GEORGE MASON'S GUNSTON HALL

HOME OF *American Rights*

Thank you for your interest in George Mason's Gunston Hall as your wedding venue!

This document holds your requested date for 14 days. During that time if another couple wants to book your held date, you have 24 hours to let us know if you want to officially book. At the end of 14 days, your held date becomes available once again to the public.

If you have any questions or concerns, please contact Nicole Morton, Leader of Business Enterprise by phone at (703)550-9220 or by email at nicole.morton@gunstonhall.org

Name: _____

Date of Event: _____ Type of Event: _____

Address: _____

Email: _____ Phone Number: _____

Time Event is to Begin: _____ Time Event is to End: _____

Time Setup is to Begin: _____ Cleanup Completed By: _____

Location of Event: _____ Approximate Guest Count: _____

Contracting Party Signatures: _____

Date: _____ Cost: _____

Comments:

This document is not a legal confirmation of George Mason's Gunston Hall as your wedding venue. Your venue reservation will only be confirmed upon receipt of a signed Gunston Hall Facility Rental Agreement and your first payment by check.

All checks must be made payable to Gunston Hall and mailed to:
George Mason's Gunston Hall, ATTN: Nicole Morton
10709 Gunston Road
Mason Neck, VA 22079