



Hidden Gem La Mesa Banquet Hall
8705 Echo Drive
La Mesa, Ca 91941
(619) 797-5570 | fax: (619) 271-7300
Hiddengem.jamesa@gmail.com

- RENTAL APPLICATION -

The following information is required for individuals interested in booking the Hidden Gem La Mesa Banquet Hall. Applications will not be processed unless all of the following information is completed. To reserve the space, a 50% deposit of the room rental rate is due, if date is available. For your convenience, we do accept the following payment methods: Cash, check, PayPal, Venmo, VISA and MasterCard. Rates are subject to change.

CLIENT INFORMATION (Responsible Party)

FIRST NAME:
LAST NAME:
ADDRESS:
CITY: STATE: ZIP:
TELEPHONE:
EMAIL:

SECONDARY CONTACT

FIRST NAME:
LAST NAME:
ADDRESS:
CITY: STATE: ZIP:
TELEPHONE:
EMAIL:

How did you hear about Hidden Gem La Mesa?

EVENT INFO

EVENT DATE: EVENT TIME: EVENT TYPE: GUEST COUNT:
Requested Date 5 Hour event time Wedding or Special event Room capacity: 150 Patio/Outdoor: 250+

EVENT NAME: OUTDOOR USE?

I.e. Miller Wedding or Miller Graduation Party

SERVING ALCOHOL?

If selling alcohol, must be sold by licensed bartender with Liquor license provided to office prior to event.

21 & UP EVENT?

Client is responsible for monitoring all minors and accepts responsibility for party attendees, to abide by the law regarding: not serving alcohol to person's underage and persons drinking beyond the legal drinking limit.

PAYMENT INFORMATION

For security purposes, we do not retain numerical information of credit cards. Verbal confirmation of additional card information is required at time of processing. We accept Visa or MasterCard only

CARD HOLDERS NAME:
COMPLETE BILLING ADDRESS:
AUTHORIZATION TO CHARGE CARD:

Room pricing varies from \$450-\$850 based on day of the week w/ \$400 Damage Deposit

- 1. Rental Agreements will only be issued in the name of the above applicant.
2. By signing this rental application form, the Responsible party acknowledges on behalf of him/herself that the use of the Hidden Gem Banquet Hall may carry a risk of personal injury. The participants RELEASE AND DISCHARGE, the Hidden Gem Banquet Hall/ Word of Life Worship Center and their agents and staff, from liability for injuries or damages, including any losses CAUSED BY THE NEGLIGENCE OR STRICT LIABILITY of the released parties.
3. This application is only a request. Based upon date availability, a Rental Agreement from our facility will be issued. Once signed agreement is returned and deposit is paid, the room is reserved.

I have read all of the above information, as well as the policy regarding the Hidden Gem Facility, and have complete understanding of its content.

APPLICANT SIGNATURE: DATE

Thank you for your interest in our Hidden Gem!

APPLICATION RECEIVED BY: DATE: APPROVED BY: DATE: