ROSEMONT
OF VIRGINIA

Wedding Ceremonies & Receptions

2020 Rental Rates

Weddings and receptions are some of the most exciting events that we do here at the Winery and we are pleased to be able to be a part of so many wonderful milestones in peoples' lives. We are proud to offer a unique vineyard and winery experience for your special day in the Southern Virginia area. Touted by Virginia Living Magazine as one of the top **"Virginia Wedding Vendors"** for the past five years, Rosemont offers a rustic, yet elegant venue for your big day!

Wedding Rental	Wedding Season April 1st – Oct 31st
Wedding Package *for up to 200 guests*	$7,500

At this time, we cannot accommodate only ceremony rentals.
Prices subject to change and can only be guaranteed with a deposit and signed contract.
These rates do not include Holiday dates, if you are planning on booking on a Holiday date please see our Holiday rates package.

Included With Your Rental:

- Exclusive access to the bridal suite beginning at 4:00 PM to prepare for your 6:00 ceremony.
- Exclusive use of the non-operational parts of the Winery between the hours of 6:00 PM – 11:00 PM on the day of your wedding. This includes the use of rooms on the second and third floors of the Winery.
- A dedicated Event Coordinator to meet with you prior to and during the day of your event and to help decorate based on your provided direction.
- 5' round tables, white resin chairs, 10 barrel-style cocktail tables, white table linens, and wine glasses for ceremony and reception services for the specified number of guests.
- 15% off of all wine purchased for your wedding.*
- Use of the in-house sound system and wireless microphone.
- Three Rosemont Winery Staff Members to pour wine and assist you during your event.
- One hour rehearsal on Friday evening beginning at 6:00.

- One portrait session for either bridal portraits or engagement photos – *photographer not included.*
- One, 40x100, white, pole tent.
    - Tent delivery, set-up, take-down, pickup.
    - Chandelier lighting for tent.
    - Wooden dance floor.
    - One 20x20 catering tent.

Any special arrangements above and beyond the scope of what is outlined above must be detailed in the rental contract, including those options listed below.

Additional Pricing Options

Miscellaneous Fees	Fee	Description
Additional Time	$200/hour	Any time after 11 pm. Unfortunately, we do not allow any events to begin prior to 6:00 PM.
Associated Winery Rentals	25% Discount	Discount for rentals such as rehearsal dinner or wedding showers.



To set up a meeting to discuss your wedding, or for more information, please contact:

Kyndal Eggleston

434-636-9463 or
Kyndal@rosemontofvirginia.com

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Rental Guidelines

General Guidelines

- Our primary mission is the development and production of high-quality wines, but we are pleased to share the tranquility and natural beauty of our site with you and your guests!
- **When you sign the contract, you are agreeing to comply with the guidelines outlined in this document. Please be sure to read them carefully before signing the contract.**
- We can only accommodate 80 for sit-down dinners inside the Winery.
- Any special arrangements/requirements above and beyond the scope of what is outlined in this document must be detailed in the rental contract and ultimately will be the responsibility of the renter or vendor.

Deposits, Fees, and Cancellations

- A 50% deposit is required at initial contract signing to hold the date requested. This deposit shall be applied to the balance of the rental contract.
- The remaining balance is required two weeks prior to your event.
- A $500 damage deposit is required upon contract signing. This deposit will be refunded by check within 30 days of the event if there are no damages to Rosemont's property or the grounds. If damages have occurred, you will be refunded the damage deposit less the difference of the damages.
- In the event of a natural disaster, such as a hurricane or tornado, which no one can predict, Rosemont will not refund any payments, however, payments can be used toward future rentals.
- Regardless of payment method, a valid credit card number must be provided to hold the rental date and to cover any incidental fees.
- Cancellations will result in forfeiture of your deposit.
- Normal clean-up charges are included in the rental price. Any excess cleanup costs are your responsibility and will be billed to you at $30.00 per hour.
- It is the renter's responsibility to pay for any damage to the Winery building (in excess of normal wear and tear) or its furnishings, including artwork, or the grounds. Replacement materials will be charged at cost plus 15%; Rosemont Winery labor at $30.00 per hour; outside contractor services will be at cost plus 10%.
- It is the renter's responsibility to pay for any breakage or damage to any merchandise. Items will be documented and charged at retail cost.
- Rosemont Winery will charge $200.00 per hour (or fraction of an hour) if the event goes past 11:00 pm.

Food Service

- We offer two caterer's kitchens for use during your event. We can provide a list of caterers for your reference or you may contract with any caterer or provide your own food.
- Per Virginia Department of Health, no food can be prepared onsite.
- If a caterer has not previously done an event at the winery, we require the caterer to meet with the Event Coordinator prior to the event to become familiar with the facility *(walkthrough must take place at least two weeks prior to the event)*.
- Grilling is only permitted by an insured caterer using a propane grill.
- Your caterer must provide proof of current liability insurance coverage, including a policy renewal date.
- The caterer's set up and clean up time must be agreed upon in advance with the Event Coordinator.
- Ice must be provided by renter or caterer and is not available on-premise at Rosemont Winery.
- Caterer is responsible for ALL set-up and clean-up associated with the event. The renter will be billed for any additional clean-up or food removal should the caterer not meet this requirement. The labor rate is $30 per hour.
- It is the responsibility of the caterer to bus tables during the event, including glassware provided by the winery.
- **It is your responsibility to notify the caterer of the regulations laid out in this document.**

