

Sales Director -Kathy Warren
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CATERED FOODS 2019

We are one of the few clubs that allow catered foods to be brought into our clubhouse. The following are the guidelines and limits you must adhere too in order for us to allow you this courtesy

A

- Caterer may **not** use our kitchen. Water will be provided for their chafers
- Dinner/Lunch/Breakfast must be a buffet ONLY
- You have use of our dinner plates and limited buffet utensils
- We do not bear any responsibility to quality or quantity of the food
- Our servers will **not** serve or attend the buffet at any time. You may hire outside help as needed. Our servers only keep room tidy & water filled
- Tables provided are Buffet, Cake, Beverage Station, & Guests Tables & Chairs- No Covers- You may bring in centerpieces, tables are 60"
- Dessert Tables and DJ- will set up and cloth
- House linen, Napkins, Silverware, Dinnerware and Glasses are included
- **No Alcohol may be brought into our building. If found, you will be asked to leave. Any guests caught will also be asked to leave. We may opt to end your event depending on the severity.**

B

We will decide on the time of room set up on quote. The time is mid-morning the day of your event. This is based on your event time contracted. Your Event Sales Person will coordinate time.

Your event is 4 hours. When your event ends, you have one hour to remove the decorations and personal belongings. Nothing past midnight, without prior exceptions. **1 hour for your ceremony if needed**

C

For your wedding, you will be charged a per person price of **\$15.00** + sales tax and service charge. You are not using our menus or foods for your party. We are giving you the opportunity to use our beautiful ballroom for your wedding.

PC Chafers can be rented 15.00 ea. + tax.

D

Licensed Caterer

We expect the caterer to be fully licensed to cater foods and knows all the health risks that can come with catered foods. Please sign this paper that you understand our rules set forth. We expect payment in full 5 days before the event. An accurate guest count is needed. One chair for each person you are paying for. If we over set the room, you will be charged for the extra chairs. Please sign as you have read and understand these rules.

Client _____