



CLARK COUNTY SPECIAL EVENT APPLICATION

DATE OF FILING: ____/____/____

Requests Must Be Submitted Not Less Than Ninety (90) Days Prior To Event

Event Activity: Concert Dance Fair Festival Race Sports Extreme Sports Combat Sport Rodeo Equestrian Carnival Water Activity Political/Dignitary Motorcade Block Party Foot Patrol Elections Trade Shows School Event Rally Traffic Control Special Attraction/Promotion Seasonal Sales Other (describe) _____

Describe Event Activity: _____

Event Assembly/Closure: ____/____/____ to ____/____/____ **Time:** ____:____ to ____:____

Event Jurisdiction: _____

Cross Jurisdiction: Unincorporated Clark County City of Las Vegas City of North Las Vegas City of Henderson

Please select below:

Charitable Organization Yes No or **Non-Profit Organization or Association** Yes No or **Government Agency** Yes No

Host Organization: _____

Event Name: _____

Event Venue: Commercial Public Facility Public Rights of Way Residential Parks Other _____

Address _____

Event Location within Venue: _____
(For example: name of ballroom, hall, parking lot location, etc.)

Nearest Cross Streets: _____

Event Attendees: <200 <1,000 <2,000 <2,500 <5,000 <10,000 <15,000 <25,000 >25,000 > 50,000 Other _____
(rounded to the nearest whole number)

Support Staff: _____ **Estimated Number of Vehicles:** _____ **Number of Tents:** _____

Event Type/Structure: Membrane Structures (Tents/ Bleachers) Alcoholic Beverages Admission Fee Charged Amusement Rides/Games Sign Pyrotechnics Indoor Outdoor Marijuana Related Event Vendors **(must be licensed to do business)** How many _____ Describe _____ Other _____

Applicant Owner Promoter Organization:

Business License: _____ **Charitable Registration:** _____

Name: _____

Address: _____ **City:** _____ **State:** _____ **ZIP:** _____

Mailing Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Telephone: _____ **Email:** _____ **Fax:** _____ **Cell:** _____

Website: _____ **Alternate Contact Person:** _____ **Cell:** _____

Business License Fees: (Assessment by required Department(s) may result in additional fees)

- BUSINESS LICENSE LIQUOR CATERER \$10.00 PER DAY PER SERVICE LOCATION
 BUSINESS LICENSE SPECIAL EVENT LIQUOR PERMIT \$50.00 BEER \$75.00 BEER & WINE \$150 FULL LIQUOR
(Make check payable to Clark County Business License or CCBL)

List All Employees Serving or Supervising Alcohol Distribution

Name	Work Card # and Exp Date	Alcohol Awareness Training Exp Date

(For additional employees, attach sheet)

Other Department Fees: (Assessment by required department(s) may result in additional fees. For payment of fees, make checks payable to the corresponding department(s) required for this special event.)

- Comprehensive Planning \$100.00
 Department of Air Quality \$ TBD
 Las Vegas Metropolitan Police Department – Special Events reimbursable Overtime
 FIRE* \$75.00/Inspection Fee \$ _____ *Additional Fees May Apply
 PUBLIC WORKS reimbursable Overtime, Signal Techs and barricade plan review
 Other _____ \$ _____ Check No: _____ Cash \$ _____

I understand that the provision of false, misleading, or fraudulent statements on this application or supporting documentation may be grounds for denial of this license or later revocation, suspension, or non-renewal. I certify that the information provided herein and attached is true and accurate to the best of my knowledge.

Property/Business Owner (Signature)

Property/Business Owner (Print)

Your request for a Clark County Special Event permit will be referred to one or more departments for their appropriate review and consideration of approval based on the information you have filed out. Please be advised that additional information including but not limited to such as lay outs, security/safety plans and other relevant event plans may be required and the designated contact person will be informed. Events subject to LVMPD and/or Public Works requires proof of Liability Insurance of \$1,000,000 with minimum amounts listing Clark County and Las Vegas Metropolitan Police as additional insured. Thank you. Any questions regarding this application may be sent to BLSpecialEventsPermit@ClarkCountyNV.gov. Mailed in applications can be sent to 500 S Grand Central Parkway, Box 551810, Las Vegas, Nevada 89155-1810 or faxed to (702) 386-2168.

REFFERAL / APPROVAL REQUIRED BY:

- Comprehensive Planning Fire Dept. Building/Fire Business License Air Quality Public Works LVMPD-Special Events
 Health Solid Waste & Compliance Animal Control Parks & Recreation Other _____

Reviewed by: _____ Date: _____



Indemnification Hold Harmless Agreement

Clark County Special Events Permit

The minimum insurance requirements specified in Title 16, Chapter 16.06 of the Clark County Code do not relieve the permittee of responsibility or limit the amount of liability to the County and the permittee is encouraged to purchase such additional insurance as it deems necessary. Regardless of the coverage provided by any insurance, permittee shall indemnify, defend, and hold harmless, the County and the Las Vegas Metropolitan Police Department from any and all claims, demands, actions, attorney's fees, costs and expenses based upon or arising out of any negligence of the permittee or its associates, employees, subcontractors, participants, and other agents while performing activities within the scope of the permit. Permittee further agrees that to the extent any losses or damage to public property caused by any negligence of the permittee or associates, employees, subcontractors, participants, and other agents while performing activities within the scope of the permit which is not covered by insurance, such property will be repaired or replaced at the sole cost and expense of permittee. This shall be done to the satisfaction of Clark County within 10 working days after special event activities have ceased.

Please indicate your acceptance of the foregoing by signing and printing your name in the space provided below.

Name of Event: _____

Date(s) of Event: _____ to _____

Permittee Signature: _____

Please print your name here: _____

Date: _____