areas offered within each package is listed on the enclosed page describing the Package Details.

We can customize and bundle different areas together to host your event. Options outside the normal groups are subject to date availability and must meet any Saturday night minimums. Custom facility configurations are easier on Sundays through Fridays. Consult with your sales person for details.

The Event Factory reserves the right to schedule events where the restrooms might be shared by two different events. The Event Factory has two sets of Handicap accessible restrooms and normally only schedules two events at a time. However, we occasionally schedule a third event which results in one set of restrooms being shared by two parties.

Portrait Packages

Quince / Sweet 16 / Wedding Portrait Package:

- * Photos will be taken in many of our unique settings throughout the facility during a approx. 45 Min. session.
- * These settings include our Cinderella Carriage, Castle sets and backdrop studio.
- * All photos taken will be downloadable from our website with NO copyrights!
- * Portrait Packages are for up to 6 people without an album & up to 12 with an album.

Portrait Package #1 Includes: Two 16" x20", Two (2)-8"x10", four (4)-5"x7" - (From 2 photos Max.)

Price: \$395.00

Portrait Package #2 Includes: A 10" x 10" Deluxe Flush Mount Photo Album & (1) 16" x 20" Print.

Price: \$995.00

Portrait Package #3 Includes: A 11" x 14" Deluxe Flush Mount Photo Album & (2) 16" x 20" Prints.

Price: \$1,995.00

This package includes the 30 minute photo session, the prints listed above, a 30 page 11"x14" flush mounted photo album, use of the photos from the portrait session AND up to 50 photos provided by the client can be included in the album! Client photos can be provided on disk or we will scan them. All photos provided by the client must be of high quality resolution to match those taken by The Event Factory Staff.

Portrait Package For One (1) or Two (2) People:

- * The Event Factory features many unique, three-dimensional, portrait settings for couples or the guest of honor.
- * These settings will provide you with stunning portraits for all types of events: Weddings, Quinces & Sweet 16's, etc.
- * Our sets include a Castle Balcony, Mini Hummer & Cinderella Carriage. You won't find a better variety of backdrops & photo props.
- * Designed for up to 2 people, in many different settings during apx. 30 minute session. Additional photo subjects (people) can be added to this package for \$25.00 each.

Pre-Event Portrait Package Includes: One (1)-16"x20", two (2)-8"x10", four (4)-5"x7" (From 2 Photos Max.), (All from same photo) & downloadable digital images of ALL photos taken in printable files! Price: \$295.00

Off-Site Portrait Package For One (1) or Two (2) People:

- * Our photographer will travel to one (1) pre-approved site for a apx. one (1) hour photo shoot.
- * Photographer's time begins upon arrival at the site, which must be within 60 miles of our facility.
- * This would include Pinellas County Beaches. Additional photo subjects (people) can be added to this package for \$25.00 each.

Off-Site Portrait Package Includes: One (1)-16"x20", two (2)-8"x10", four (4)-5"x7" (From 2 Photos Max.), (All from same photo) & downloadable digital images of ALL photos taken in printable files! Price: \$495.00

Add a 16" x 20" Frame with the 16"x20" print in Canvas for \$150.00 to any of the above packages (\$195.00 Value)

Upgrade Options Pricing

- **Sparkle Fountain Special Effect Machines.** Dazzle your guests with fountains of sparks choreographed to the music at select times during your reception. **Price \$499.00** (Your event package must include our DJ.)
- **Digital Flush Mount Album:** 15 Double sided pages, each measuring 11"x14" and featuring your choice of 30 mattes. You select the photos to be used in each pre-designed or custom layout. **Price \$1999.00**
- **Digital Flush Mount Album:** 15 Double sided pages, each measuring 10"x10" and featuring your choice of 30 mattes. You select the photos to be used while the page layout is designed by our staff. **Price \$799.00**
- **Party Favor Pictures:** This service allows you to give each couple or family who attends your event a souvenir photo featuring a picture of them and a cameo insert photo of the Guests of Honor(s). The photo of the guests is taken as they arrive for the event. The 5"x7" Party favor print is then created and printed so that the guests can take their copy home with them that night. All the guest shots will also be available on our website for the guests to download for free. Print includes the name and date of your choice along with the border color of your choice.

| Party Favor Pictures | Price Base | Price |
|----------------------------|----------------------------------------|----------|
| 5"x7" Souvenir Photo Print | \$10.00 Each Based on 50 Photo Minimum | \$500.00 |

