



Hakone Foundation

# CEREMONY &/or RECEPTION RATES

## Included in your rental fee:

- Pre-event meetings, walk-through, referrals, and consultations with Event Manager or Coordinator
- Use of Garden area for Ceremony
- Use of Madrone Mound for Reception, Cultural Exchange Center with Deck for Dancing
- Bridal dressing area in the Lower House available 1 ½ hours before the ceremony
- Use of prep kitchen
- 9' x 9' Dance Floor that serve as the 1<sup>st</sup> dance as a couple
- Projector/Screen
- Speakers/Microphone
- Cocktail tables
- 60" Round Tables
- 180 padded White Resin Chairs
- 70" x 30" Rectangular Tables
- Cream or Red Shade 9" x 9" Umbrellas
- 2 hour set up before the event and 1 hour break down time after the event
- Ceremony chair setup and breakdown
- One-hour ceremony rehearsal time
- Photo permit and photography time
- Hakone Event Staff onsite on the day of your wedding
- Free admission to gardens for your guests
- Free parking for guests
- Complimentary Hakone one-year membership as a wedding gift to the bride and groom

	Saturdays	Fridays & Sundays	Weekdays (Mon-Thurs)
<b>Ceremony &amp; Reception or Reception Only Package – up to 180 guests</b>			
		<b>5 to 10 PM</b>	
Garden/Madrone Mound/Lower House/ Cultural Exchange Center/Deck	\$ 7500	\$ 6000	\$ 3500
Additional Hour	\$ 500	\$ 500	
<b>Ceremony &amp; Reception or Reception Only Packages – up to 80 guests</b>			
		<b>5 to 10 PM</b>	
Garden/Madrone Mound/Lower House/ Cultural Exchange Center/Deck	\$ 7000	\$ 5500	\$ 3000
Additional Hour	\$ 500	\$ 500	

### Off-Season Rates available from November-February (Ask us for our special off-season rates)

Venue: \_\_\_\_\_ Date: \_\_\_\_\_  
 Time: \_\_\_\_\_ Day of Week: \_\_\_\_\_

**Total Venue Rental** \$ \_\_\_\_\_  
 Refundable Deposit: \$1000 \$ 1000  
 Amount due to at signing to secure venue: (\$1000 plus ½ of rental fee) \$ \_\_\_\_\_  
 Amount due 90 days prior to scheduled event: (Due date \_\_\_\_\_) \$ \_\_\_\_\_

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_