Wine & Beverage Service

- All wine purchased by renter for their event is priced at a 15% discount from regular retail rate. However, if a cash bar is desired, standard winery prices will apply.* Discounts are non-compounding and higher discount will prevail for Wine and Barrel Club Members.
- We can assist you in selecting wine for your event.
- The Winery does not guarantee the selection of wine available for the rental, especially for an event scheduled months in advance. To ensure the necessary selection of wine for the rental it is recommended to purchase wine at an earlier date, which we can hold in our warehouse.
- In accordance with state law, we will not serve any guest who in our sole judgment appears to be intoxicated, nor will we allow any wine to be served to minors who may be in your group.
- Only *Rosemont of Virginia* wines can be served on-site.
- Non-alcoholic beverages must be provided and served by renter and/or caterer.
- Other alcoholic beverages (beer or liquor) can be served by your caterer. Caterer or renter must obtain their own ABC event license. We can assist you with submitting your ABC license. ALL beer and liquor should be removed immediately after the event, and by noon of the next day at the latest.
- We only allow beer to be served via bottles or cans – no kegs will be allowed.
- Rosemont Winery prefers to serve any beer provided at our tasting bar, by Rosemont staff. The serving of any liquor will be the responsibility of the caterer.
- Beverage services must end 20 minutes prior to the end of your event. We can make an announcement for your guests to notify them at that time.

Music and Entertainment

- You may bring in your favorite CDs, iPod or MP3 player for our staff to play for your guests *(available indoors only)*.
- You may hire appropriate entertainment for your event if you choose.
- All musicians and/or D.J.'s must cease playing by 11:00 pm. This will allow time for musicians and/or D.J.'s to dismantle their equipment and be off the premise by 11:30 pm. Additional time will be billed if musicians/D.J.'s and guests are not off-premise by the agreed-upon time.
- D.J.'s may not use a bubble machine or fog machine.

Reception Layout & Decorating

- A floor plan which outlines where tables, chairs and dance floor, if applicable, are to be arranged for your function must be provided to the Winery two weeks prior to your event date.
- Decorations must be kept within the agreed-upon rental space.
- Rosemont Winery will be responsible for placing all Rosemont tables and chairs as agreed upon prior to your event. Any table/chair moves needed during your event will be the renter's responsibility.
- **Please be aware that the Winery will be open for general business until 5:00 pm on the day of your event. Rosemont Winery is not responsible for any damages incurred during this time.**
- Decorating time will need to be agreed upon in advance, and we reserve the right to delay adding decorations until closer to the event. If that is the case, Rosemont will set up decorations with instructions from the client.
- Any decorations that are to be set out by Rosemont must be delivered no later than Friday at 6 PM in labeled boxes or totes with detailed instructions on where and how the items are to be placed.
- All winery premises may only be decorated in a manner which in our judgment does not damage the facilities. No nails, tacks, staples, pins, Command Strips, or tape may be used on the walls, ceilings or deck.
- No confetti, glitter, silk flower petals or similar substances will be allowed. Chinese lanterns are also prohibited. Candles may only be used with glass globes. Please consult with us in advance regarding decorations to avoid problems.
- Any artwork located on the walls may not be removed and are considered an extension of the winery.
- **Flowers must be arranged prior to arriving at Rosemont.** We can hold pre-arranged flowers overnight in our Warehouse area, but the arrangement of flowers will not be allowed on-premise.
- We reserve the right to remove or modify any aspect of decorations or entertainment, which we feel in our sole judgment, poses a safety risk or nuisance to your guests or the general public, or which any of our employees or we believe is inappropriate.
- It is the responsibility of the renter to remove all decorations after the event (midnight at the latest) or by 11:00 am the following day. If you are not able to meet this requirement, Rosemont Winery reserves the right to remove the decorations and charge the renter for the time it takes.
- Any items that are "donated" to the winery must be packed up and deposited at a location designated by a Rosemont employee.

Cleanup

- You or your caterer will be responsible for cleaning up at the end of the festivities.
- Tables must be completely cleared; trash must be collected from all wastebaskets and removed to the dumpster.
- The caterer's preparation area must be cleaned.
- We will provide replacement trash bags for wastebaskets and will be responsible for washing our glasses.
- You will be responsible for paying for any of the above cleanups which you do not perform, as well as any non-routine cleanup following a rental. Such charges will be billed to you at the rate of $30.00 per hour.
- For Saturday evening rentals only, and if the facility is not rented the following Sunday by another renter, the Saturday evening renter has between 8:00 am – 11:00 am on Sunday to remove all items from the Winery.

Smoking Policy

- The entire winery is a non-smoking area. Smoking is permitted outside only. This policy is strictly enforced.

Additional Information

- Absolutely no weapons or firearms are allowed on Rosemont Winery property.
- A complete list of event vendors is due to the winery 30 days prior to your event.
- Rosemont Winery staff members have the authority to contact law enforcement officials, if necessary, to protect Rosemont Winery and personnel.
- Rosemont Winery will not be held liable for injuries or property damages/loss to others during the event, including but not limited to: death, personal injury, property damage, or any other incidents that may occur to any person(s) by use of the building and premises during the terms of the agreement.
- The term of the agreement starts when the first representative (guest) arrives on the property and concludes when the last person leaves the property.
- No one is allowed in the bottom level production area of the winery without a winery staff member present.