- **Slideshow Presentation:** This package creates a slideshow set to the music of your choice and created using up to 75 of your pictures. You bring in your photos in print or digital formats. We scan and assemble them, complete with music, special effects and transitions. You can then play your slideshow to your guests on our dual giant video projection screens. You receive a copy of the slideshow on Flash Drive. **Price \$299.00**
- **Edited Video:** This package takes the raw footage videotaped during your event and creates a 60+ minute edited video that features main aspects of your event, special effects, transitions, titles and is set to your musical selections. The video is presented on a Flash Drive. It also includes a highlight chapter that recaps your entire event. This is a magical experience that you will enjoy sharing with your family and friends. **Price \$999.00**
- **Extra Event Hours:** Additional hours can be added to your event at a cost of **\$650.00 per hour**. This includes an extension of any services included in your package such as DJ's, etc.. Additional hours are subject to schedule availability and must be added PRIOR to your event.
- **Offsite Photo & Video Services:** We can provide an extension of the photo and video services included in your base package to go to the church prior to the reception at our facilities. This service starts up to 3 hours prior to the scheduled reception start time. The price is \$299.00 per service and then includes the additional photos and raw footage as part of your package. We can also start at a home prior to the church at an additional cost of \$100.00 per service. This cost is in addition to the \$299.00 fee, thus making the total cost \$399.00 per service.
__ Offsite Photo \$299.00 __ Offsite Video \$299.00 __ Offsite to Home & 1 Location \$100.00 extra per service.
- **Castle Ballroom Curtain Package:** This package provides a curtain system to cover the Castle on the main stage in The Castle Ballroom. Several colors are available. Cost includes installation and removal. **Price \$799.00**
- **Colored Organza Chair Bows:** We can provide the organza chair bow in the color of your choice. Price includes installation and removal. Many popular colors are available. **\$1.00 per Regular Bow or \$2.00 per Custom Bow**
- **Colored Table Overlays:** Fancy Table Overlays for your guest tables. Price includes installation and removal. Many popular colors are available. **Price \$10.00 per Partial Overlay & \$20.00 Per Floor Length Overlay**
- **Pre-Event Photo Session:** This package provides a photo session prior to your event to provide all the photos on our website for downloading. Package also includes: 1 – 16"x20" Canvas Print Framed, 1- Signable Matte and 12 – 4"x6" Table Frames. **Price: \$399.00 with additional 4"x6" frames costing \$10.00 each.**
- **Additional Appetizers** chosen from the Royal Menu: **\$4.00 Per Item Per Guest**
- **Additional Side Dishes** chosen from the Royal Menu: **\$5.00 Per Item Per Guest**
- **Additional Entrees** chosen from the Royal Menu: **\$10.00 Per Item Per Guest**
- **Additional Upgraded Entrees** chosen from the Royal Menu: **\$17.50 Per Item per Guest**
- **Convert a Buffet Presentation to a Plated Meal** served to the table: **\$10.00 Per Guest**
- **Upgrade from the Leeds 1 Entrée Menu to the 2 Entrée Royal Menu:** **\$10.00 Per Guest**

* All prices exclude tax and are subject to change at any time. Services are subject to availability until added.

Liquor Package Options

Liquor Package Options: Most packages listed within this brochure **INCLUDE** an Alcohol for Purchase Bar.

Drink Vouchers can be pre-purchased by the HOST at a cost of \$6.00 Each and can be exchanged at the bar for 1 standard size glass of Beer, Wine or Alcoholic Mixed Drink.

You can offer an OPEN BAR for up to 4 hours at a cost of \$20.00 per guest which must include ALL guests even if they are not of drinking age. Your package must include the Alcohol for Purchase option in order to add the Open Bar.

Outside Alcohol is NOT permitted to be brought into The Event Factory. All Alcohol will be sold by The Event Factory to the Guest at the bar or can be underwritten in full or in part by the party host.

Guests will be able to purchase Alcoholic Beverages using Credit and Debit cards only. Drink prices at the bar will average \$6.00 each for a Beer or Wine and \$7.00 each for an alcoholic beverage.

Any package not including an Alcohol for Purchase Bar can have the following option added to the package.

Alcohol for Purchase Option: The Event Factory will provide an Alcohol for Purchase Bar including a Bartender, Security, Beer, Wine and Alcohol with Mixed Drinks. One bartender per approx. 100 guests. Guests can PURCHASE alcoholic beverages during the event at the agreed upon times.

Price \$300.00 for events up to 3 hours long. \$400.00 for events up to 6 hours long.

Drink Vouchers pre-purchased by the HOST are \$6.00 Each and can be exchanged at the bar for 1 standard size glass of Beer, Wine or Alcoholic Mixed Drink.

NO DISCOUNTS WILL APPLY TO ALCOHOLIC BEVERAGES, PACKAGES OR SERVICES ADDED TO A PACKAGE.

The above package includes the Bartender, Security, alcohol - as noted, cups, ice, napkins and condiments.

Alcoholic Beverages will include popular brands and styles. Top Shelf / Higher priced alcohol will be available by request to be served at the event, at an additional cost. No alcohol may leave the premises during or after the event.

With the purchase of the above alcohol option, the Bride and Groom will receive a unlimited alcoholic beverages during the time the bar is open. Conditions will apply. Bride and Groom must be of legal drinking age.

