

BREAKFASTS

BREAKS

SWEET TOOTH\$10 per person Assorted Fresh Baked Cookies, Mini Cinnamon Buns Selection of Soft Drinks and Bottled Water

BEVERAGES and A LA CARTE OPTIONS



LUNCHES

ITALIAN DELIGHT......\$23.00 per person Italian Salad and Ciabatta Rolls
Rigatoni, Pipette Pasta
Alfredo Sauce, Meat Sauce and Marinara
Mini Meatballs, Italian Sausage and Grilled Chicken
Lemon Cookies
Soft Drinks and Bottled Water

Chesapeake Wrap – Maryland fried chicken, corn salsa, bacon, romaine, old bay remoulade, wheat wrap Napa Club – roast turkey and bacon w/ Havarti cheese, tomato, baby arugula, avocado aioli, on a croissant Italian Slice – salami, pepperoni, turkey and ham with provolone and a balsamic vinaigrette on focaccia Eastport – hummus, roasted red pepper pesto, cucumbers, tomatoes, lettuce, feta, honey wheat tortilla Bay Ridge – smoked turkey, boursin cheese, bacon and honey mustard served in a spinach tortilla wrap Sorry Charlie – albacore tuna salad and lettuce on a croissant

Nantucket Wrap – craisin chicken salad, granola, lettuce, and raspberry vinaigrette in a honey wheat tortilla Back Creek – roast beef, horseradish cream and baby spinach on focaccia bread Quiet Waters – shrimp salad on croissant

Caprese – sliced tomatoes, fresh basil, mozzarella and balsamic glaze on ciabatta
Severn – grilled flank steak, provolone, caramelized onions, Bibb lettuce, basil aioli on a French baguette
Market – ham, brie, apple, arugula, blackberry jam served on a French baguette
Power Wrap – crunchy veggie slaw, lettuce, tomato, cucumbers and boursin

Additional sides.....\$3.00 each

Caesar Salad Garden Salad Greek Pasta Salad Italian Pasta Salad

Assorted Finger Desserts Soft Drinks, Bottled Water



AUDIO-VISUAL OFFERINGS

LCD Projector Package	\$125 per day
Projector Support Package	\$50 per day
Flip Chart Package (easel, flip-chart, markers)additional pads, \$15	\$40 each
Poly-Com Conference Phone.	\$75 each
Power Strips	\$5 each



CATERING POLICIES

Minimum: The Hampton Inn & Suites Annapolis Hotel has a food and beverage requirement for all meetings. The required amount will need to be met regardless of the guaranteed number of attendees.

Tax & Gratuity: To ensure the superior service of Hampton Inn & Suites Annapolis Hotel, 22% service charge will be added to all food, beverage, and audiovisual costs. Current 6% sales tax will apply.

Guarantee: In order to provide for all attendees, a final minimum guaranteed count will be needed **72 business hours in advance** of the function. Should you be unable to provide us with a count, The Hampton Inn & Suites Annapolis Hotel will refer to the originally contracted number and prepare accordingly. This will ensure the comfort of all in attendance.

Labor Charge: In the event of any on-site set up change requests, additional labor fees may be assessed.

Food & Beverage: Because of market fluctuations, all prices are subject to change. Should our prices increase, written notification will be given. The Hampton Inn & Suites Annapolis Hotel does not permit the removal of any foods provided by the hotel.

Food Consumption: Food is served based on the guaranteed number provided by the hotel. Food replenishes are not available. To ensure the correct amount of food is served, please share your final guaranteed number 72 business hours prior to function.

Room Rental: Room rental fees are determined upon original program details. Revisions from the original contract may necessitate a revision in room rental fees.

Room Assignments: The Sales Department reserves the right to reassign functions rooms to best service and utilize space according to the final guaranteed number of guests.

Boxes: The Hampton Inn & Suites Annapolis Hotel will gladly receive the supplies necessary for any function. The shipment of such material will be accepted no sooner than 3 days prior to the function and can be held no longer than 24 hours after meeting ends.

Signage and Banners: Signs and banners are not permitted in the hotel lobby. In an effort to maintain appearances, the attachment of these items to function walls, floors, ceilings or curtains is also prohibited. Should these restrictions be of concern, please discuss them with your Sales Manager.

Billing: Pre-Payment is required for all events unless Direct Billing is established and approved by Hampton Inn & Suites Annapolis Hotel. The Hotel accepts all major credit cards.