Client may provide guests with one or more drink vouchers to underwrite some of the alcoholic beverages consumed.

Drink Pricing posted at the bar will include sales tax and any service fees.

Bar Rules:

All guests will be asked for official state ID to prove they meet the drinking age of 21.

Bartenders will accept Credit or Debit Cards only for the purchase of Alcoholic Beverages! (Invitations should read "Alcohol purchases by Credit & Debit Cards Only")

Tips to the bartender may be done by cash, Credit or Debit cards.

No alcoholic shots are allowed.

Bartenders will not serve anyone they feel has had too much to drink.

Guests may purchase 1 alcoholic drink per visit to the bar during any event deemed to have more than 25% of the guests under the age of 21. (This automatically applies to ALL Quinces, Sweet 16's and Parties where the guest(s) of honor are under 21 Years Old.)

Guests may purchase 2 alcoholic drinks per visit to the bar during any event deemed to have less than 25% of the guests under the age of 21.

All drinks will be served in plastic cups. No cans or bottles will be allowed to leave the bar.

Bar will open after any ceremony or blessing concludes, if applicable.

Bar will stop selling alcohol 30 minutes prior to the conclusion of the event. Last call will occur 45 minutes prior to the conclusion of the event.

Upgrade Options:

Customizable plastic cups are available at an additional cost. These must be ordered at least 30 days in advance of the event date.

Special premium plastic beverage goblets are also available. These look like cut glass but are actually plastic.

Business Meetings & Parties

The Event Factory can host a variety of Events for Corporations of all sizes!

Group Size: 50-1000 Seated using combined locations within the facility. Up to 40,000 SF of Event Space.

Event Types: Business Meetings, Client Appreciation Parties, Client Appreciation Parties with Vendors / Mini Expos, Client Appreciation Parties for Children featuring Popular Movie Characters & Princesses, Holiday & Christmas Parties, Children's Holiday Parties, Trade Shows with vendors & panels, Art Exhibitions with dinner or wine tasting, Themed Holiday Parties for Oktoberfest, Halloween, Christmas, Valentines, Hollywood, Mardi Gras, etc..

Service Options: Dinner Menu, Lunch Menu, Brunch Menu, Breakfast Menu, Alcohol for Purchase Bars, Audio & Sound Services, Video Presentation Services, Full service event coordination, Party Favor Photos & Sparkle Fountain Special Effects.

Pricing Options for every budget. Please email us your event request and we will be glad to create a custom proposal with the services desired.

Terms & Conditions

Items & Services NOT Included in any Packages:

Package do NOT include a cake, limo, fresh flowers, valet parking, ceremony Officiate or formal attire.

Payment Options:

- * A 50% deposit upon signing with the balance due in monthly payments up until 30 days prior to the event date.
- * Pre-Payment In Full, upon signing more than 30 days prior to event date, receives a 10% discount.
- * Extended Payment Plans are available and require a \$500.00 deposit to secure your date. The balance may be paid in monthly amounts until the balance is paid in full up until 30 days prior to the event date. 5% Discount with Auto-payments paid by CC on file.
- * Payments within 30 days of the event must be by bank check, money order, credit card or cash. (No personal or business checks)

Date Change and Cancellation Policy:

- * Date Changes and Cancellations are subject to future date availability and must be made in writing.
 - * All canceled events will receive a gift certificate for the full amount paid to date, less any applicable fees. The gift certificate will be good for up to two years from the date issued. NO REFUNDS are issued for canceled events.
 - * Amount paid to date, less any applicable fees, will be applied in full to the new event date package. The package price in effect at the time of the date change will apply to the new contract. This may result in a package price increase.
- No refunds will apply if a smaller package is booked.
- * Date changes and Cancellations made within 90 days of your event date are subject to a 25% fee of the original package price. Date changes and Cancellations made within 30 days of your event date are subject to a 50% fee of the original package price.
 - * Only one date change is permitted without a penalty. Additional date changes are subject to a 25% fee of the original package price.
 - * Gift certificates are issued to the individual(s) who have paid the money to date and are transferable. Transfers must be made in person with the original gift certificate.
 - * Gift certificates may only be used to re-book an event or photo season package at the package price in effect at the time the event is rescheduled. Gift certificates are transferable for the booking of a NEW event only; they CANNOT be applied to another existing event. NO Discounts will apply to any Booking using a Gift Certificate.

Shared Restrooms:

The Event Factory reserves the right to schedule events where the restrooms might be shared by two different events. The Event Factory has two sets of Handicap accessible restrooms and normally only schedules two events at a time. However, we occasionally schedule a third event which results in one set of restrooms being shared by two parties.

Damage Deposit:

- * A \$500.00 Damage Deposit will be due 7 days prior to the event date. This Damage Deposit is to cover any damages caused to the facility, or property within the facility, during your event. Check will be returned after any balances are settled.